

**MINUTES OF REGULAR MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191
MARCH 24, 2010**

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

The Board of Directors of Harris County Municipal Utility District No. 191 of Harris County, Texas, met in regular session, open to the public, beginning at 7:00 P.M., at the Champions MPC Clubhouse, 13719 Champions Centre Drive Houston, Texas 77069, on the 24th day of March, 2010, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Edward A. Monto	President
Robert Price	Vice President
Errol Wirasinghe	Secretary
Vaughan G. Miller	Treasurer
Ernest F. Gigliotti	Assistant Secretary

and all of said directors were present excepting Director Wirasinghe, thus constituting a quorum.

Persons also present included Sergeant Harris of Harris County Precinct 4 Constables office; Linda Pagnac, Juan Alamo, Herbert Akin, Sylvia Biel, and Lynn Woolley, residents of the District; Kevin Young of KMY Realty Investments; Bradley Jenkins and Ryan Wade of Jones & Carter; Gus Gustafson of Southwest Water Company; Patty Rodriguez of Bob Leared Interests; Cindy Nichols of Michael A. Cole, P.C.; and James L. Dougherty, Jr. Arriving later in the meeting was Claudia Redden of Claudia Redden & Associates, LLC.

CONSTABLE MATTERS

Sergeant Harris gave a report on Constable matters for the prior month.

RESIDENT COMMENTS

Linda Pagnac introduced herself to the Board and explained that she wanted to address her water bill. She stated that starting in September last year she received a water bill 2 months in a row that reflected no usage, then the next month she received a bill that reflected a large water usage, and the next month received an exact billing as the month before. She stated that she attempted several times to resolve the matter by telephone with the utility operator's office, but that she had not been successful so she is asking for the utility operator's and Board's assistance at this meeting. The Board requested Gus Gustafson to look into the matter and report back to the Board at its next meeting as to any necessary adjustments.

WATER AND SEWER ISSUES

Kevin Young addressed the Board regarding his office development. He stated that during

the process of trying sell building #2 he found out that he is missing some necessary paperwork for the District as provided for in his reimbursement agreement with the District. He asked for the Board's consideration to provide utilities to the building #2 while he works to get the necessary paperwork together. Mr. Dougherty noted that some things required by the agreement have not been done and suggested that since there is a sale pending now is the time to get everything in order. It was noted that Mr. Young had an unpermitted connection and some discussion was had on how this occurred, and what items are necessary in order for the Board to authorize utility service to the property. It was noted that the water facilities had not been publicly bid as required by the agreement, but that because the amount was less than \$25,000 there is no TCEQ requirement for a public bid. Bradley Jenkins stated that he believes he should be able to get the engineer's certificate of completion. President Monto made it clear to Mr. Young that the TCEQ may not approve his reimbursement as a consequence of the provisions in the reimbursement agreement not having been satisfied, and if that is the case the District will not be able to reimburse him. Mr. Young stated that he understood this possibility. At the conclusion of discussion, Gus Gustafson was directed to provide a temporary connection to the property so that Mr. Young can have the plumbing installed, tested and completed, and further to have a sign posted that the service provided is temporary, and to obtain a temporary customer service agreement for such service. President Monto stated that if the sale closes before all of the reimbursement requirements have been met that the new buyer should be made aware that the service being provided is only temporary. Director Miller moved that the District waive the local requirement for the water facilities to have been advertised and competitively bid but that the remaining TCEQ requirements must be met, and further to authorize temporary service for the purpose of testing only and that the property is not to be occupied until all remaining requirements have been satisfied. The motion was seconded by Director Gigliotti and carried by unanimous vote.

