

**MINUTES OF REGULAR MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191
FEBRUARY 23, 2011**

**STATE OF TEXAS §
 §
COUNTY OF HARRIS §**

The Board of Directors of Harris County Municipal Utility District No. 191 of Harris County, Texas, met in regular session, open to the public, beginning at 7:00 P.M., at the Champions MPC Clubhouse, 13719 Champions Centre Drive Houston, Texas 77069, on the 23rd day of February, 2011, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Edward A. Monto	President
Robert Price	Vice President
Errol Wirasinghe	Secretary
Vaughan G. Miller	Treasurer
Ernest F. Gigliotti	Assistant Secretary

and all of said directors were present, thus constituting a quorum.

Persons also present included Dan Dompier; Deputy Knight, Sergeant Drummen and Lieutenant Keys of Harris County Precinct 4 Constables office; Patty Rodriguez of Bob Leared Interests; Ryan Wade of Jones & Carter; Robin Secrest and Howard Wilhite of Hays Utility South Corporation; Cindy Nichols of Michael A. Cole, P.C.; and James L. Dougherty, Jr.

CONSTABLE MATTERS

Deputy Knight presented the Constable's report for January, 2011, and a brief review and discussion was had.

WATER AND SEWER ISSUES

With regard to the Willowbrook Assembly of God, Dan Dompier reported that the plat has been submitted to the County and he expects to have County approval within the next 10 days. Mr. Dompier reported that he had the documents to extend temporary water service to the Willowbrook Assembly of God (not to exceed a three- year period), including the agreement, permit, water and sanitary sewer easements, a petition for annexation to the District, and a petition to the City for its consent to annexation. There was an extended discussion, at the conclusion of which Director Miller moved the approval of documents for Willowbrook Assembly of God (the agreement, permit, water and sanitary sewer easements, and petitions for annexation to the District and City) and authorization for the Board President to execute such documents after the owner and lienholder duly execute them, and further to authorize the Board President to grant consent for Willowbrook Assembly of God to use District easements, if necessary, for the temporary water line, if approved by the District's engineer and operator. The motion was seconded by Director Price and carried by unanimous vote.

REGULAR SUBJECTS, MINUTES AND CONSENT AGENDA

Bookkeeping and Financial Matters. Claudia Redden presented the bookkeeper's report and investment officer's report to the Board.

Tax Matters. Patty Rodriguez presented the tax assessor/collector's report to the Board. She stated that Ms. E. Johnson had made a \$50 payment towards a payout tax agreement.

Utility Operations. Howard Wilhite presented the utility operator's written report to the Board. During the presentation, President Monto raised a question as to the cost to the District for lost water, and stated that a 91.6% water accountability costs the District about \$21,538 for a month, and over the course of a year the costs are substantial. Discussion was had on ways to improve the water accountability of the District, and Mr. Wilhite suggested a meter change out program for meters registering over 1.5 to 2 million gallons. President Monto requested Mr. Wilhite to estimate how many gallons of water are lost each month and what that costs the District, and to come up with a plan to address the problem. Mr. Wilhite noted that the District used 99.33% surface water for the prior month. In response to a query of Director Price, the Board directed the operator to seek reimbursement from the HCFCD for the payment to Bryan Gardens for removal of fallen trees at the Prestonwood detention pond, noting that the HCFCD is responsible for the maintenance of such pond.

President Monto opened a public hearing for any persons present to be heard to show cause why their water service should not be terminated for non-payment of their water bill. Mr. Wilhite reported that the hearing notice was given for each account on the list of proposed terminations. It was noted that no persons were present to be heard, and the public hearing was closed. Mr. Wilhite recommended service terminations to the accounts on the list in accordance with the District's standard operating procedures. Director Price then moved that: (i) the amount shown for each account on the list of service terminations is found to be correct, (ii) although notice of tonight's hearing was given to each person on the list, no one appeared, and (iii) water service is authorized to be terminated to the accounts listed in accordance with the District's standard operating procedures, which motion was seconded by Director Gigliotti and carried by unanimous vote.

Engineering. Ryan Wade presented the engineer's written report to the Board. He reported that his office is preparing the required documentation to submit for the chloramine conversion credit; that a pre-construction meeting has not yet been scheduled for the underground utility contract for WCP Cutten Park Office Complex; and that copies of the plans for the water plant hydro-tank replacement will be sent to Directors Gigliotti and Wirasinghe before the project is advertized, and made recommendations for a new 5 hp air compressor for the project as opposed to the current 1.5-hp air compressor, and that a bid item be included for the replacement of the 12-inch isolation valve, if necessary. Some discussion was had concerning the recommendation of a new 5-hp air compressor, and Director Gigliotti suggested that the engineer look into the cost difference between a 5-hp and a 10-hp air compressor. Director Gigliotti suggested that possibly with an increased horsepower air compressor, maybe some of the drops in water pressure experienced by District customers could be decreased. Ryan Wade suggested that the drops in water pressure may be from the booster pumps, rather than the air compressor. Ryan Wade next recommended payment of Invoice No. 322-00-1 in the amount of \$3,050 to Strech Construction for the control building roof repair, which is \$450 higher than the proposal because the contractor had to replace 5 sheets of rotted decking. Director Price moved approval of payment of Invoice No. 322-00-1 in the amount of

\$3,050 to Strech Construction as recommended by the engineer, which motion was seconded by Director Gigliotti and carried by unanimous vote. Mr. Wade next reported that with regard to the Highland Timbers detention pond, a violation notice had been received from the Harris County Public Infrastructure Department (HCPID) for failure to submit an "as-built certificate" for the completion of the pond. Discussion was had and the engineer was directed to see if his office could locate the as-built certificate in the boxes in storage from the District's prior engineer. Board members requested Mr. Dougherty to write a letter to HCPID to inquire about the violation notice if an as-built certificate is not located.

