

**MINUTES OF REGULAR MEETING  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191  
JANUARY 26, 2011**

**STATE OF TEXAS           §  
  §  
COUNTY OF HARRIS       §**

The Board of Directors of Harris County Municipal Utility District No. 191 of Harris County, Texas, met in regular session, open to the public, beginning at 7:00 P.M., at the Champions MPC Clubhouse, 13719 Champions Centre Drive Houston, Texas 77069, on the 26<sup>th</sup> day of January, 2011, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Edward A. Monto	President
Robert Price	Vice President
Errol Wirasinghe	Secretary
Vaughan G. Miller	Treasurer
Ernest F. Gigliotti	Assistant Secretary

and all of said directors were present excepting Director Miller, thus constituting a quorum.

Persons also present included Dan Dompier; Sergeant Harris and Deputy Knight of Harris County Precinct 4 Constables office; Mark Eying; Patty Rodriguez of Bob Leared Interests; Bradley Jenkins and Ryan Wade of Jones & Carter; Robin Secrest and Howard Wilhite of Hays Utility South Corporation; Cindy Nichols of Michael A. Cole, P.C.; and James L. Dougherty, Jr.

**CONSTABLE MATTERS**

Deputy Knight gave the monthly Constable’s report to the Board. President Monto suggested that the Board should review the past two years of activity to look at activity patterns and problem areas and potential problems, and requested Deputy Knight to provide such data for the last two years, separating the apartments from the rest of the District.

**BOOKKEEPING & FINANCIAL MATTERS**

Mark Eying presented the draft annual audit report to the Board and gave an overview. It was noted that the District’s water accountability ratio shows 84%, and the Board requested Robin Secrest to double check that number from the utility operator reports. Review and discussion was also had concerning the District’s letter of representations to the auditor. At the conclusion of discussion, the Board requested that the word “recorded” be inserted in Item 8 after the words “affect the” and before the word “carrying value.” Mr. Eying stated he would add it. Discussion was also had concerning Item 15, and Mr. Eying stated that the information in this item is derived from the District’s financial statements. Some discussion was next had concerning the “Due to landowners” item on Page 16 of the draft audit. Director Wirasinghe then moved approval of the draft annual audit report subject to the correction on the “Due to landowners” item on Page 16 and the

verification of the water accountability information on Page 25. The motion was seconded by Director Price and carried by unanimous vote.

### **WATER & SEWER ISSUES**

Dan Dompier presented himself to the Board and explained that the Willowbrook Assembly of God which owns property at Hargrave and SH 249 has purchased another tract of land outside of the District, where it plans to move. He stated that the church is requesting the Board's consideration of annexation of the property at Hargrave and SH 249 and provision of water and sanitary sewer service such property—but there was a critical need for temporary water-only service. Mr. Dougherty stated that the church has provided a check for the \$2,000 cost deposit with a memo requesting an annexation feasibility study. A long discussion was had concerning the various options. At the conclusion of discussion, the Board indicated its willingness to consider temporary out-of-district water service through a private one-inch water service line (the cost of which would have to be borne by the user), for the current use only, and for a term not to exceed three years. Other conditions were to secure all necessary easements and to grant the District the option to annex the property. It was noted that the property would also have to be platted before the District could provide the temporary water service. Director Wirasinghe moved that the engineer and attorney be asked to work together to prepare the necessary documents, as discussed, and that the annexation feasibility memo be broadened to cover that work. The motion was seconded by Director Price and carried by unanimous vote.

### **REGULAR SUBJECTS, MINUTES AND CONSENT AGENDA**

*Tax Matters.* Patty Rodriguez presented the tax assessor/ collector's report to the Board. She stated that another round of tax statements will be mailed in February; that Erika Johnson is making \$60 monthly payments toward her delinquent tax account; and that the delinquent accounts of Cindy Bryan and Sylvia Biel have been paid in full. Discussion was had concerning the list of delinquent taxpayers, and the delinquent tax attorney was directed to pursue collection including filing tax liens against delinquent tax accounts with \$1,000 or more delinquent, and in particular the accounts of Gables Realty and Sienna Vista Holdings.

Later in the meeting, discussion was had concerning establishing ad valorem tax exemptions for 2011, engaging a delinquent tax attorney, and adopting additional delinquent tax collection penalties. At the conclusion of discussion, Director Wirasinghe moved adoption of a resolution establishing the same ad valorem tax exemptions for 2011 as were had for 2010, which motion was seconded by Director Gigliotti and carried with Directors Wirasinghe, Gigliotti and Price voting Aye and President Monto abstaining. Director Wirasinghe then moved that Michael Cole of Michael A. Cole, P.C. be engaged as the District's delinquent tax attorney for collection of delinquent taxes due from 2010 and prior years, and that a resolution establishing additional delinquent tax collection penalties be adopted, which motion was seconded by Director Gigliotti and carried by unanimous vote. The resolutions and agreement are hereto attached.

*Utility Operations.* Howard Wilhite presented the utility operator's written report to the Board. Board members reviewed the water quality log and requested that the log be modified to report all complaints received by the utility operator, not just water quality complaints. Mr. Wilhite then presented a proposal from MJ Enterprises for a 6x8 double chain link swing gate with green vinyl slats at the District's sewage treatment plant for cost of \$1,865. In response to

Board member queries, he explained that the gate is recommended for safety reasons. Mr. Wilhite next presented a proposal from RSI Restoration Services, Inc. to repair the line from the clarifier to the chlorine contact basin at a cost of \$2,339. Director Price then moved the approval of the utility operator's report including the proposals of MJ Enterprises and RSI Restoration Services, Inc., which motion was seconded by Director Wirasinghe and carried by unanimous vote.

President Monto opened a public hearing for any persons present to be heard to show cause why their water service should not be terminated for non-payment of their water bill. Mr. Wilhite reported that the hearing notice was given for each account on the list of proposed terminations. It was noted that no persons were present to be heard, and the public hearing was closed. Mr. Wilhite recommended service terminations to the accounts on the list in accordance with the District's standard operating procedures. Director Price then moved that: (i) the amount shown for each account on the list of service terminations is found to be correct, (ii) although notice of tonight's hearing was given to each person on the list, no one appeared, and (iii) water service is authorized to be terminated to the accounts listed in accordance with the District's standard operating procedures, which motion was seconded by Director Wirasinghe and carried by unanimous vote.

*Bookkeeping and Financial Matters (cont.)*. Claudia Redden presented her written report to the Board and noted that one additional check has been written for Pay Estimate #4 of the W.W. Payton contract for the surface water tie-in and chloramine conversion project.

*Legal Matters*. Mr. Dougherty presented his written report to the Board.

*Minutes*. Consideration of the November 22, 2010 was deferred.


The reports of the bookkeeper, investment officer, tax assessor/collector, utility operator, engineer and attorney were accepted by the Board.

## **ENGINEERING**

Ryan Wade presented the engineer's report to the Board. He reported that Pay Estimate #4 and Final to W.W. Payton for the surface water tie-in and chloramine conversion project is being presented and is recommended for payment. Director Wirasinghe moved approval of Pay Estimate #4 and Final to W.W. Payton, along with the Certificate of Acceptance, which motion was seconded by Director Gigliotti and carried by unanimous vote.

There being no other business to come before the Board the meeting was adjourned.