VILLAS AT WILLOWBROOK

Mr. Dougherty stated that per the Board's direction at its last meeting he had prepared a draft formal order to amend the District's code of operations to provide interim water and sanitary sewer services to the existing residences at the Villas at Willowbrook. Mr. Dougherty reviewed the order and its provisions and a long discussion and review was had. Some discussion was had concerning additional work that would be created for the utility operator and extra charges for such work, and discussion was had about the possibility of the bookkeeper keeping the accounting of expenses charged specific to the Villas at Willowbrook and the repayment of same. Director Gigliotti suggested a flat rate could be charged for recurring administrative charges, and some discussion was had concerning this suggestion. At the conclusion of discussion, Director Miller moved to enact the proposed order as drafted by Mr. Dougherty with the changes noted by the Board including capping any recurring administrative cost at \$25.00 per month per customer and any extraordinary costs for repairs or maintenance be apportioned based on the number of lots and then capped at \$50.00 per month per customer, and that any costs that exceed these caps should be rolled into the next month's billing until the costs are paid. The motion was seconded by Director Price and carried by unanimous vote.

ELECTION MATTERS

It was noted that the Board has received the Secretary's certificate that there are no opposed

candidates in the May 8, 2010 Directors Election. Director Price moved the adoption of an order to recognize that, under state law, the election is not to be held, and to declare the unopposed candidates (Edward A. Monto, Vaughan Miller and Ernest F. Gigliotti) elected. The motion was seconded by Director Gigliotti and carried by unanimous vote. The order as adopted is hereto attached.

REGULAR SUBJECTS, MINUTES AND CONSENT AGENDA

It was noted that the reports of the attorney, bookkeeper, tax assessor/collector, engineer and utility operator had been provided to Board members prior to the meeting and that Board members have reviewed such reports.

Minutes. Directors approved the minutes of January 27, 2010 and the walk thru meeting of February 20, 2010.

Bookkeeper Matters. Claudia Redden presented the bookkeeper's report and a brief review was had.

Tax Assessor/Collector Matters. Patty Rodriguez presented the tax assessor/collector's report to the Board, at the conclusion of which Director Gigliotti moved that the report and tax bills be accepted, which motion was seconded by Director Miller and carried by unanimous vote.

Utility Operator Matters. Gus Gustafson presented the utility operator's report to the Board and noted that the leak at the water plant which had been discovered by Directors at the walk thru meeting had been repaired, as well as other items noted by Directors that needed attention. Mr. Gustafson presented a list of persons he thought should be authorized to have the gate code at the District's water plant facilities. The Board reviewed the list and authorized the utility operator to give the code only to the mowing company and the electric company, and the others listed should not be given the code.

Director Gigliotti requested the operator to contact the sludge hauler and challenge the surcharges for diesel in its invoice, in light of the fact that diesel prices have dropped.

President Monto opened a public hearing for any persons present to be heard to show cause why their water service should not be terminated for non-payment of their water bill. Mr. Gustafson reported that the hearing notice was given for each account on the list of proposed terminations. It was noted that no persons were present to be heard, and the public hearing was closed. Mr. Gustafson recommended service terminations to the accounts on the list in accordance with the District's standard operating procedures. Director Price then moved that: (i) the amount shown for each account on the list of service terminations is found to be correct, (ii) although notice of tonight's hearing was given to each person on the list, no one appeared, and (iii) water service is authorized to be terminated to the accounts listed in accordance with the District's standard operating procedures, which motion was seconded by Director Gigliotti and carried by unanimous vote.


Engineer Matters. Bradley Jenkins presented his report to the Board and noted that with regard to surface water tie-in, the District is waiting on Cy-Champ PUD and Prestonwood UD; that he has a set of interconnect plans with Prestonwood Forest UD for the Board's review and then will

send them to the City of Houston; and that the District's Emergency Preparedness Plan was timely submitted.

Attorney Matters. Mr. Dougherty reported that the TCEQ is requiring the Board to amend its resolution requesting use of surplus funds and release of escrowed funds adopted last year to have the dollar amounts included in the text of the resolution, rather than as an attachment to the resolution. Mr. Dougherty recommended the adoption of such amended resolution. Director Miller moved that the District adopt an amended resolution requesting use of surplus funds and release of escrowed funds as recommended by Mr. Dougherty, which motion was seconded by Director Gigliotti and carried by unanimous vote. The resolution as adopted is hereto attached.

There being no other business to come before the Board the meeting was adjourned.