Legal Matters. Mr. Dougherty presented his written report to the Board. He reported that recommendations were made to the Cy-Champ PUD bookkeeper about how future billings could be handled to reduce the possibility of confusion. He also presented a parkway maintenance budget as provided by Cy-Champ PUD. Director Miller moved the approval of such budget, which motion was seconded by Director Gigliotti and carried by unanimous vote.

Minutes. Director Miller moved the approval of the Board's January 26, 2011 minutes, which motion was seconded by Director Price and carried by unanimous vote.

The reports of the bookkeeper, investment officer, tax assessor/collector, utility operator engineer and attorney were accepted by the Board.

CONSTABLE MATTERS (cont'd)

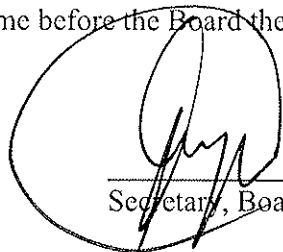
Director Price reviewed with the Board some data received from Sergeant Harris, as well as a draft Criminal Activity Summary for the years 2006 – 2010 that he had prepared using such data and monthly activity reports.

Electricity, P3, etc.

Director Gigliotti stated that there is one candidate, Avis Young, for a position on the P3 Board. Board members voted "For" Avis Young.

There being no other business to come before the Board the meeting was adjourned.

(SEAL)



Secretary, Board of Directors

Attachments: General Fund Bills and Investment Officer's Report
Tax Bills
Utility Operator Report
Engineer's Report

**COMMITMENTS FOR ACTION
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191
MEETING OF FEBRUARY 23, 2011**

1. **ATTORNEY** to write letter to HCPID to inquire about the violation notice if an As-Built Certificate for Highland Timbers detention pond is not located.
2. **UTILITY OPERATOR** to estimate how many gallons of water are lost and what that costs the District, and to come up with a plan to address the problem; and seek reimbursement from the County for the payment to Bryan Gardens for removal of fallen trees at the Prestonwood detention pond.
3. **ENGINEER** to look for the As-Built Certificate for the Highland Timbers detention pond in the boxes in storage from the District's prior engineer.

Harris County Precinct Four Constable's Office

Contract Activity Statistical Report



HARRIS CO MUNICIPAL UTILITY DIST #191

Type of Activity	Jan 2011	Dec 2010	Year to Date - 2011
Burglary of a Habitation	0	1	0
Burglary of a Motor Vehicle	1	4	1
Theft from a Habitation	0	0	0
Theft of Motor Vehicle	1	0	1
Theft - Other	1	1	1
Robbery	0	0	0
Assault	0	0	0
Sexual Assault	0	0	0
Criminal Mischief	2	2	2
Disturbance - Family	0	1	0
Disturbance - Juvenile	0	0	0
Disturbance - Other	0	0	0
Alarms	19	25	19
Suspicious Vehicles	0	2	0
Suspicious Persons	5	3	5
Runaways	0	1	0
Telephone Harassment	0	0	0
Other Calls	29	21	29

Harris County Precinct Four Constable's Office

Contract Activity Summary Report



Jan 2011

HARRIS CO MUNICIPAL UTILITY DIST #191

Activity Type	Details
BURGLARY / MOTOR VEHICLE	13300 Cutten - Unknown suspect(s) forced entry into the complainant's vehicle and removed items without consent. Case is inactive.
CRIMINAL MISCHIEF	13200 Champions Centre - Unknown suspect(s) damaged the complainants clothing inside her apartment. Case is inactive.
CRIMINAL MISCHIEF	13200 Dotson - Unknown suspect(s) damaged the complainant's vehicle as it sat in the parking lot unattended. Case is inactive.
OTHER CALLS	00 Arbor Bend - Complainant reported that unknown suspect(s) used his personal information to make fraudulent charges on his bank account at numerous business within the area. Case is under investigation.
OTHER CALLS	13300 Cutten - Unknown suspect used the complainant's personal information in an attempt to gain credit by applying for a credit card. Case is inactive.
OTHER CALLS	13900 Naples Park - Defendant was arrested for public intoxication and booked into the county jail. Case is closed.
OTHER CALLS	Arbor Bend / Champions Arbor - Deputy conducted a traffic stop and issued the driver citations and the vehicle was towed for no drivers license and no insurance. Case is closed.
OTHER CALLS	Champions Centre / Rancho Mirage - Deputy conducted a traffic stop and the driver was issued citations and the vehicle was towed for no drivers license and no insurance. Case is closed.
OTHER CALLS	Cutten / Hargarve - Deputy conducted a traffic stop on a vehicle that returned as a stolen however after investigation it was found that the owner never had it removed out of the system. The driver was issued citations and case is closed.
OTHER CALLS	Cutten / Richardson - Deputy conducted a traffic stop and issued the driver citations and the vehicle was towed for no drivers license and no insurance. Case is closed.
OTHER CALLS	Villa Norte / Vista De Oro - Deputy conducted a traffic stop and the driver was arrested for driving on a suspended drivers license. Case is closed.
THEFT / MOTOR VEHICLE	13300 Cutten - Unknown suspect(s) removed the complainants vehicle without permission and it was found stripped later that day. Case is closed.
THEFT / OTHER	13300 Cutten - Unknown suspect(s) stole the tires and rims off the complainants vehicle during the night hours. Case is inactive