(SEAL)

  
Assistant Secretary, Board of Directors

Attachments: General Fund Bills and Investment Officer's Report  
Tax Bills  
Utility Operator Report  
Engineer's Report  
Resolution Establishing Ad Valorem Tax Exemptions  
Delinquent Tax Attorney Agreement  
Resolution Adopting Additional Delinquent Tax Penalty

**COMMITMENTS FOR ACTION**  
**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191**  
**MEETING OF JANUARY 26, 2011**

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1. **ATTORNEY** to broaden the Willowbrook Assembly of God developer memo as discussed, and work with engineer on the documents for temporary water service, etc.
2. **DELINQUENT TAX ATTORNEY** to pursue collection of delinquent tax accounts.
3. **AUDITOR** to make changes to Letter of Representations and Draft Audit Report.
4. **UTILITY OPERATOR** to revise water quality log to include all complaints received by the utility operator.
5. **ENGINEER** to work with attorney on the documents for temporary water service, etc. fo

# Harris County Precinct Four Constable's Office

## Contract Activity Statistical Report



### **HARRIS CO MUNICIPAL UTILITY DIST #191**

Type of Activity	Dec 2010	Nov 2010	Year to Date - 2010
Burglary of a Habitation	1	2	13
Burglary of a Motor Vehicle	4	1	23
Theft from a Habitation	0	1	3
Theft of Motor Vehicle	0	0	4
Theft - Other	1	1	13
Robbery	0	0	1
Assault	0	0	0
Sexual Assault	0	0	0
Criminal Mischief	2	2	13
Disturbance - Family	1	1	21
Disturbance - Juvenile	0	0	1
Disturbance - Other	0	0	15
Alarms	25	25	343
Suspicious Vehicles	2	3	55
Suspicious Persons	3	4	54
Runaways	1	1	3
Telephone Harassment	0	0	1
Other Calls	21	22	351

# Harris County Precinct Four Constable's Office

## Contract Activity Summary Report



*Dec 2010*

### HARRIS CO MUNICIPAL UTILITY DIST #191

Activity Type	Details
OTHER CALLS	McConnell Place - Complainant reported that when she returned home in the afternoon hours she personally observed two black males in her yard and she called 911 and observed them leaving. There was no property damage or entry into the home.
RUNAWAY	13300 Cutten - Juvenile left home without consent for unknown reasons and later returned without incident. Case is closed.
THEFT / OTHER	13700 Naples Park - Unknown suspect(s) removed a pool filter and equipment without consent. Case is inactive.

HARRIS COUNTY M.U.D. #191

Disbursements for month of January, 2011

Check #	Payee	Description	Amount
	W/T General Fund	1/18/11 Transfer to General Fund	\$ 134,546.77
	W/T Debt Service Fund	1/18/11 Transfer to Debt Service Fund	235,000.00
1616	Michael A. Cole, P.C.	Atty's Fees, Delq. collection	555.46
1617	Young Ronald D & Annette T	Refund - due to adjustments	300.00
1618	Prestonwood Park HOA	Refund - due to adjustments	39.53
1619	Bob Leared	Tax Assessor/Collector Fee	1,516.23
TOTAL DISBURSEMENTS			\$ 371,957.99
Remaining Cash Balance			\$ <u>19,953.42</u>

BANK OF TEXAS, N.A.



DATE  
1/26/2011

MONTHLY OPERATIONS REPORT  
**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191**

<b>METER COUNT</b>	
Occupied	625
Vacant	6
Commercial In	44
Commercial Out	4
Builder	2
Irrigation	36
Apartments (476 units)	2
Villas Master/IC	2
<b>Total</b>	<b>721</b>

<b>CONSUMPTION</b>	
<b>11/14/10</b>	<b>to 12/16/10</b>
Residential	6,657,000
Commercial In	2,604,000
Commercial Out	387,000
Builders	10,000
Irrigation	1,577,000
Apartments	1,967,000
Nonbilled Irrigation	99,000
<b>Total</b>	<b>13,301,000</b>

Plant Pumpage: 199,000  
NHCRWA Surface Water: 14,203,000  
Total Water Into Distribution: 14,402,000  
Actual Accountability: 92.36%  
Percentage of Surface Water Used: 98.62%

	<u>#1</u>
Calculated Well GPM	1,315
Design Well GPM	1,000
Well Pumpage	199,000

<b>Arrears for the Month of</b>	<b>NOVEMBER</b>	<b>Month of</b>	<b>DECEMBER</b>
Cut-Off Notices Mailed	12/14/10	Meter Read Date	12/16/10
Number of Notices Mailed	136	Billing Date	12/29/10
Cut-Off Date	12/28/10	Mailing Date	12/30/10
Number of Actual Cut-Offs	0	Due Date	01/25/11

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191

DATE  
1/26/2011

*MONTHLY OPERATIONS SUMMARY*  
*WATER SYSTEM*  
December-10

Harris-Galveston Coastal  
Subsidence District Permit Period 9/1/2010 to 8/31/2011

Total Water Pumped for Calendar Month of : December-10 142,000 Gallons

Harris-Galveston Coastal  
Subsidence District Permitted  
Withdrawal 250,000,000 Gallons

Pumpage Against Permit 1,136,000 Gallons  
Authorized Remaining Gallons 248,864,000 Gallons

Percentage of Permit Expired 33.33%  
Percentage of Permit Pumped 0.45%

Distribution System Chlorine Residual Reporting:      **Average**      3.79 mg/l.  
   **Maximum**      4.05 mg/l.  
   **Minimum**      3.37 mg/l.

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191

DATE  
1/26/2011

*MONTHLY OPERATIONS SUMMARY*

*WASTEWATER TREATMENT PLANT*

December-10

TPDES Permit # WQ0014447001 Expires: 12/01/12  
NPDES Permit # TX0090476

Effluent Quality Data:

	<u>Reported</u>	<u>Permitted</u>	<u>Annual Average</u>	<u>Excursion</u>
BOD 5 Average	3.00 mg/l	10.00 mg/l	3.37 mg/l	NO
TSS Average	4.33 mg/l	15.00 mg/l	4.40 mg/l	NO
NH3-N Average	0.10 mg/l	3.00 mg/l	0.34 mg/l	NO
CL2 Res Min	1.03 mg/l	1.00 mg/l	1.12 mg/l	NO
CL2 Res Max	2.81 mg/l	4.00 mg/l	2.98 mg/l	NO
Flow Average	0.266 mgd	0.600 mgd	0.280 mgd	NO
Total Wastewater Treated	8,246,000 gallons			

Effluent Quality Compliant with Discharge Permit ? YES

The plant was operated within all parameters of our permits.  
No violation notices were received from any other local agency.

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191

DATE  
1/26/2011

MONTHLY OPERATIONS SUMMARY  
BILLING & COLLECTION REPORT

	<u>Total</u>		
Balance Forward		\$	93,655.25
As of 06/25/10			
Collection Period:			
	<b>12/02/10</b>	<b>TO</b>	<b>12/29/10</b>
Deposit		\$	675.00
Water		\$	59,126.53
Sewer		\$	15,576.78
Misc		\$	795.11
Penalty		\$	1,383.79
TCEQ		\$	380.72
RWA Fee		\$	1,124.17
Industrial Surcharge		\$	8,044.03
Fire Protection		\$	897.89
Grease		\$	960.00
<b>TOTAL</b>		<b>\$</b>	<b>88,964.02</b>

<b>Current Adjustments:</b>			
Deposit		\$	675.00
Water		\$	62.15
Sewer		\$	30.00
Misc		\$	1,085.00
Penalty		\$	155.90
TCEQ		\$	0.46
RWA Fee		\$	39.20
Industrial Surcharge		\$	-
Fire Protection		\$	-
Grease		\$	-
<b>TOTAL</b>		<b>\$</b>	<b>2,047.71</b>

<b>Current Billing:</b>	<b>11/14/10</b>	<b>TO</b>	<b>12/16/10</b>
Deposit		\$	-
Water		\$	50,593.93
Sewer		\$	15,341.99
Misc		\$	-
Penalty		\$	1,229.92
TCEQ		\$	330.09
RWA Fee		\$	955.89
Industrial Surcharge		\$	13,973.55
Fire Protection		\$	911.17
Grease		\$	840.00
<b>TOTAL</b>		<b>\$</b>	<b>84,176.54</b>