(SEAL)



Secretary, Board of Directors

Attachments: Tax Bills
General Fund Bills
Investment Officer Report
Utility Operator's Report
Engineer's Report
Order and Declaration of Directors Election
Amended Resolution Requesting Use of Surplus Funds and Release
of Escrowed Funds

COMMITMENTS FOR ACTION
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191
MEETING OF MARCH 24, 2010

1. **ATTORNEY** to submit amended resolution requesting use of surplus funds and release of escrowed funds to TCEQ; insert the approved changes into formal order for Villas at Willowbrook, finalize and send out; and work with engineer to follow-up on Kevin Young's satisfying requirement of reimbursement agreement.
2. **UTILITY OPERATOR** to look into Linda Pagnac's billing matter and report to Board at next meeting; provide temporary connection to Kevin Young's #2 building after obtaining temporary customer service agreement and posting sign that service is temporary; revise list of persons authorized to receive gate codes at District's water plant to mowing company and electric company only, and not to give it to any others; and contact sludge hauler concerning diesel surcharges on its invoice.
3. **ENGINEER** to work with attorney to follow-up on Kevin Young's satisfying requirement of reimbursement agreement.

Harris County Precinct Four Constable's Office

Contract Activity Statistical Report



HARRIS CO MUNICIPAL UTILITY DIST #191

Type of Activity	Feb 2010	Jan 2010	Year to Date - 2010
Burglary of a Habitation	1	1	2
Burglary of a Motor Vehicle	0	0	0
Theft from a Habitation	0	1	1
Theft of Motor Vehicle	0	0	0
Theft - Other	0	2	2
Robbery	0	0	0
Assault	0	0	0
Sexual Assault	0	0	0
Criminal Mischief	0	0	0
Disturbance - Family	3	4	7
Disturbance - Juvenile	0	0	0
Disturbance - Other	2	1	3
Alarms	20	15	35
Suspicious Vehicles	1	0	1
Suspicious Persons	1	9	10
Runaways	1	0	1
Telephone Harassment	0	0	0
Other Calls	29	28	57

Harris County Precinct Four Constable's Office

Contract Activity Summary Report



Feb 2010

HARRIS CO MUNICIPAL UTILITY DIST #191

Activity Type	Details
BURGLARY / HABITATION/BUS	7800 Highland Arbor Dr. - Unknown suspect(s) forced entry into the complainant's residence during the daytime hours by breaking glass on two windows to the rear of the residence and removed property without consent. Case is under investigation.
DISTURBANCE / FAMILY	13300 Cutten Rd. - An adult female and her nephew were involved in a physical altercation. Harris County District Attorney declined charges.
DISTURBANCE / FAMILY	13900 Hillingdale - Husband and wife were involved in a verbal altercation that turned physical there were no injuries. Harris County District Attorney declined charges.
DISTURBANCE / FAMILY	7900 Naples Park Ct. - Two adult brothers engaged in a physical altercation with each other there were no injuries. Harris County District Attorney declined charges however both were arrested for outstanding warrants.
DISTURBANCE / OTHER	13300 Cutten Rd. - The complainant engaged in a verbal dispute with a moving company over the amount she owed after services were rendered. Case is closed.
DISTURBANCE / OTHER	7900 Timber Park Trail - A female and her ex business partner were involved in a verbal altercation. Harris County District Attorney declined charges. Case is closed.
OTHER CALLS	14000 Cutten Rd. - An elderly male passed away of apparent natural causes while living at an assisted living facility. Case is closed.
ROBBERY	13200 Champions Centre Dr. - An adult male was allegedly robbed by a female acquaintance from a known escort service during the night hours.
RUNAWAY	Cardinal Bend Lane - Juvenile left home without consent for unknown reasons and returned later without incident.

HARRIS COUNTY M.U.D. #191

Disbursements for month of March, 2010

Check #	Payee	Description	Amount
1555	HCAD	CAD Quarterly Assessment	\$ 1,666.00
1556	Sears, Roebuck & Co.	Refund - due to adjustments	646.30
1557	KC Champions Centre LP	Refund - due to adjustments	4,868.08
1558	GCN Holding LLC	Refund - due to adjustments	1.67
1559	Paul E Prior	Refund - due to adjustments	150.00
1560	Randall L & Anita C Thompson	Refund - due to adjustments	150.00
1561	Pilates of Champions LLC	Refund - due to adjustments	14.72
1562	General Fund	Transfer to General Fund	1,169.75
1563	Bob Leared	Continuing Disclosure Info	250.00
1564	Bob Leared	Tax Assessor/Collector Fee	1,572.38
TOTAL DISBURSEMENTS			\$ 10,488.90
Remaining Cash Balance			\$ <u>34,529.71</u>

BANK OF TEXAS, N.A.