HARRIS COUNTY M.U.D. NO. 191

OPERATING ACCOUNT

COMPASS BANK - 50302

BALANCE FROM LAST REPORT		\$	92,785.49
ADDED: DEPOSITS			86,890.99
OTHER			0.00
			<u>86,890.99</u>
ADDED: DEPOSITS			0.00
			<u>0.00</u>
			0.00
ADDED: WIRE TRANSFER	FROM TEXPOOL		0.00
ADDED: INTEREST EARNED ON ACCOUNT			27.47
ADDED: SALES TAX REVENUES	NOVEMBER 2010, DOCUMENT 2000442661, DTD 02/09/2011, CITY OF HOUSTON		47,576.91
			<u>0.00</u>
			47,576.91
LESS: WIRE TRANSFER	TO TEXPOOL		0.00
LESS: MONTHLY BANK SERVICE CHARGES			0.00
LESS: <u>CHECKS PREVIOUSLY APPROVED</u>			
6716	TEX COMMISSION ON ENVIRONMENTAL QUALITY	2010 REGULATORY ASSESSMENT REPORT	(2,684.08)
6718	W. W. PAYTON CORPORATION	ESTIMATE # 4 & FINAL CHLORAMINE CONVERSION, TO BE REIMBURSED BY CONSTRUCTION	(21,320.00)
6717	CINDY NICHOLS	REIMBURSEMENT OF SAM'S S10 88 & CHICK FIL A 588 00	<u>(96.88)</u>
		TOTAL PREVIOUSLY APPROVED	(24,100.96)
LESS: <u>CHECKS FOR APPROVAL</u>			
6719	SRS REALTY	ACCT 1-90-43277-01 (4), 42 ARBOR BEND	(8.59)
6720	UNIETIS, BRIAN	ACCT 1-90-43631-00 (6), 7902 HIGHLAND GREEN CT	(49.51)
6721	PRUDENTIAL GARY GREENE (LOUETTA)	ACCT 1-90-43329-01 (2), 11 ARBOR BEND	(0.87)
6722	CENTURY 21 EXCEL	ACCT 1-90-43332-00 (6), 14 ARBOR BEND	(57.23)
6723	PATE, BROOKE	ACCT 1-04-87260-00 (2), 13418 PARKCHASE TIMBER DR	(24.02)
6724	PATRIOT BANK	ACCT 1-04-85930-01 (5), 13510 VILLAS PALMAS DR	(57.23)
6725	AM REAL ESTATE	ACCT 1-90-43138-01 (3), 7118 CHAMPION CENTRE EST	(39.46)
6726	AT&T	713- A19-0668-893-7, CURRENT MONTH	(229.60)
6727	NORTH HARRIS COUNTY REGIONAL WATER AUTH	JANUARY 2011, 60,000 GALLONS @ \$1.75 GROUNDWATER PUMPED, 10,724,000 GALLONS @ \$2.20 SURFACE WATER	(23,697.80)
6728	JONES & CARTER, INC.	INV 0170258 PROJ 05340-003-00, DTD 02/09/2011, WATER PLANT CONSULTATION	(16.25)
6729	VAUGHAN G MILLER	02/23/2011 REGULAR MEETING	(141.52)
6730	ROBERT J. PRICE	02/23/2011 REGULAR MEETING	(141.53)