**TOTAL RECEIVABLE**

**\$ 90,915.48**

Billing Report Through:	7/30/2010	Consumption:	16,757,000
Deposits on file for the district:	\$113,957.30	Credit Card Payments:	84
		Bank Draft Payments:	27

**H.C. M.U.D. #191  
WATER QUALITY LOG  
09-01-2010 - 01-25-2011**

9/7/2010	7114	MOHAVE HILLS	ON CALL-BAD SMELL TO WATER
9/7/2010	13426	PARKCHASE TIMBER DR	WATER QUALITY-WATER HAS MUSTY SMELL
9/7/2010	7110	FM 1960 PAPPADÉAUX #040	WATER QUALITY**BAD ODOR/TASTE
9/8/2010	13719	HILLINGDALE LN	ON CALL-WATER TASTES LIKE MOLD
9/8/2010	13710	HILLINGDALE LN	WATER QUALITY*STRONG CHEMICAL
9/8/2010	14019	NAPLES PARK LN	WATER QUALITY*SMELLS BAD
9/8/2010	13850	CUTTEN RD	WATER QUALITY-BLACK SPECKS IN WATER
9/8/2010	7050	FM 1960 - PAPPASITO'S	WATER QUALITY*BAD TASTE
9/8/2010	7114	CENTRE OAKS DR	WATER QUALITY-WATER TASTES
9/8/2010	13426	PARKCHASE TIMBER DR	WATER QUALITY-WATER TASTES
9/8/2010	7902	HIGHLAND ARBOR DR	WATER QUALITY**BAD TASTE
9/9/2010	7126	TERRAVITA HILLS	WATER QUALITY-WATER TASTES
9/10/2010	7022	FM 1960 @ CUTTEN RD	WATER QUALITY*TASTE/SMELLS BAD
9/27/2010	7114	MOHAVE HILLS	WATER QUALITY**TASTES BAD
10/7/2010	7115	RANCHO MIRAGE DR	WATER QUALITY--SMELLY/DIRTY
10/11/2010	13223	CHAMPIONS CENTRE DR	WATER QUALITY-PARTICLES IN WATER
10/11/2010	7027	CENTRE GROVE DR	WATER QUALITY-WATER SMELLS
10/13/2010	7807	PARKCHASE TIMBER CT	WATER QUALITY-BAD TASTE
10/18/2010	13222	CHAMPIONS CENTRE DR	WATER QUALITY-BROWN WATER
10/19/2010	7114	CENTRE OAKS DR	WATER QUALITY**STRONG CHEMICAL
11/11/2010	13803	NAPLES PARK LN	WATER QUALITY**CLOUDY WATER
12/14/2010	13223	CHAMPIONS CENTRE DR	WATER QUALITY**BAD SMELL
12/22/2010	7006	CHAMPIONS CENTRE CT	WATER QUALITY**BAD SMELL
1/14/2011	7006	CHAMPIONS CENTRE CT	WATER QUALITY-DIRTY WATER

2 NEW CALLS

H.C. M.U.D. #191 NOVEMBER AND DECEMBER PAST DUE ACCOUNTS

Account	Name	Service Address	Current	Arrears	Doorhange	Balance	Notes
1 1-04-62154-00	RICHARDS CRYSTAL	14002 HILLINGDALE LN	\$ 25.49	\$ 32.03	\$ 25.00	\$ 82.52	
2 1-04-84454-01	ESCOBEDO KIRSTY	14003 NAPLES PARK LN	\$ 60.22	\$ 53.25	\$ 25.00	\$ 138.47	
3 1-04-86347-00	TOPEKA HICKS	13718 HILLINGDALE LN	\$ 44.78	\$ 195.57	\$ 25.00	\$ 265.35	
4 1-04-87294-00	FLORES VERONICA	13514 VILLA ARBOR DR	\$ 50.27	\$ 55.99	\$ 25.00	\$ 131.26	
5 1-04-87298-00	HARRIS JONATHAN	13523 VILLA ARBOR DR	\$ 29.16	\$ 73.35	\$ 25.00	\$ 127.51	
6 1-04-87300-00	ALTARIQ AYISHA	13519 VILLA ARBOR DR	\$ 36.19	\$ 34.92	\$ 25.00	\$ 96.11	
7 1-04-89572-00	TAMMY SANTI	13711 HILLINGDALE LN	\$ 40.92	\$ 74.01	\$ 25.00	\$ 139.93	
8 1-90-42961-00	BECKERS TAX SERVICE	7010 CHAMPIONS PLAZA	\$ 45.95	\$ 33.31	\$ 25.00	\$ 104.26	
9 1-90-42962-00	BECKERS TAX SERVICE	7010 CHAMPIONS PLAZA /FTA	\$ 77.25	\$ 88.97	\$ 25.00	\$ 191.22	
10 1-90-42998-00	COLDWATER PORTFOLIO PAR	12950 WILLOW CENTER DR /	\$ 80.50	\$ 162.41	\$ 25.00	\$ 267.91	
11 1-90-43100-00	ROACH PALA	7010 CENTRE GROVE DR	\$ 29.35	\$ 135.75	\$ 25.00	\$ 190.10	
12 1-90-43131-00	BRYAN CINDY	7111 CENTRE OAKS DR	\$ 25.49	\$ 78.73	\$ 25.00	\$ 129.22	
13 1-90-43166-00	LOCKWOOD CAROL	13707 CAMELOT CENTRE CT	\$ 33.21	\$ 40.53	\$ 25.00	\$ 98.74	
14 1-90-43224-00	RUPAL GOKHALE & SANTOSH	7107 MOHAVE HILLS	\$ 67.94	\$ 120.47	\$ 25.00	\$ 213.41	
15 1-90-43239-00	LANDREW PAUL	13410 PINNACLE PL	\$ 44.78	\$ 188.86	\$ 25.00	\$ 258.64	
16 1-90-43241-00	PRITTS LINDA	7115 RANCHO MIRAGE DR	\$ 114.25	\$ 204.31	\$ 25.00	\$ 343.56	
17 1-90-43306-00	BUI DAT	2 CARDINAL BEND LN	\$ 67.94	\$ 91.22	\$ 25.00	\$ 184.16	
18 1-90-43353-00	RASMUSSEN TAMMY	30 ARBOR BEND	\$ 52.50	\$ 82.98	\$ 25.00	\$ 160.48	
19 1-90-43365-00	PETERS NANCY	14111 LINDENCROFT CT	\$ 21.63	\$ 23.54	\$ 25.00	\$ 70.17	
20 1-90-43378-00	HOLDEN YOLANDA	14107 NORGROVE CT	\$ 17.77	\$ 23.54	\$ 25.00	\$ 66.31	
21 1-90-43385-00	SEVERSON BRUCE	14031 HILLINGDALE LN	\$ 52.50	\$ 65.75	\$ 25.00	\$ 143.25	
22 1-90-43435-00	ALDANA JUAN	7906 HADDONFIELD LN	\$ 44.78	\$ 74.01	\$ 25.00	\$ 143.79	
23 1-90-43436-00	BAIG RAUF	7910 HADDONFIELD LN	\$ 25.49	\$ 32.03	\$ 25.00	\$ 82.52	
24 1-90-43454-00	MATHESON MARK	13907 NAPLES PARK LN	\$ 33.21	\$ 24.57	\$ 25.00	\$ 82.78	
25 1-90-43466-00	GONZALES ROY M.	13731 NAPLES PARK LN	\$ 52.50	\$ 78.95	\$ 25.00	\$ 156.45	
26 1-90-43473-00	OROZCO EDDIE	13703 NAPLES PARK LN	\$ 21.63	\$ 26.80	\$ 25.00	\$ 73.43	
27 1-90-43544-00	BARRAGAN ALEJANDRO	7819 PARKCHASE TIMBER CT	\$ 40.92	\$ 50.24	\$ 25.00	\$ 116.16	
28 1-90-43586-00	MALONE MATTHEW	7922 TIMBER PARK TR	\$ 21.63	\$ 60.95	\$ 25.00	\$ 107.58	
29 1-90-43587-00	LOWE DEBRA	7926 TIMBER PARK TR	\$ 67.94	\$ 59.64	\$ 25.00	\$ 152.58	
30 1-90-43632-00	PERKINS DELAINE	7818 HIGHLAND GREEN CT	\$ 21.63	\$ 36.28	\$ 25.00	\$ 82.91	
31 1-90-43647-00	CONDE-GODITO OFELIA	7914 HIGHLAND ARBOR DR	\$ 48.64	\$ 57.50	\$ 25.00	\$ 131.14	
32 1-90-43707-00	BARDO SARAH	7915 HIGHLAND ARBOR DR	\$ 33.21	\$ 54.12	\$ 25.00	\$ 112.33	