Harris County M.U.D. #191

District Totals by Section as of 3/24/10

<u>Section</u>	<u>Taxable Value</u>	<u>Tax Levy</u>	<u>Total Collected</u>	<u>Total due</u>	<u>% Collected</u>
Champions Centre Sec 1	5,821,288	\$17,464	\$17,464	\$0	100.00%
Champions Centre Estates Sec 1	18,433,404	\$55,300	\$53,143	\$2,157	96.10%
Champions Centre Estates Sec 2	13,156,393	\$39,469	\$37,332	\$2,137	94.59%
Champions Centre Mirage	12,966,780	\$38,900	\$35,191	\$3,709	90.47%
Pinnacle At Champions Centre	3,206,124	\$9,618	\$9,618	\$0	100.00%
Estates at Champions Park N.	22,666,713	\$68,000	\$66,610	\$1,390	97.96%
Highland Timbers Sec 1	28,163,385	\$84,490	\$81,777	\$2,713	96.79%
Highland Timbers Sec 2	15,372,561	\$46,118	\$45,607	\$510	98.89%
Champions Arbor	20,156,180	\$60,469	\$58,575	\$1,894	96.87%
Prestonwood Park Sec 1	4,377,650	\$13,133	\$13,132	\$1	100.00%
Villas At Willowbrook	4,387,371	\$13,162	\$7,402	\$5,761	56.23%
2009	<u>148,707,849</u>	<u>\$446,124</u>	<u>\$425,853</u>	<u>\$20,271</u>	<u>95.46%</u>

OPERATING ACCOUNT

COMPASS BANK - 50302

BALANCE FROM LAST REPORT		\$ 26,151.35
ADDED:	DEPOSITS	64,151.39
	MAINTENANCE TAXES	0.00
	OTHER	0.00
		<u>64,151.39</u>
ADDED:	OTHER DEPOSITS	0.00
		<u>0.00</u>
		0.00
ADDED	WIRE TRANSFER	0.00
		FROM TEXPOOL
ADDED:	INTEREST EARNED ON ACCOUNT	0.00
ADDED:	SALES TAX REVENUES	78,345.66
	DOCUMENT 1906279129 DEC 2009, DTD. 03/02/2010 SALES TAX REVENUES COM	0.00
		<u>78,345.66</u>
LESS:	WIRE TRANSFER	0.00
		TO TEXPOOL
LESS:	MONTHLY BANK SERVICE CHARGES	0.00
LESS:	<u>CHECKS PREVIOUSLY APPROVED</u>	
6222	VAUGHAN G MILLER	(138.52)
		02/20/2010 FEES OF OFFICE
6223	ERROL WIRASINGHE.	(138.52)
		02/20/2010 FEES OF OFFICE
6224	ERNEST F GIGLIOTTI	(138.52)
		02/20/2010 FEES OF OFFICE
6225	ROBERT J. PRICE	(138.52)
		02/20/2010 FEES OF OFFICE
6226	EDWARD A. MONTO	(1.53)
		02/20/2010 FEES OF OFFICE
6227	CINDY NICHOLS	(141.98)
		CHICK FIL A \$86.00 AMD SAM'S CLUB \$55.98
	TOTAL PREVIOUSLY APPROVED	<u>(697.59)</u>
LESS:	<u>CHECKS FOR APPROVAL</u>	
6228	CARTER, ROSALIE	(196.14)
		ACCT: 0458771, 14050 HILLINGDALE LN
6229	COMBS, RICHARD	(17.59)
		ACCT: 0470152, 13522 VILLAS PALMAS
6230	MELLINGTON, TERRY C.	(60.16)
		ACCT: 9043240, 7107 RANCHO MIRAGE D
6231	PAT LOWERY REAL ESTATE	(75.00)
		ACCT: 0468741, 8030 HIGH HOLLOW LN
6232	CY-CHAMP PUBLIC UTILITY DISTRICT	(11,297.71)
		PARK MAINTENANCE JAN-MAR 2009, CUTTEN ROAD
6233	CY-CHAMP PUBLIC UTILITY DISTRICT	(8,837.55)
		PARK MAINTENANCE APR - JUNE 2009, CUTTEN ROAD
6234	CY-CHAMP PUBLIC UTILITY DISTRICT	(9,895.42)
		PARK MAINTENANCE JUL - SEP 2009, CUTTEN ROAD
6235	RELIANT ENERGY SOLUTIONS	(4,293.67)
		VARIOUS INVOICES
6236	RAY HABERMARCHER	(1,000.00)
		13715 VINTAGE CENTRE DRIVE, ACCT 1002, DTD 05/23/2008
6237	MICHAEL A. COLE, P. C.	(7,331.36)
		LEGAL FEES THROUGH 03/20/2010
6238	AT&T	(208.77)
		713- A19-0668
6239	JONES & CARTER, INC.	(5,662.50)
		INV. 0161388, 03/10/2010, PROJ 05340-900-00, GENERAL CONSULTATION
6240	JONES & CARTER, INC.	(3,036.75)
		INV. 0161385, 03/10/2010, PROJ 05340-022-00, SECOND INTERCONNECT WITH PRESTONWOOD
6241	JONES & CARTER, INC.	(1,129.50)
		INV. 0161384, 03/10/2010, PROJ 05340-021-00 EMERGENCY PREPAREDNESS PLAN
6242	NORTH HARRIS COUNTY REGIONAL WATER AUTH	(18,665.50)
		FEBRUARY 2010, 10,866,000 GALLONS @ \$1.75