HARRIS COUNTY M.U.D. NO. 191

6731	ERROL WIRASINGHE.	02/23/2011 REGULAR MEETING	(141.52)
6732	JONES & CARTER, INC.	INV 0170260, PROJ 05340-900-00, DTD 02/09/2011, GENERAL CONSULTATION	(4,661.00)
6733	CLAUDIA REDDEN & ASSOCIATES, L.L.C.	INV 1940, DTD 02/01/2011, BOOKKEEPING FEES & EXPENSES	(1,830.39)
6734	WASTE MANAGEMENT	ACCT NO 110-0156574-0011-3, JAN 2011 & FEB 2011 SERVICE	(41.56)
6735	HARRIS COUNTY TREASURER	MARCH & APRIL 2011 LAW ENFORCEMENT SERVICES	(30,454.00)
6736	THE SCRUGGS COMPANY	INV 00114758IN, DTD 01/28/2011, BIN FLG L&W CV 14IN FF	(1,024.00)
6737	BRIAN GARDENS LANDSCAPE DESIGN AND	INV 16188, DTD 02/03/2011, 14115 CLEOBROOK, REMOVE 1 DOWNED PINE TREE & 3 DEAD PINE TREES WITH.	(1,140.00)
6738	MAGNA FLOW ENVIRONMENTAL, INC.	INV 24652, DTD 01/25/2011, 91,000 GALLONS HAULED	(5,005.00)
6739	ACCUTEST LABORATORIES GULF COAST, INC.	INV T2-33412, DTD 01/11/2011, LABORATORY FEES	(968.00)
6740	THE TEXAS NETWORK	INV 113731, DTD 03/01/2011, YEARLY WEB SITE HOSTING & WEB SITE MANAGEMENT	(983.40)
6741	ACCUTEST LABORATORIES GULF COAST, INC.	INV T2-33413, DTD 01/10/2011, LAB FEES ON RESTAURANTS	(1,220.00)
6742	ACCUTEST LABORATORIES GULF COAST, INC.	INV T2-33414, DTD 01/10/2011, LAB FEES	(120.00)
6743	MAGNA FLOW ENVIRONMENTAL, INC.	INV 24619, DTD 01/20/2011, 7,000 GALLONS HAULED & TOP CLEAN US	(3,100.77)
6744	ALL-PUMP & EQUIPMENT COMPANY	INV AIO48062, DTD 01/20/2011, PICK UP DECAN PUMP & REPAIR PER QUOTE	(889.50)
6745	BENCO SYSTEMS, INCORPORATED	INV 48408, DTD 02/01/2011, MONTHLY SERVICES - 7150 PARAGON CT	(45.00)
6746	RELIANT ENERGY SOLUTIONS	VARIOUS INVOICES	(6,307.98)
6747	APPLE COURIER	INVOICE 183554, TICKET NO 085116, DTD 02/11/2010, BOXES FROM MARK ROTH	(37.50)
6748	ACCUTEST LABORATORIES GULF COAST, INC.	INV T1-34153, DTD 02/08/2011, LAB FEES	(120.00)
6749	DSHS CENTRAL LAB MC2004	ACCT GEN CD1722_092008, DTD 02/03/2011	(472.00)
6750	CFI SERVICES, INC.	INV 36843, DTD 02/14/2011, REPAIR LEAKS ON LAS PUMP @ WP	(2,166.26)
6751	ACCUTEST LABORATORIES GULF COAST, INC.	INV T1-34151, DTD 02/08/2011, LAB FEES	(1,092.00)
6752	ACCUTEST LABORATORIES GULF COAST, INC.	INV T1-34152, DTD 02/08/2011, LAB FEES ON RESTAURANTS	(1,480.00)
6753	MAGNA FLOW ENVIRONMENTAL, INC.	INV 24763, DTD 02/10/2011, 4,800 GALLONS HAULED & TOP CLEAN US	(2,934.00)
6754	CFI SERVICES, INC.	INV 37024, DTD 02/16/2011, REPAIR CHLORINATOR	(374.55)
6755	MJ ENTERPRISES	INV 153, DTD 02/16/2011, 6 x 8 DOUBLE CHAIN LINK SWING GATE W/GREEN VINYL SLATS	(1,865.00)
6756	HAYS UTILITY SOUTH CORP.	INV 11028400, DTD 02/01/2011, JANUARY 2011 OPERATOR FEES & EXPENSES	(15,879.63)
6757	MICHAEL A. COLE, P. C.	LEGAL FEES THROUGH 02/19/2011	(4,916.68)

HARRIS COUNTY M.U.D. NO. 191

6758	ERNEST F GIGLIOTTI	02/23/2011 REGULAR MEETING	(141.53)
6759	EDWARD A. MONTO	02/23/2011 REGULAR MEETING	(4.52)
6760	CHAMPIONS MPC HOA	BALANCE OF 2011 ANNUAL LEASE OF MEETING FACILITIES (DUE TO INCREASE TO \$55 PER MTG)	(60.00)
			<u>(113,989.40)</u>
ENDING BALANCE IN DEMAND ACCOUNT			<u>\$ 89,210.50</u>
 <u>TEXPOOL - 25628-1111-000</u>			
	ENDING BALANCE FROM LAST CHECK LIST	76509:2562800011	\$ 1,442,348.32
ADDED:	WIRE TRANSFER	FROM DEMAND ACCOUNT	0.00
ADDED:	INTEREST EARNINGS ON ACCOUNT		178.62
ADDED:	WIRE TRANSFER	FROM TAX ACCOUNT	135,629.24
LESS:	WIRE TRANSFERS	TO DEBT SERVICE ACCOUNT	0.00
	ENDING BALANCE IN TEXPOOL		<u>\$ 1,578,156.18</u>
TOTAL OPERATING FUNDS			<u>\$ 1,667,366.68</u>

HARRIS COUNTY M.U.D. NO. 191

DEBT SERVICE FUND

COMPASS BANK: 002514456065

BALANCE FROM LAST REPORT		\$	54,660.12
ADDED: DEPOSITS	TAX CHECK #1613		20,000.00
ADDED: DEPOSITS			0.00
ADDED: INTEREST EARNED ON ACCOUNT			0.00
LESS: WIRE TRANSFER	TO DSF TEXPOOL ACCOUNT		(50,000.00)
LESS: BANK FEES			0.00
LESS: CHECKS FOR APPROVAL			
ENDING BALANCE IN DEMAND ACCOUNT		\$	<u>24,660.12</u>

TEXPOOL - 25628-1023-000

ENDING BALANCE FROM LAST CHECK LIST	78509:2562800001	\$	816,959.57
ADDED: WIRE TRANSFER	FROM DSF DEMAND ACCOUNT		50,000.00
ADDED: WIRE TRANSFER	FROM TAX ACCOUNT		210,000.00
ADDED: INTEREST EARNINGS ON ACCOUNT			68.50
LESS: WIRE TRANSFER	BOND PAYMENTS DUE 02/01/2011		(852,475.00)
ENDING BALANCE IN TEXPOOL		\$	<u>224,553.07</u>

TOTAL DEBT SERVICE FUNDS		\$	<u><u>249,213.19</u></u>
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HARRIS COUNTY M.U.D. NO. 191

CAPITAL PROJECTS FUND

SERIES 1996
 COMPASS BANK - 50849

BALANCE FROM LAST REPORT	\$	5,117.93
ADDED: INTEREST EARNED ON ACCOUNT		0.00
LESS: DEPOSITS		0.00
LESS: BANK FEES		0.00
LESS: PREVIOUSLY APPROVED		
LESS: CHECK FOR APPROVAL		
		0.00
ENDING BALANCE IN DEMAND ACCOUNT	\$	5,117.93