**MJ**  
**ENTERPRISES**

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P.O. BOX 1441, TOMBALL, TEXAS 77377 PHONE: (832)444-0869

December 13, 2010

**QUOTE: HAYS UTILITY SOUTH**

**MUD 191 SP**

6 X 8 Double Chain Link Swing Gate w/Green Vinyl Slats

\$1,865.00

Thank you

MJ Enterprises



RESTORATION SERVICES INC.

5910 FAIRBANKS NORTH HOUSTON RD • HOUSTON, TEXAS 77061 • P. O. BOX 41066 • HOUSTON, TEXAS 77241-0660 • (281) 890-1880  
FAX (281) 890-8561

PROPOSAL/CONTRACT

Date: \_\_\_\_\_

Project: \_\_\_\_\_

To: \_\_\_\_\_

Location: \_\_\_\_\_

ATTENTION: \_\_\_\_\_

Architect: \_\_\_\_\_

By: \_\_\_\_\_

With reference to the subject project, we propose to furnish labor and materials to install the following:

1. \_\_\_\_\_  
2. \_\_\_\_\_

Estimated Work and Price: \_\_\_\_\_ \$2,331.00 (Two Thousand Three Hundred and Thirty One and 00/100 Dollars)

This quote is based on the information provided. The contractor will be responsible for the existing conditions and conditions in the field. Items similar to those listed above are not included. The above estimated amount is based on the information provided.

This quote is valid for 30 days from date.

This quotation is effective for a period of 30 days from date.

Please sign and return copy for our files if to be used as Contract for our services.

ACCEPTED:

RESTORATION SERVICES INC.

For: \_\_\_\_\_

By: JBCaple

By: \_\_\_\_\_

Date: Jan 22 2012

Date: \_\_\_\_\_

HARRIS COUNTY M.U.D. NO. 191

**OPERATING ACCOUNT**

COMPASS BANK - 50302

BALANCE FROM LAST REPORT		\$	2,915.23
ADDED:	DEPOSITS		217,245.78
	OTHER	A/R - TWO MONTHS OF REVENUES	69.80
	OTHER	U.S. TREASURY, REFUND, FORM 041, 2ND QUARTER 2010	152.64
	OTHER	CHAMPIONS MPC HOMEOWNERS ASSOC., CK#1000403, DTD. 12/28/2010, REFUND	1,198.50
	OTHER	JONES & CARTER, INC. CK#5775, DTD. 12/13/2010, REFUND	226.50
	OTHER	JONES & CARTER, INC. CK#5776, DTD. 12/13/2010, REFUND	<u>218,893.22</u>
ADDED:	DEPOSITS		0.00
			<u>0.00</u>
			0.00
ADDED	WIRE TRANSFER	FROM TEXPOOL	0.00
ADDED:	INTEREST EARNED ON ACCOUNT		17.35
ADDED:	SALES TAX REVENUES	SEPTEMBER 2010, DOCUMENT 1900330852, DTD. 12/07/2010	36,568.81
		OCTOBER 2010, DOCUMENT 1900334739, DTD. 01/05/2011	<u>33,227.20</u>
			69,796.01
LESS:	WIRE TRANSFER	TO TEXPOOL	0.00
LESS:	MONTHLY BANK SERVICE CHARGES		(49.50)
LESS:	<u>CHECKS PREVIOUSLY APPROVED</u>		
6632	CINDY NICHOLS	REIMBURSEMENT FOR MEETING EXPENSES	(86.00)
6638	TEXAS COMMISSION ON ENVIRONMENTAL QUALIT	ACCT 91012362, PHS0125483, DTD 11/30/2010, REG NUMBER 1012362 FY 11 WATER SYSTEM FEE	(1,874.80)
ACH DEBIT	RELIANT ENERGY SOLUTIONS	UTILITIES	<u>(6,329.20)</u>
		TOTAL PREVIOUSLY APPROVED	(8,290.00)
LESS:	<u>CHECKS FOR APPROVAL</u>	(TWO MONTHS' OF EXPENSES)	
6640	HA DUOC/DANG	ACCT 1-90-43533-00 (5) 13407 HIGHLAND PARK CT	(39.46)
6641	GOULD, PAUL	ACCT 1-90-43329-00 (3), 11 ARBOR BEND	(0.87)
6642	FIELD ASSET SERVICE INC.	ACCT 1-04-87317-00 (5), 7002 CENTRE GROVE DR	(39.46)
6643	PORRAS, CONNIE/DENNIS	ACCT 1-90-43572-00 (7), 7811 TIMBER VIEW CT	(39.46)
6644	HALLGRIMSSON, KARL	ACCT. 1-90-43364-00 (9), 14115 LINDENCROFT CT	(75.66)
6645	SILVA, JACKINE & ROBERT	ACCT. 1-04-58939-00 (4), 70 ARBOR BEND	(43.20)
6646	AGOSTINO, SANTOS	ACCT. 1-04-78662-00 (5), 7102 CHERRY HILLS RD.	(50.41)
6647	BOOZER, JIM & KRISTIN	ACCT 1-04-80572-01 (9), 13802 HILLINGDALE LN	(39.46)
6648	HALLGRIMSSON, KARL	ACCT 1-90-43364-00 (9), 14115 LINDENCROFT CT	(31.74)
6649	HERITAGE TEXAS PROPERTIES	ACCT 1-90-43354-01 (0), 34 ARBOR BEND	(57.23)
6650	CLARK, CORY	ACCT. 1-90-43703-00 (9), 7831 HIGHLAND ARBOR DR.	(3.20)