HARRIS COUNTY M.U.D. NO. 191

6243	CLAUDIA REDDEN & ASSOCIATES, L.L.C.	INV. 1706, DTD. 03/01/2010, BOOKKEEPING & EXPENSES	(1,754.74)
6244	WASTE MANAGEMENT	ACCT NO.110-0156574-0011-3; MARCH 2010 SERVICE \$20.78	(20.78)
6245	APPLE COURIER	INVOICE 175178, TICKET NO. 076422, DTD. 12/07/2009, BOXES TO MARK ROTH	(50.00)
6246	BENCO SYSTEMS, INCORPORATED	INV. 39674, DTD. 03/01/2010, MARCH 2010 MONTHLY SERVICES	(30.00)
6247	HARRIS COUNTY TREASURER	MAY 2010 LAW ENFORCEMENT SERVICES	(14,641.00)
6248	COMPASS BANK (FORMERLY TSB)	76-0041754, 1ST QUARTER 2010, FORM 941	(1,415.20)
6249	ACCUTEST LABORATORIES GULF COAST, INC.	INV. T1-25203, DTD. 02/04/2010, LABORATORY FEES	(2,063.00)
6250	DXI INDUSTRIES	INV. 05502413-10, DTD. 02/25/2010, 1 CHLORINE, 150# CYL	(243.26)
6251	DXI INDUSTRIES	INV. 05502436-10, DTD. 02/26/2010, 1 CHLORINE, 150# CYL	(243.26)
6252	MAGNA FLOW ENVIRONMENTAL, INC.	INV. 22258, DTD. 02/09/2010, 56,000 GALLONS HAULED	(3,268.80)
6253	SOUTHWEST WATER COMPANY	INV. 897 31705, FEBRUARY 2010, OPERATOR FEES & EXPENSES	(19,817.79)
6254	ACCUTEST LABORATORIES GULF COAST, INC.	INV. T1-25204, DTD. 02/04/2010, TEST FOR CHLORINE	(120.00)
6255	EDWARD A. MONTO	03/24/2010 REG MTG	(1.52)
6256	ERNEST F GIGLIOTTI	03/24/2010 REG MTG, 02/10, 02/11, 03/05, 06/12, 03/18, 120 MILES @ .5	(891.16)
6257	ERROL WIRASINGHE.	03/24/2010 REG MTG, 02/10, 02/11, 03/05, 03/12, 03/18 PLUS 90 MILES @ .5	(830.16)
6258	ROBERT J. PRICE	03/24/2010 REG MTG	(138.53)
6259	VAUGHAN G MILLER	03/24/2010 REG MTG	(138.53)
			<u>(117,375.35)</u>