TEXPOOL - 25628-1030-000

78509:2562800003

ENDING BALANCE FROM LAST CHECK LIST	\$	551,954.91
ADDED: WIRE TRANSFERS		0.00
ADDED: INTEREST EARNINGS ON ACCOUNT		74.39
LESS: WIRE TRANSFERS		0.00
ENDING BALANCE IN TEXPOOL	\$	552,029.30

TOTAL CAPITAL PROJECTS FUNDS	\$	557,147.23
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INVESTMENT REPORT

01/27/2011-02/23/2011

CURRENT INVESTMENTS

TYPE OF INVESTMENT	MATURITY DATE	RATE January	BOOK VALUE	VALUE LAST REPORT	ADDED VALUE	MARKET VALUE
OPERATING ACCOUNT						
TEXPOOL 78509:2562800011	OPEN	0.1587%	\$ 1,578,156.18	\$ 1,442,348.32	\$ 178.62	\$ 1,578,156.18
TOTAL INVESTMENTS			\$ 1,578,156.18	\$ 1,442,348.32	\$ 178.62	\$ 1,578,156.18
DEBT SERVICE FUND						
TEXPOOL: 78509:2562800001	OPEN	0.1587%	\$ 224,553.07	\$ 816,959.57	\$ 68.50	\$ 224,553.07
TOTAL INVESTMENTS			\$ 224,553.07	\$ 816,959.57	\$ 68.50	\$ 224,553.07
CAPITAL PROJECTS FUND						
SERIES 1996: 78509:2562800003	OPEN	0.1587%	\$ 552,029.30	\$ 551,954.91	\$ 74.39	\$ 552,029.30
TOTAL INVESTMENTS			\$ 552,029.30	\$ 551,954.91	\$ 74.39	\$ 552,029.30

COLLATERAL PLEDGED

BBVA COMPASS BK (FORMERLY TEXAS STATE BK) SEE ATTACHED SCHEDULE 1/28/2011 MARKET VALUE \$ 282,729.25

INVESTMENT TRAINING

CLAUDIA REDDEN - 4 HRS 06/2006, UNIVERSITY OF NORTH TEXAS & AWBD, GALVESTON, TX, PFIA TRAINING
 6 HRS 07/10/2007, TX RURAL WATERS ASSOC., GALVESTON, TX, PFIA TRAINING, 11/07/2009 MCCALL GIBSON 4 HRS
 23-Feb-11 AUTHORIZATION STATEMENT

OPERATING ACCOUNT INVEST ANY EXCESS FUNDS IN DEMAND ACCOUNT INTO TEXPOOL

CONSTRUCTION FUND INVEST ANY EXCESS FUNDS IN DEMAND ACCOUNT INTO TEXPOOL

DEBT SERVICE FUND INVEST ANY EXCESS FUNDS OR TAX TRANSFERS INTO TEXPOOL

THIS REPORT AND THE DISTRICT'S INVESTMENT POLICY ARE SUBMITTED TO THE BOARD FOR ITS REVIEW AND TO MAKE ANY CHANGES THERETO AS DETERMINED BY THE BOARD TO BE NECESSARY AND PRUDENT FOR THE MANAGEMENT OF DISTRICT'S FUNDS. THE INVESTMENTS ARE IN COMPLIANCE WITH THE INVESTMENT POLICY.

INVESTMENT OFFICER'S SIGNATURE

(Claudia Redden was appointed investment officer on 09/15/1999)

HARRIS COUNTY M.U.D. #191

Disbursements for month of February, 2011

Check #	Payee	Description	Amount
	W/T General Fund	2/16/11 Transfer to General Fund	\$ 135,629.24
	W/T Debt Service Fund	2/16/11 Transfer to Debt Service Fund	210,000.00
1620	Michael A. Cole, P.C.	Atty's Fees, Delq. collection	64.45
1621	Bob Leared	Tax Assessor/Collector Fee	1,232.17
TOTAL DISBURSEMENTS			\$ 346,925.86
Remaining Cash Balance			\$ <u>43,169.55</u>

BANK OF TEXAS, N.A.



DATE
2/23/2011

MONTHLY OPERATIONS REPORT
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191

<u>METER COUNT</u>	
Occupied	622
Vacant	9
Commercial In	44
Commercial Out	4
Builder	2
Irrigation	36
Apartments (476 units)	2
Villas Master/IC	2
Total	721

<u>CONSUMPTION</u>	
12/16/10	to 1/16/11
Residential	5,261,000
Commercial In	2,402,000
Commercial Out	323,000
Builders	12,000
Irrigation	888,000
Apartments	1,729,000
Nonbilled Irrigation	82,000
Total	10,697,000

Plant Pumpage: 78,000
 NHCRWA Surface Water: 11,598,000
 Total Water Into Distribution: 11,676,000
 Actual Accountability: 91.62%
 Percentage of Surface Water Used: 99.33%

	<u>#1</u>
Calculated Well GPM	1,350
Design Well GPM	1,000
Well Pumpage	78,000

Arrears for the Month of	DECEMBER	Month of	JANUARY
Cut-Off Notices Mailed	12/30/10	Meter Read Date	01/16/11
Number of Notices Mailed	136	Billing Date	02/01/11
Cut-Off Date	01/31/11	Mailing Date	02/02/11
Number of Actual Cut-Offs	3	Due Date	02/25/11

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191
MONTHLY OPERATIONS REPORT