## HARRIS COUNTY M.U.D. NO. 191

6651	RELIANT ENERGY SOLUTIONS	VARIOUS INVOICES	(7,734.03)
6652	AT&T	713- A19-0668-893-7, \$78.28 BAL PLUS \$229.70 CURRENT MONTH	(307.98)
6653	MARK L. ROTH, C.P.A.	INTERIM BILL FOR 09/30/2010 AUDIT	(8,750.00)
6654	MICHAEL A. COLE, P. C.	LEGAL FEES THROUGH 01/06/2011	(3,832.89)
6655	MICHAEL A. COLE, P. C.	LEGAL FEES THROUGH 01/21/2011	(4,181.88)
6656	THE GMS GROUP	2010 YEAR & CONTINUING DISCLOSURE FILING	(945.00)
6657	APPLE COURIER	INVOICE 182592, TICKET NO 085116, DTD. 12/13/2010, BOXES TO MARK ROTH	(40.00)
6658	STANLEY SPURLING & HAMILTON, INC.	INV 0101646, DTD 12/14/2010, PROJ 0010-0883, HYDRO TANK ANALYSIS	(1,500.00)
6659	STANLEY SPURLING & HAMILTON, INC.	INV 0101279, DTD 09/15/2010, PROJ 0010-0883, HYDRO TANK ANALYSIS	(630.00)
6660	NORTH HARRIS COUNTY REGIONAL WATER AUTH-	NOVEMBER 2010, 123,000 GALLONS @ \$1.75 GROUNDWATER PUMPED & 15,556,000 GALLONS @ \$2.20 SURFACE W	(34,438.45)
6661	NORTH HARRIS COUNTY REGIONAL WATER AUTH-	DECEMBER 2010, 142,000 GALLONS @ \$1.75 GROUNDWATER PUMPED, 12,603,000 GALLONS @ \$2.20 SURFACE WATER	(27,975.10)
6662	WASTE MANAGEMENT	ACCT NO 110-0156574-0011-3, JANUARY 2011 SERVICE \$20.78	(20.78)
6663	SEABACK MAINTENANCE INC.	INV 21011154, DTD 11/30/2010, MOVING	(398.00)
6664	CLAUDIA REDDEN & ASSOCIATES, L.L.C.	INV 1899, DTD 12/01/2010, BOOKKEEPING FEES & EXPENSES	(1,838.06)
6665	CLAUDIA REDDEN & ASSOCIATES, L.L.C.	INV 1920, DTD 01/01/2011, BOOKKEEPING FEES & EXPENSES	(1,841.98)
6666	ACCUTEST LABORATORIES GULF COAST, INC.	INV T9-31152, DTD 10/06/2010, LABORATORY FEES	(982.00)
6667	ACCUTEST LABORATORIES GULF COAST, INC.	INV T9-31153, DTD 10/06/2010, LABORATORY FEES	(1,295.00)
6668	ACCUTEST LABORATORIES GULF COAST, INC.	INV T9-31154, DTD 10/06/2010, LABORATORY FEES	(120.00)
6669	DLD SERVICES	INV DF43901, DTD 11/18/2010, STANDBY GENERATOR CUMMINS NT85G2-30365077 ANNUAL MAINT	(1,797.65)
6670	LLOYD GRAVES ELECTRIC SUPPLY	INV 1138473-00, DTD 12/01/2010, CUSTOMER S46756, 3 POS BLACK KNOB & CONTACT BLOCK	(67.06)
6671	ACCUTEST LABORATORIES GULF COAST, INC.	INV TY-32594-IN, DTD 12/07/2010, LABORATORY FEES	(1,220.00)
6672	PRESCOTT INSTRUMENTS	INV 21216, DTD 12/20/2010, CALIBRATION OF THE EFFLUENT FLOW METER AT STP	(125.00)
6673	SOURCE POINT ENVIRONMENTAL, INC.	INV. 35782, DTD. 01/04/2011, 12/28/2010 JET UNIT 1 EMERGENCY CALL	(500.00)
6674	CFI SERVICES, INC.	INV 36699, DTD 12/06/2010, INSTALLATION OF CL2 EQUIPMENT	(11,500.00)
6675	AQUA SOLUTIONS, INC.	INV 303102, DTD 01/03/2011, CHEMICALS	(131.08)
6676	DXI INDUSTRIES	INV 05515615-10, DTD 12/02/2010, 1 CHLORINE 2000# CONT	(793.00)
6677	DXI INDUSTRIES	INV 05515616-10, DTD 12/06/2010, 1 CHLORINE 150# CYL	(96.00)

## HARRIS COUNTY M.U.D. NO. 191

6678	WATER UTILITY SERVICES, INC.	INV 5093, DTD 11/17/2010, NITRIFICATION MONITORING	(600.00)
6679	WATER UTILITY SERVICES, INC.	INV 5283, DTD 12/14/2010, NITRIFICATION MONITORING	(510.00)
6680	WATER UTILITY SERVICES, INC.	INV 5500, DTD 01/11/2011, NITRIFICATION MONITORING	(510.00)
6681	ALL-PUMP & EQUIPMENT COMPANY	INV A1047858, DTD 12/21/2010, CHECK #2 PUMP - TRIPPING BREAKER L/S #3	(356.25)
6682	ALL-PUMP & EQUIPMENT COMPANY	INV A1047992, DTD 01/06/2011, SUPPLY RENTAL EQUIP, 480V FLYGT 3152 WITH HOSE	(2,178.00)
6683	BENCO SYSTEMS, INCORPORATED	INV 40402, DTD 03/16/2010, 02/23/2010 CHECK SYSTEM, GET UP AND RUNNING	(137.80)
6684	BENCO SYSTEMS, INCORPORATED	INV 41960, DTD 06/01/2010, \$45.00 NEW AMOUNT - \$30.00 OLD AMOUNT = \$15.00 NET	(15.00)
6685	BENCO SYSTEMS, INCORPORATED	INV 46452, DTD 12/01/2010, MONTHLY SERVICES - 7150 PARAGON CT	(45.00)
6686	BENCO SYSTEMS, INCORPORATED	INV 47654, DTD 01/01/2011, MONTHLY SERVICES - 7150 PARAGON CT	(45.00)
6687	MAGNA FLOW ENVIRONMENTAL, INC.	INV 24006, DTD 10/14/2010, 10/12/2010 TO CLEAN L/S @ STP	(5,092.23)
6688	MAGNA FLOW ENVIRONMENTAL, INC.	INV 24270, DTD 11/22/2010, 11/17/2010 TO CLEAN L/S @ STP	(3,199.00)
6689	MAGNA FLOW ENVIRONMENTAL, INC.	INV 24298, DTD 11/30/2010, 70,000 LIQUID GALLONS OF SLUDGE HAULED	(3,850.00)
6690	MAGNA FLOW ENVIRONMENTAL, INC.	INV 24427, DTD 12/21/2010, 12/17/2010 TOP CLEAN L/S @ STP	(3,066.50)
6691	MAGNA FLOW ENVIRONMENTAL, INC.	INV 24576, DTD 01/13/2011, 01/12/2011 TOP CLEAN L/S @ STP	(1,732.00)
6692	BRIAN GARDENS LANDSCAPE DESIGN AND	INV 15950, DTD 11/17/2010, YARD REPAIR INSIDE WATER PLANT	(835.54)
6693	BRIAN GARDENS LANDSCAPE DESIGN AND	INV 18065, DTD 12/16/2010, 7118 CONCHO MOUNTAIN YARD REPAIR	(58.40)
6694	BRIAN GARDENS LANDSCAPE DESIGN AND	INV 16066, DTD 12/16/2010, 7123 SEDORA HILLS YARD REPAIR	(58.40)
6695	BRIAN GARDENS LANDSCAPE DESIGN AND	INV 16088, DTD 12/30/2010, HIGHLAND PARK/HIGHLAND TIMBERS YARD REPAIR	(65.20)
6696	BRIAN GARDENS LANDSCAPE DESIGN AND	INV 16140, DTD 01/18/2011, 13802 CENTERFIELD DR METHODIST HOSPITAL OFFICE - YARD REPAIR	(65.20)
6697	BRIAN GARDENS LANDSCAPE DESIGN AND	INV 16153, DTD 01/19/2011, 12809 WILLOW CENTRE DR., YARD REPAIR ON APT SIDE OF METER	(504.74)
6698	JONES & CARTER, INC.	INV 0169447, PROJ 05340-003-00, DTD 01/11/2011, WATER PLANT CONSULTATION	(67.50)
6699	JONES & CARTER, INC.	INV 0169448, DTD 01/11/2011, PROJ 05340-004-00, WWTP CONSULTATION	(602.50)
6700	JONES & CARTER, INC.	INV 0169450, DTD 01/11/2011, WP 1 HYDROPNEUMATIC TANK REPLACEMENT	(1,297.50)
6701	JONES & CARTER, INC.	INV 0169451, DTD 01/11/2011, PROJ 05340-900-00, GENERAL CONSULTATION	(1,580.00)