ENDING BALANCE IN DEMAND ACCOUNT

\$ 50,575.46

TEXPOOL - 25628-1111-000

ENDING BALANCE FROM LAST CHECK LIST

ADDED: WIRE TRANSFER
 ADDED: INTEREST EARNINGS ON ACCOUNT
 ADDED: WIRE TRANSFER
 LESS: WIRE TRANSFERS
 ENDING BALANCE IN TEXPOOL

78509:256280011

\$ 1,659,901.33
 FROM DEMAND ACCOUNT 0.00
 FROM TAX ACCOUNT 180.54
 TO DEMAND 0.00

\$ 1,660,081.87

TOTAL OPERATING FUNDS

\$ 1,710,657.33

HARRIS COUNTY M.U.D. NO. 191

DEBT SERVICE FUND

COMPASS BANK: 002514458065

BALANCE FROM LAST REPORT		\$	17,380.66
ADDED: DEPOSITS			0.00
ADDED: DEPOSITS			0.00
ADDED: INTEREST EARNED ON ACCOUNT			0.00
LESS: WIRE TRANSFERS	TO TEXPOOL		0.00
LESS: BANK FEES			0.00
LESS: CHECKS FOR APPROVAL			0.00
1036 ARBITRAGE COMPLIANCE SPECIALISTS INCORPORATED	INV. 1000841, DTD. 12/09/2006, \$5,030,000 SERIES 1999 BONDS, ARBITRAGE		
ENDING BALANCE IN DEMAND ACCOUNT	CALCULATION		(3,100.00)
		\$	<u>14,280.66</u>

TEXPOOL - 25828-1023-000

ENDING BALANCE FROM LAST CHECK LIST		\$	278,983.00
ADDED: WIRE TRANSFER	FROM TAX ACCOUNT		0.00
ADDED: WIRE TRANSFER	FROM DEMAND ACCOUNT		0.00
ADDED: INTEREST EARNINGS ON ACCOUNT			14.20
LESS: WIRE TRANSFER			0.00
ENDING BALANCE IN TEXPOOL		\$	<u>278,997.20</u>

TOTAL DEBT SERVICE FUNDS

\$ 293,277.86

HARRIS COUNTY M.U.D. NO. 191

CAPITAL PROJECTS FUND

SERIES 1996

COMPASS BANK - 50849

BALANCE FROM LAST REPORT		\$	4,125.18
ADDED: INTEREST EARNED ON ACCOUNT			0.00
LESS: DEPOSITS			0.00
LESS: BANK FEES			0.00
LESS: PREVIOUSLY APPROVED			
LESS: CHECK FOR APPROVAL			
1189 JONES & CARTER, INC	INV. 0181382, DTD. 03/10/2010, PROJ 058340-004-00 WASTEWATER PLANT CONSULTATION		(98.00)
1190 JONES & CARTER, INC	INV. 0181381, DTD. 03/10/2010, PROJ 05340-003-00, WATER PLANT CONSULTATION		(1,049.00)
1191 JONES & CARTER, INC	INV. 0181383, DTD. 03/10/2010, PROJ 05340-016-00, WATER PLANT CHLORAMINE CONVERSION		(600.00)
			(1,747.00)
ENDING BALANCE IN DEMAND ACCOUNT		\$	<u>2,378.18</u>

TEXPOOL - 25628-1030-000

ENDING BALANCE FROM LAST CHECK LIST	78508:2562800083	\$	514,295.32
ADDED: WIRE TRANSFERS	FROM TSB DEMAND 50849		0.00
ADDED: INTEREST EARNINGS ON ACCOUNT			59.68
LESS: WIRE TRANSFERS	TO OPERATING TEXPOOL,		0.00
ENDING BALANCE IN TEXPOOL		\$	<u>514,355.00</u>