Cut-Off List Status

January 31, 2011

<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>	<u>STATUS</u>
Topeka, Hicks	13718 Hillingdale Ln	\$373.82	PD/ON
Tammy, Santi	13711 Hillingdale Ln	\$248.02	PD/ON
Beckers Tax Service	7010 Champions Plaza	\$362.85	PD/ON

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191

DATE
2/23/2011

MONTHLY OPERATIONS SUMMARY WATER SYSTEM January-11

Harris-Galveston Coastal
Subsidence District Permit Period 9/1/2010 to 8/31/2011

Total Water Pumped for Calendar Month of : January-11 60,000 Gallons

Harris-Galveston Coastal
Subsidence District Permitted
Withdrawal 250,000,000 Gallons

Pumpage Against Permit 1,196,000 Gallons
Authorized Remaining Gallons 248,804,000 Gallons

Percentage of Permit Expired 41.67%
Percentage of Permit Pumped 0.48%

Distribution System Chlorine Residual Reporting:

Average	3.61 mg/l.
Maximum	3.98 mg/l.
Minimum	3.08 mg/l.

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191

DATE
2/23/2011

MONTHLY OPERATIONS SUMMARY

WASTEWATER TREATMENT PLANT

January-11

TPDES Permit # WQ0014447001 Expires: 12/01/12
NPDES Permit # TX0090476

Effluent Quality Data:

	<u>Reported</u>	<u>Permitted</u>	<u>Annual Average</u>	<u>Excursion</u>
BOD 5 Average	2.00 mg/l	10.00 mg/l	3.15 mg/l	NO
TSS Average	7.60 mg/l	15.00 mg/l	4.57 mg/l	NO
NH3-N Average	1.36 mg/l	3.00 mg/l	0.34 mg/l	NO
CL2 Res Min	1.39 mg/l	1.00 mg/l	1.15 mg/l	NO
CL2 Res Max	2.56 mg/l	4.00 mg/l	3.89 mg/l	NO
Flow Average	0.285 mgd	0.600 mgd	0.280 mgd	NO
Total Wastewater Treated	8,835,000 gallons			

Effluent Quality Compliant with Discharge Permit ? YES

The plant was operated within all parameters of our permits.
No violation notices were received from any other local agency.

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191

DATE
2/23/2011

MONTHLY OPERATIONS SUMMARY
BILLING & COLLECTION REPORT

	<u>Total</u>	
Balance Forward	\$	90,915.48
As of 06/25/10		
Collection Period:		
	12/29/10	TO 02/01/11
Deposit	\$	375.00
Water	\$	52,630.12
Sewer	\$	16,116.41
Misc	\$	680.17
Penalty	\$	1,527.37
TCEQ	\$	359.45
RWA Fee	\$	1,166.04
Industrial Surcharge	\$	11,692.64
Fire Protection	\$	756.67
Grease	\$	840.00
TOTAL	\$	86,143.87

Current Adjustments:		
Deposit	\$	300.00
Water	\$	(97.94)
Sewer	\$	-
Misc	\$	505.00
Penalty	\$	254.07
TCEQ	\$	(24.87)
RWA Fee	\$	(53.70)
Industrial Surcharge	\$	(2,414.47)
Fire Protection	\$	-
Grease	\$	-
TOTAL	\$	(1,531.91)

Current Billing:	12/16/10	TO	01/16/11
Deposit	\$		-
Water	\$		40,889.05
Sewer	\$		14,850.21
Misc	\$		-
Penalty	\$		729.67
TCEQ	\$		279.22
RWA Fee	\$		797.81
Industrial Surcharge	\$		13,322.40
Fire Protection	\$		924.86
Grease	\$		840.00
TOTAL	\$		72,633.22

TOTAL RECEIVABLE	\$	75,872.92
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Billing Report Through: 7/30/2010	Consumption: 16,757,000
Deposits on file for the district: \$98,489.80	Credit Card Payments: 84
	Bank Draft Payments: 27

**H.C. M.U.D. #191
WATER QUALITY LOG
09-01-2010 - 02-21-2011**

9/7/2010	7114	MOHAVE HILLS	ON CALL-BAD SMELL TO WATER
9/7/2010	13426	PARKCHASE TIMBER DR	WATER QUALITY-WATER HAS MUSTY SMELL
9/7/2010	7110	FM 1960 PAPPADÉAUX #040	WATER QUALITY**BAD ODOR/TASTE
9/8/2010	13719	HILLINGDALE LN	ON CALL-WATER TASTES LIKE MOLD
9/8/2010	13710	HILLINGDALE LN	WATER QUALITY**STRONG CHEMICAL
9/8/2010	14019	NAPLES PARK LN	WATER QUALITY**SMELLS BAD
9/8/2010	13850	CUTTEN RD	WATER QUALITY-BLACK SPECKS IN WATER
9/8/2010	7050	FM 1960 - PAPPASITO'S	WATER QUALITY*BAD TASTE
9/8/2010	7114	CENTRE OAKS DR	WATER QUALITY-WATER TASTES
9/8/2010	13426	PARKCHASE TIMBER DR	WATER QUALITY-WATER TASTES
9/8/2010	7902	HIGHLAND ARBOR DR	WATER QUALITY**BAD TASTE
9/9/2010	7126	TERRAVITA HILLS	WATER QUALITY-WATER TASTES
9/10/2010	7022	FM 1960 @ CUTTEN RD	WATER QUALITY*TASTE/SMELLS BAD
9/27/2010	7114	MOHAVE HILLS	WATER QUALITY**TASTES BAD
10/7/2010	7115	RANCHO MIRAGE DR	WATER QUALITY--SMELLY/DIRTY
10/11/2010	13223	CHAMPIONS CENTRE DR	WATER QUALITY-PARTICLES IN WATER
10/11/2010	7027	CENTRE GROVE DR	WATER QUALITY-WATER SMELLS
10/13/2010	7807	PARKCHASE TIMBER CT	WATER QUALITY-BAD TASTE
10/18/2010	13222	CHAMPIONS CENTRE DR	WATER QUALITY-BROWN WATER
10/19/2010	7114	CENTRE OAKS DR	WATER QUALITY**STRONG CHEMICAL
11/11/2010	13803	NAPLES PARK LN	WATER QUALITY**CLOUDY WATER
12/14/2010	13223	CHAMPIONS CENTRE DR	WATER QUALITY**BAD SMELL
12/22/2010	7006	CHAMPIONS CENTRE CT	WATER QUALITY**BAD SMELL
1/14/2011	7006	CHAMPIONS CENTRE CT	WATER QUALITY-DIRTY WATER