HARRIS COUNTY M.U.D. NO. 191

6702	JONES & CARTER, INC.	INV. 0168698, DTD. 12/14/2010, PROJ 05340-003-00, WATER PLANT CONSULTATION	(542.50)
6703	JONES & CARTER, INC.	INV. 0168690, DTD. 12/14/2010, PROJ 05340-022-00, SECOND INTERCONNECT	(987.50)
6704	JONES & CARTER, INC.	INV. 0168691, DTD. 12/14/2010, PROJ 05340-900-00, GENERAL CONSULTATION	(5,847.61)
6705	HAYS UTILITY SOUTH CORP.	INV. 10128400, DTD. 12/01/2010, NOVEMBER 2010 OPERATOR FEES & EXPENSES	(10,236.58)
6706	HAYS UTILITY SOUTH CORP.	INV. 11018400, DTD. 01/01/2011, DECEMBER 2010 OPERATOR FEES & EXPENSES	(15,853.86)
6707	WASTE MANAGEMENT	ACCT NO.110-0156574-0011-3, DECEMBER 2010 SERVICE \$20.78	(20.78)
6708	HARRIS COUNTY TREASURER	FEBRUARY 2011 LAW ENFORCEMENT SERVICES	(15,227.00)
6709	CHAMPIONS MPC HOA	ANNUAL LEASE OF MEETING FACILITIES	(600.00)
6710	U. S. TREASURY	76-0041754, 4TH QUARTER 2010, FORM 941	(503.48)
6711	VAUGHAN G MILLER	01/26/2011 FEES OF OFFICE LESS WITHHOLDINGS	(141.52)
6712	ROBERT J. PRICE	01/26/2011 FEES OF OFFICE LESS WITHHOLDINGS	(141.52)
6713	ERNEST F GIGLIOTTI	01/26/2011 FEES OF OFFICE LESS WITHHOLDINGS	(141.52)
6714	ERROL WIRASINGHE.	01/26/2011 FEES OF OFFICE LESS WITHHOLDINGS & 12/01/2010 MTG W/TX DOT	(263.05)
6716	TEX COMMISSION ON ENVIRONMENTAL QUALITY	2010 REGULATORY ASSESSMENT REPORT	0.00
6715	EDWARD A. MONTO	01/26/2011 FEES OF OFFICE LESS WITHHOLDINGS & 12/01/2010 MTG W/ TX DOT	(9.05)
			<u>(190,496.82)</u>

ENDING BALANCE IN DEMAND ACCOUNT

\$ 92,785.49

TEXPOOL - 25628-1111-000

ENDING BALANCE FROM LAST CHECK LIST  
 ADDED: WIRE TRANSFER  
 ADDED: INTEREST EARNINGS ON ACCOUNT  
 ADDED: WIRE TRANSFER  
 LESS: WIRE TRANSFERS  
 ENDING BALANCE IN TEXPOOL

78508:2562800011	
FROM DEMAND ACCOUNT	\$ 1,657,310.99
FROM TAX ACCOUNT	0.00
TO DEBT SERVICE ACCOUNT	490.56
	134,546.77
	<u>(350,000.00)</u>
	<u>\$ 1,442,348.32</u>

TOTAL OPERATING FUNDS

\$ 1,535,133.81

HARRIS COUNTY M.U.D. NO. 191

**DEBT SERVICE FUND**

COMPASS BANK: 002514456065

BALANCE FROM LAST REPORT		\$	44,660.12
ADDED: DEPOSITS	TAX CHECK #1805, DTD. 12/09/2010		10,000.00
ADDED: DEPOSITS			0.00
ADDED: INTEREST EARNED ON ACCOUNT			0.00
LESS: BANK ERROR			0.00
LESS: BANK FEES			0.00
LESS: CHECKS FOR APPROVAL			0.00
ENDING BALANCE IN DEMAND ACCOUNT		\$	<u>54,660.12</u>

TEXPOOL - 25628-1023-000

ENDING BALANCE FROM LAST CHECK LIST	76509-2562800001	\$	231,882.28
ADDED: WIRE TRANSFER	TRANSFER FROM OPERATING ACCOUNT		350,000.00
ADDED: WIRE TRANSFER	FROM TAX ACCOUNT		235,000.00
ADDED: INTEREST EARNINGS ON ACCOUNT			77.29
LESS: WIRE TRANSFER			0.00
ENDING BALANCE IN TEXPOOL		\$	<u>816,959.57</u>
TOTAL DEBT SERVICE FUNDS		\$	<u>871,619.69</u>

HARRIS COUNTY M.U.D. NO. 191

**CAPITAL PROJECTS FUND**

SERIES 1996  
 COMPASS BANK - 50849

BALANCE FROM LAST REPORT		\$	5,425.43
ADDED: INTEREST EARNED ON ACCOUNT			0.00
LESS: DEPOSITS			0.00
LESS: BANK FEES			0.00
LESS: PREVIOUSLY APPROVED			
LESS: CHECK FOR APPROVAL			
1202 JONES & CARTER, INC	INV. 0169449, PROJ 05340-016-00, DTD. 01/11/2011, WATER PLANT CHLORAMINE CONVERSION		(50.00)
1203 JONES & CARTER, INC	INV. 0168689, PROJ 05340-016-00, DTD. 12/14/2010, WATER PLANT CHLORAMINE CONVERSION		(257.50)
			<u>(307.50)</u>
ENDING BALANCE IN DEMAND ACCOUNT		\$	<u>5,117.93</u>

<u>TEXPOOL - 25628-1030-000</u>	78500:2562800003		
ENDING BALANCE FROM LAST CHECK LIST		\$	551,789.34
ADDED: WIRE TRANSFERS			0.00
ADDED: INTEREST EARNINGS ON ACCOUNT			165.57
LESS: WIRE TRANSFERS			0.00
ENDING BALANCE IN TEXPOOL		\$	<u>551,954.91</u>

TOTAL CAPITAL PROJECTS FUNDS		\$	<u>557,072.84</u>
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**INVESTMENT REPORT**

11/23/2010-01-26/2011

CURRENT INVESTMENTS						
TYPE OF INVESTMENT	MATURITY DATE	RATE	BOOK VALUE	VALUE LAST REPORT	ADDED VALUE	MARKET VALUE
<b>OPERATING ACCOUNT</b>						
TEXPOOL 78509:2562800011	OPEN	0.1917%	\$ 1,442,348.32	\$ 1,657,310.99	\$ 490.56	\$ 1,442,348.32
TOTAL INVESTMENTS		0.1677%	\$ 1,442,348.32	\$ 1,657,310.99	\$ 490.56	\$ 1,442,348.32
<b>DEBT SERVICE FUND</b>						
TEXPOOL: 78509:2562800001	OPEN	0.1917%	\$ 816,959.57	\$ 231,882.28	\$ 77.29	\$ 816,959.57
TOTAL INVESTMENTS		0.1677%	\$ 816,959.57	\$ 231,882.28	\$ 77.29	\$ 816,959.57
<b>CAPITAL PROJECTS FUND</b>						
SERIES 1996: 78509:2562800003	OPEN	0.1917%	\$ 551,954.91	\$ 551,789.34	\$ 165.57	\$ 551,954.91
TOTAL INVESTMENTS		0.1677%	\$ 551,954.91	\$ 551,789.34	\$ 165.57	\$ 551,954.91
<b>COLLATERAL PLEDGED</b>						
BBVA COMPASS BK (FORMERLY TEXAS STATE BK)	SEE ATTACHED SCHEDULE		1/18/2011	MARKET VALUE	\$	299,630.32
<b>INVESTMENT TRAINING</b>						
CLAUDIA REDDEN - 4 HRS 06/2006, UNIVERSITY OF NORTH TEXAS & AWBD, GALVESTON, TX, PFIA TRAINING						
6 HRS 07/10/2007, TX RURAL WATERS ASSOC., GALVESTON, TX, PFIA TRAINING, 11/07/2009 MCCALL GIBSON 4 HRS						
26-Jan-11						
<b>AUTHORIZATION STATEMENT</b>						
OPERATING ACCOUNT	INVEST ANY EXCESS FUNDS IN DEMAND ACCOUNT INTO TEXPOOL					
CONSTRUCTION FUND	INVEST ANY EXCESS FUNDS IN DEMAND ACCOUNT INTO TEXPOOL					
DEBT SERVICE FUND	INVEST ANY EXCESS FUNDS OR TAX TRANSFERS INTO TEXPOOL					
THIS REPORT AND THE DISTRICT'S INVESTMENT POLICY ARE SUBMITTED TO THE BOARD FOR ITS REVIEW AND TO MAKE ANY CHANGES THERETO AS DETERMINED BY THE BOARD TO BE NECESSARY AND PRUDENT FOR THE MANAGEMENT OF DISTRICT'S FUNDS. THE INVESTMENTS ARE IN COMPLIANCE WITH THE INVESTMENT POLICY.						
INVESTMENT OFFICER'S SIGNATURE						
(Claudia Redden was appointed investment officer on 09/15/1999)						