NO CALLS SINCE 01-14-2011

H.C. M.U.D. #191 January Past Due Accounts

Account	Name	Service Address	Current	Arrears	Doorhanger	Total	Notes
1	1-04-57950-00	CHILDS FRANKLIN	\$ 17.77	\$ 17.77	\$ 25.00	\$ 60.54	
2	1-04-58939-01	TAIT DAVID	\$ 52.50	\$ 118.12	\$ 25.00	\$ 195.62	
3	1-04-62154-00	RICHARDS CRYSTAL	\$ 29.35	\$ 32.03	\$ 25.00	\$ 86.38	
4	1-04-81014-00	CHRISTOPHER HOCKERT	\$ 48.64	\$ 53.25	\$ 25.00	\$ 126.89	
5	1-04-84454-01	ESCOBEDO KIRSTY	\$ 56.36	\$ 29.00	\$ 25.00	\$ 110.36	
6	1-04-85625-01	WIEHOFF KEVIN	\$ 34.45	\$ 28.32	\$ 25.00	\$ 87.77	
7	1-04-87298-00	HARRIS JONATHAN	\$ 79.05	\$ 34.42	\$ 25.00	\$ 138.47	
8	1-04-87300-00	ALTARIQ AYISHA	\$ 21.71	\$ 43.72	\$ 25.00	\$ 90.43	
9	1-04-91496-00	STROUD LAURA	\$ 33.21	\$ 44.76	\$ 25.00	\$ 102.97	
10	1-90-43080-00	BRISTER KELLEE	\$ 21.63	\$ 21.98	\$ 25.00	\$ 68.61	
11	1-90-43100-00	ROACH PAL A	\$ 37.06	\$ 50.00	\$ 25.00	\$ 112.06	
12	1-90-43115-00	BEYER DAVID	\$ 91.09	\$ 20.11	\$ 25.00	\$ 136.20	
13	1-90-43118-00	SIMPSON LOUISE	\$ 17.77	\$ 87.22	\$ 25.00	\$ 129.99	
14	1-90-43131-00	BRYAN CINDY	\$ 33.21	\$ 29.00	\$ 25.00	\$ 87.21	
15	1-90-43166-00	LOCKWOOD CAROL	\$ 29.35	\$ 29.00	\$ 25.00	\$ 83.35	
16	1-90-43229-00	THOMAS JAMES	\$ 48.64	\$ 82.98	\$ 25.00	\$ 156.62	
17	1-90-43235-00	YANCY CARTER	\$ 44.78	\$ 36.28	\$ 25.00	\$ 106.06	
18	1-90-43237-00	MISAMORE BRUCE	\$ 160.56	\$ 34.11	\$ 25.00	\$ 219.67	
19	1-90-43239-00	LANDREW PAUL	\$ 37.06	\$ 29.00	\$ 25.00	\$ 91.06	
20	1-90-43264-00	FULLER THOMAS R - IRR	\$ 27.01	\$ 63.81	\$ 25.00	\$ 115.82	
21	1-90-43306-00	BUI DAT	\$ 67.94	\$ 29.00	\$ 25.00	\$ 121.94	
22	1-90-43336-00	VASQUEZ JESSICA J	\$ 44.78	\$ 49.01	\$ 25.00	\$ 118.79	
23	1-90-43352-00	NAVNEET GILL	\$ 40.92	\$ 98.00	\$ 25.00	\$ 163.92	
24	1-90-43365-00	PETERS NANCY	\$ 25.49	\$ 29.00	\$ 25.00	\$ 79.49	
25	1-90-43367-00	MOZD BAR MARIA	\$ 25.49	\$ 43.76	\$ 25.00	\$ 94.25	
26	1-90-43378-00	HOLDEN YOLANDA	\$ 17.77	\$ 23.54	\$ 25.00	\$ 66.31	
27	1-90-43380-00	TEAL MARTHA	\$ 17.77	\$ 32.03	\$ 25.00	\$ 74.80	
28	1-90-43403-00	BROWN MONICA	\$ 17.77	\$ 21.53	\$ 25.00	\$ 64.30	
29	1-90-43460-00	FLORES NANCY	\$ 40.92	\$ 44.76	\$ 25.00	\$ 110.68	
30	1-90-43473-00	OROZCO EDDIE	\$ 17.77	\$ 26.47	\$ 25.00	\$ 69.24	
31	1-90-43495-00	ROBERTS MICHAEL	\$ 17.77	\$ 31.44	\$ 25.00	\$ 74.21	
32	1-90-43548-00	SANCHEZ RUBEN & TINA	\$ 52.50	\$ 87.22	\$ 25.00	\$ 164.72	
33	1-90-43573-00	WILSON LAYNE	\$ 25.49	\$ 40.53	\$ 25.00	\$ 91.02	
34	1-90-43586-00	MALONE MATTHEW	\$ 21.63	\$ 29.00	\$ 25.00	\$ 75.63	
35	1-90-43621-00	ABUHMIDAN FUAD	\$ 21.63	\$ 33.98	\$ 25.00	\$ 80.61	
36	1-90-43685-00	PALMER HOLLI	\$ 52.50	\$ 82.98	\$ 25.00	\$ 160.48	