ROSENBERG	AUSTIN
SAN ANTONIO	DALLAS
THE WOODLANDS	HOUSTON
BRYAN/COLLEGE STATION	BRENNHAM

*Texas Board of Professional Engineers Registration No. F-439*

January 24, 2011

Harris County Municipal Utility District No. 191  
c/o Mr. James Dougherty, Attorney at Law  
5120 Bayard Lane  
Houston, Texas 77006

Attn: Mr. James Dougherty

Re: Construction of Water Plant Chloramine Conversion  
Harris County Municipal Utility District No. 191  
Series 1996 - \$2,560,000  
TCEQ Log No. 200902-032  
TIN # 76-0041754

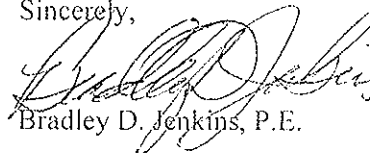
Gentlemen:

Enclosed is Progress Payment Request No. 4 & FINAL dated September 1, 2010 from W.W. Payton Corporation for the referenced project. The estimate is in order and we recommend payment in the amount of \$21,320.00 to W.W. Payton Corporation.

Also enclosed is Construction Progress Report No. 4 & FINAL, which is submitted in accordance with Texas Commission on Environmental Quality Rule No. 293.62. This report covers construction activities for the referenced project during the period December 1, 2009 to September 1, 2010.

You will also find your copies of the Contractor's Affidavit of Bills Paid and Affidavit of Guarantee, and our Certificate of Substantial Completion. Copies of the Certificate of Acceptance will be forwarded to you under separate cover and we will distribute copies for your records after approval and execution.

Sincerely,



Bradley D. Jenkins, P.E.

BDJ:jcw/rar  
EST\05340-016-00 doc

Enclosure

cc: W. W. Payton Corporation  
Ms. Claudia Redden - Claudia Redden & Associates, Inc.  
Texas Commission on Environmental Quality - Houston  
Texas Commission on Environmental Quality - Austin

January 24, 2011

Construction Progress Report No. 4 & FINAL  
Period December 1, 2009 to September 1, 2010

Construction of Water Plant Chloramine Conversion  
Harris County Municipal Utility District No. 191  
Series 1996 - \$2,560,000  
TCEQ Log No. 200902-032  
TIN # 76-0041754

Contract:

- A. Contractor: W.W. Payton Corporation
- B. Contract Date: April 22, 2009
- C. Authorization to Proceed: May 22, 2009 (150 Calendar Days)
- D. Completion Date: October 19, 2009
- E. Contract Time Used: 467 Calendar Days (311%)

I. General

The project is complete.

II. Change Orders

None Issued this Report.

III. Completion Report

A. Cost as of this Report Period

1. Contract Bid Price	\$	199,000.00
2. Change Orders	\$	6,550.00
3. Total Contract Price	\$	205,550.00

B. Actual cost as of this Report \$ 205,550.00

C. Total Paid Contractor \$ 205,550.00

D. Amount Retained (0% of B) \$ 0.00

E. Cost Remaining (A.3 - B) \$ 0.00

F. Construction Complete (B/A.3) 100%

IV. Frequency of Observation

A. Field Representative - Periodically, on-site daily

B. Engineer Observation - Once weekly, on-site

V. Problems

No Problems This Report.

JONES & CARTER, INC.

PROGRESS PAYMENT # 4 & FINAL

OWNER: Harris County Municipal Utility District No. 191

PROJECT: Construction of Water Plant Chloramine Conversion

JOB NO. : 05340-016-00

CONTRACTOR: W.W. Payton Corporation

CONTRACT DATES  
 FROM 22-May-09  
 TO 19-Oct-09  
 ORIGINAL 19-Oct-09  
 REVISED 19-Oct-09  
 THIS EST. 01-Sep-10

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	THIS ESTIMATE		PREVIOUS ESTIMATE		TOTAL TO DATE		REMARKS
					QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
3	Install uninterruptible power supply for the chemscan analyzer, including applicable modifications to the electrical power wiring. ***Change Order No. 002	L.S.	1.0	\$850.00	100.0%	\$850.00	0.0%	\$0.00	100.0%	\$850.00	100.0%

OWNER: Harris County Municipal Utility District No. 191										PROGRESS PAYMENT # 4 & FINAL									
PROJECT: Construction of Water Plant Chloramine Conversion										CONTRACT DATES									
JOB NO.: 05340-016-00										FROM					TO				
CONTRACTOR: W.W. Payton Corporation										22-May-09					19-Oct-09				
										22-May-09					19-Oct-09				
										01-Dec-09					01-Sep-10				
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	THIS ESTIMATE QUANTITY	THIS ESTIMATE AMOUNT	PREVIOUS ESTIMATE QUANTITY	PREVIOUS ESTIMATE AMOUNT	TOTAL TO DATE QUANTITY	TOTAL TO DATE AMOUNT	REMARKS								
CHANGE ORDER PLUS/MINUS																			
	Change Order No. 001				\$5,700.00					\$5,700.00									
	Change Order No. 002				\$850.00					\$850.00									
	Change Order No. 003				\$0.00					\$0.00									
	Change Order No. 004				\$0.00					\$0.00									
TOTAL CONTRACT MODIFICATIONS																			
	Subtotal (Line Items)				\$850.00	\$204,700.00				\$205,550.00									
	Materials on Hand				\$0.00	\$0.00				\$0.00									
	Subtotal (Materials on Hand/Line Items)				\$850.00	\$204,700.00				\$205,550.00									
	Less Retainage (0%)				\$85.00	\$20,470.00				\$0.00									
	Total				\$765.00	\$184,230.00				\$205,550.00									
	Less Previous Estimates									\$184,230.00									
	Due this Estimate									\$21,320.00									
31%	Complete by Time					\$199,000.00													
100%	Complete by Value					\$6,550.00													
	Total Contract Amount					\$205,550.00													
	Construction Remaining					\$0.00													
	Amount Approved					\$21,320.00													

APPROVED BY JONES & CARTER, INC.

*[Signature]*  
BY: Bradley D. Jenkins, P.E.

PROGRESS PAYMENT # 4 & FINAL

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	THIS ESTIMATE		PREVIOUS ESTIMATE		TOTAL TO DATE		REMARKS
					QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
1	Construction of Proposed Water Plant Chloramine Conversion.	L.S.	1.0	\$199,000.00							
1a	Building Foundation.	L.S.	1.0	\$2,000.00	0.0%	\$0.00	100.0%	\$2,000.00	100.0%	\$2,000.00	100.0%
1b	Precast Building.	L.S.	1.0	\$24,000.00	0.0%	\$0.00	100.0%	\$24,000.00	100.0%	\$24,000.00	100.0%
1c	In-House Chemical System.	L.S.	1.0	\$99,000.00							
1c-1	Chem-Scan	L.S.	1.0	\$48,000.00	0.0%	\$0.00	100.0%	\$48,000.00	100.0%	\$48,000.00	100.0%
1c-2	Pump and Doser	L.S.	1.0	\$20,000.00	0.0%	\$0.00	100.0%	\$20,000.00	100.0%	\$20,000.00	100.0%
1c-3	Storage Tanks	L.S.	1.0	\$4,000.00	0.0%	\$0.00	100.0%	\$4,000.00	100.0%	\$4,000.00	100.0%
1c-4	Data Logger	L.S.	1.0	\$1,000.00	0.0%	\$0.00	100.0%	\$1,000.00	100.0%	\$1,000.00	100.0%
1c-5	In-House Pipe, Valves & Fittings	L.S.	1.0	\$26,000.00	0.0%	\$0.00	100.0%	\$26,000.00	100.0%	\$26,000.00	100.0%
1d	Yard Piping with Taps.	L.S.	1.0	\$25,000.00	0.0%	\$0.00	100.0%	\$25,000.00	100.0%	\$25,000.00	100.0%
1e	Eyewash Station.	L.S.	1.0	\$4,000.00	0.0%	\$0.00	100.0%	\$4,000.00	100.0%	\$4,000.00	100.0%
1f	Air Conditioner Unit.	L.S.	1.0	\$3,000.00	0.0%	\$0.00	100.0%	\$3,000.00	100.0%	\$3,000.00	100.0%
1g	Electrical and Controls.	L.S.	1.0	\$40,000.00	0.0%	\$0.00	100.0%	\$40,000.00	100.0%	\$40,000.00	100.0%
1h	Final Grading and Seeding.	L.S.	1.0	\$2,000.00	0.0%	\$0.00	100.0%	\$2,000.00	100.0%	\$2,000.00	100.0%
2	Provide and install 10 KVA power center and circuit breakers, as directed by engineer. ***Change Order No. 001	L.S.	1.0	\$5,700.00	0.0%	\$0.00	100.0%	\$5,700.00	100.0%	\$5,700.00	100.0%

CERTIFICATE OF SUBSTANTIAL COMPLETION FOR  
CONSTRUCTION OF WATER PLANT CHLORAMINE CONVERSION  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191

January 24, 2011

OWNER: Harris County Municipal Utility District No. 191  
c/o James L. Dougherty, Jr.  
Attorney at Law  
5177 Richmond, Suite 740  
Houston, Texas 77056-6709

CONTRACTOR: W. W. Payton Corporation  
P.O. Box 1056  
Katy, Texas 77492


CONTRACT: Construction of Water Plant Chloramine Conversion  
Harris County Municipal Utility District No. 191  
Series 1996 - \$2,560,000  
TCEQ Log No. 200902-032  
TIN # 76-0041754

Gentlemen:

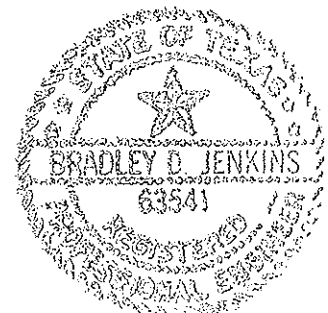
We have observed the subject project constructed by the **CONTRACTOR** and find it to be substantially complete in accordance with the approved plans and specifications. The project was periodically observed during construction by our field project representative.

We recommend that the **OWNER** issue the **CONTRACTOR** a Certificate of Acceptance of the Work, and that final payment be made to the **CONTRACTOR**. We also recommend that the Contractor's guarantee period of one (1) year begin September 1, 2010.

Sincerely,

  
Bradley D. Jenkins, P.E.

 **JONES & CARTER, INC.**  
ENGINEERS • PLANNERS • SURVEYORS  
8701 New Trails Drive, Suite 200, The Woodlands, Texas 77381  
TBPE Registration No. F-439



AFFIDAVIT

OF

GUARANTEE

STATE OF TEXAS §

COUNTY OF HARRIS §

Before me, a Notary Public in and for the State of Texas, on this day personally appeared Chad Perkin of **W. W. PAYTON CORPORATION**, well known to me to be the person making this affidavit, who, being by me first duly sworn and deposed did say:

I am Chad Perkin of **W. W. PAYTON CORPORATION** and have personal knowledge of the matter stated in this affidavit. **W. W. PAYTON CORPORATION** does hereby give notice to the Owner, **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191**, that work for the Owner, known as J&C Job No. 05340-016-00 Construction of Water Plant Chloramine Conversion has been substantially completed. In accordance with the provisions of paragraph 5.07 Guarantee, of the General Conditions of Agreements, **W. W. PAYTON CORPORATION** does hereby guarantee all of the work under the contract to be free from faulty materials and improper workmanship in every particular, and against injury from proper and usual wear; and agrees to replace or re-execute without cost to the Owner such work as may be found to be improper or imperfect, and to make good all damage caused to other work or materials due to such required replacement or recompletion of all work under this contract, as evidenced by the Engineer's Certificate of Substantial Completion.

This affidavit is made in connection with the final payment under the contract between **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191** and **W. W. PAYTON CORPORATION** and with the knowledge that it will be relied upon in making such payment and that such payment would not be made except upon the truth of the matter contained in this affidavit.

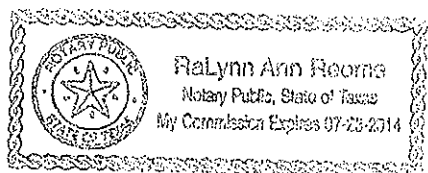
DATE: 1-26-11 Chad Perkin

STATE OF TEXAS §

COUNTY OF MONTGOMERY §

BEFORE ME, the undersigned, a Notary Public, in and for the State of Texas, on this day personally appeared, Chad Perkin known to me to be the person whose name subscribed to the foregoing instrument, and acknowledge to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this 26th day of January, A.D., 2011.



RaLynn Ann Reorns  
Notary Public Signature

AFFIDAVIT

OF

BILLS PAID

STATE OF TEXAS §

COUNTY OF HARRIS §

Before me, a Notary Public in and for the State of Texas, on this day personally appeared Charles Payton of **W. W. PAYTON CORPORATION**, well known to me to be the person making this affidavit, who, being by me first duly sworn and deposed did say:

I am Charles Payton of **W. W. PAYTON CORPORATION** and have personal knowledge of the matter stated in this affidavit. **W. W. PAYTON CORPORATION** has paid all of the labor and material costs in connection with construction for **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191** known as J&C Job No. 05340-016-00 Construction of Water Plant Chloramine Conversion, and as of this date, there are no unpaid bills for labor performed upon, or materials or supplies delivered to or used in connection with such job.

This affidavit is made in connection with the final payment under the contract between **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191** and **W. W. PAYTON CORPORATION** and with the knowledge that it will be relied upon in making such payment and that such payment would not be made except upon the truth of the matter contained in this affidavit.

DATE: 1-26-11

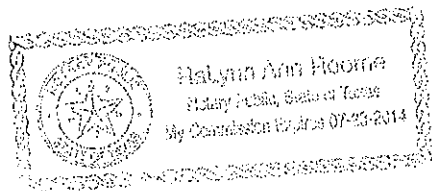
Charles Payton

STATE OF TEXAS §

COUNTY OF MONTGOMERY §

BEFORE ME, the undersigned, a Notary Public, in and for the State of Texas, on this day personally appeared, Charles Payton known to me to be the person whose name subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this 26<sup>th</sup> day of January, A.D., 2011.



Halynn Ann Roome  
Notary Public Signature

(Notary Seal)