February 23, 2011

Texas Board of Professional Engineers Registration No. F-439

Board of Directors
Harris County Municipal Utility District No. 191
c/o James L. Dougherty, Jr.
Attorney at Law
5177 Richmond, Suite 740
Houston, Texas 77056-6709

Re: Engineering Report
Board Meeting – February 23, 2011

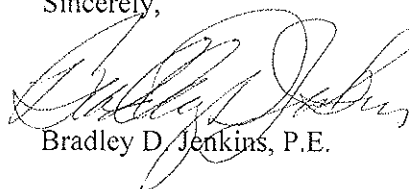
Dear Directors:

The following is a brief summary that describes our activities during the past month:

1. **Surface Water Tie-in and Chloramine Conversion** – We are preparing the required documents to submit for the chloramine conversion credit.
2. **WCP Cutten Park Office Complex** – The Engineer has not had the pre-construction meeting for the underground utility contract.
3. **Water Plant Hydro-Tank Replacement**– Copies of the plans will be sent to Director Gigliotti and Director Wirasinghe before we begin advertising. We recommend including a new air compressor with this project because the existing air compressor is undersized. We also recommend including a bid item for the replacement of the 12” isolation valve if necessary. We will begin advertising this project on February 22, 2011.
4. **Wastewater Treatment Plant Roof Repairs** – We recommend payment of Invoice No. 322-00-1 in the amount of \$3,050 to Strech Construction for the control building roof repair. This invoice amount is \$450 higher than the proposal because the contractor replaced five (5) sheets of rotted decking.
5. **Willowbrook Assembly of God Church** – We are coordinating with the Attorney to obtain the desired easements for a future waterline extension and water service agreement from the Church.
6. **Highland Timbers Detention Pond** – We received a violation notice from HCPID for failure to submit an As-Built Certificate for the completion of the Highland Timbers Detention Pond. We can prepare and submit the As-Built Certificate to the HCPID for around \$3,000 - \$4,000.

Should you have any questions, or need any additional information please call.

Sincerely,



Bradley D. Jenkins, P.E.

BDJ/krw

P:\PROJECTS\05340 - HCMUD 191\900 - General Consultation\011 - General Consultation\Meeting Reports\Brd of Directors 2-23-11.doc

February 21, 2011

Texas Board of Professional Engineers Registration No. F-439

Board of Directors
Harris County Municipal Utility District No. 191
12 Greenway Plaza, Ste., 1100
Houston, Texas 77006

Attn: Mr. James Dougherty

Re: Repair of Control Building Roof
Harris County Municipal Utility District No. 191

Dear Directors:

Enclosed is Invoice No. 322-00-1 from Strech Construction, L.L.C. for the referenced project.

We have observed the work and reviewed the invoice and find both to be in order. We recommend payment in the amount of \$3,050.00 to Strech Construction, L.L.C.

Sincerely,



Richard H. Jones, P.E.

RHJ:mbm
CONST\Invoices\HCMUD 191 Roof Repair.doc

cc: Strech Construction, L.L.C.
Ms. Claudia Redden - Claudia Redden & Associates, Inc.

281-905-1088
strechconstruction@gmail.com



Invoice - 322-00-1

STRECH CONSTRUCTION

Renovations - Additions - Home Repairs

Date: 1/31/2011

Customer Information		Start Date:	1/26/2011
Name: HCMUD 191 Building		Completion Date:	1/27/2011
Address: 7202 Cockrum			
City, State, Zip: Houston, TX 77066			
Phone # 1:			
Phone # 2:			
Email: rjones@jonescarter.com		Referred by: Richard Jones at Jones & Carter	
SCOPE OF WORK		PRICE	
1	Replace Roof on building Remove existing roof material (down to plywood) Install new 30lb. Felt paper Install 5 squares of new 20-25 yr. shingles (similar to existing) for complete shingle replacement		\$1,400.00
	Additional Cost for replacement of 5 wrotting deck locations (Pictures can be provided, if needed)		\$450.00
	Replace 85 LF of fascia (includes drip-edge) Remove existing fascia 1x8 and 1x2 Install new 1x8 and 1x2 Paint a desired color of customer (includes paint)		\$600.00
	Paint All Exterior of building including door Matched paint color Power wash exterior before painting		\$600.00
	Invoice Total after additional Work		\$3,050.00
Please make check payable to Strech Construction, LLC.			
The total amount owed is \$3050.00			
Send payment to: Strech Construction, LLC 19123 Winding Trail Ln. Katy, TX 77449			



STRECH CONSTRUCTION
 Renovations ~ Additions ~ Home Repairs

Date: 1/31/2011

Customer Information		Start Date:	1/26/2011
Name: HCMUD 191 Building Address: 7202 Cockrum City, State, Zip: Houston, TX 77066 Phone # 1: Phone # 2: Email: rjones@jonescarter.com		Completion Date:	1/27/2011
		Referred by: Richard Jones at Jones & Carter	
SCOPE OF WORK		PRICE	
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