STERLING BANK (FORMERLY HOUSTON NATIONAL BANK) ESCROW 26891

ENDING BALANCE FROM LAST CHECK LIST	\$	109,782.48
ADDED: INTEREST EARNINGS ON ACCOUNT		421.08
ADDED: WIRE TRANSFER		0.00
ENDING BALANCE IN TEXPOOL	\$	<u>110,203.56</u>

TOTAL CAPITAL PROJECTS FUNDS	\$	<u><u>628,936.74</u></u>
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HARRIS COUNTY MUD NO. 191

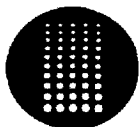
INVESTMENT REPORT

02/25/2010 - 03/24/2010

CURRENT INVESTMENTS		VALUE LAST REPORT		ADDED VALUE		MARKET VALUE	
TYPE OF INVESTMENT	MATURITY DATE	RATE FEBRUARY	BOOK VALUE	REPORT	VALUE		
OPERATING ACCOUNT							
TEXPOOL 78509:2562800011	OPEN	0.1520%	\$ 1,660,081.87	\$ 1,659,901.33	\$ 180.54	\$	\$ 1,660,081.87
TOTAL INVESTMENTS			\$ 1,660,081.87	\$ 1,659,901.33	\$ 180.54	\$	\$ 1,660,081.87
DEBT SERVICE FUND							
TEXPOOL: 78509:2562800001	OPEN	0.1520%	\$ 278,997.20	\$ 278,983.00	\$ 14.20	\$	\$ 278,997.20
TOTAL INVESTMENTS			\$ 278,997.20	\$ 278,983.00	\$ 14.20	\$	\$ 278,997.20
CAPITAL PROJECTS FUND							
SERIES 1996: 78509:2562800003	OPEN	0.1520%	\$ 514,355.00	\$ 514,295.32	\$ 59.68	\$	\$ 514,355.00
SERIES 1996 ESCROW: STERLING BANK	OPEN	5.00000%	\$ 110,203.56	\$ 109,782.48	\$ 421.08	\$	\$ 110,203.56
TOTAL INVESTMENTS			\$ 624,558.56	\$ 624,077.80	\$ 480.76	\$	\$ 624,558.56
COLLATERAL PLEDGED							
STERLING BANK	SEE ATTACHED SCHEDULE		2/26/2010	MARKET VALUE	\$	25,051.00	
BBVA COMPASS BK (FORMERLY TEXAS STATE BK)	SEE ATTACHED SCHEDULE		3/1/2010	MARKET VALUE	\$	81,276.02	
INVESTMENT TRAINING							
CLAUDIA REDDEN - 4 HRS 06/2006, UNIVERSITY OF NORTH TEXAS & AWBD, GALVESTON, TX, PFIA TRAINING							
6 HRS 07/10/2007, TX RURAL WATERS ASSOC., GALVESTON, TX, PFIA TRAINING, 11/07/2009 MCCALL GIBSON 4 HRS							
24-Mar-10	AUTHORIZATION STATEMENT						
OPERATING ACCOUNT	INVEST ANY EXCESS FUNDS IN DEMAND ACCOUNT INTO TEXPOOL						
CONSTRUCTION FUND	INVEST ANY EXCESS FUNDS IN DEMAND ACCOUNT INTO TEXPOOL						
DEBT SERVICE FUND	INVEST ANY EXCESS FUNDS OR TAX TRANSFERS INTO TEXPOOL						
THIS REPORT AND THE DISTRICTS' INVESTMENT POLICY ARE SUBMITTED TO THE BOARD FOR ITS REVIEW AND TO MAKE ANY CHANGES THERETO AS DETERMINED BY THE BOARD TO BE NECESSARY AND PRUDENT FOR THE MANAGEMENT OF DISTRICTS' FUNDS. THE INVESTMENTS ARE IN COMPLIANCE WITH THE INVESTMENT POLICY.							
INVESTMENT OFFICER'S SIGNATURE							
(Claudia Redden was appointed investment officer on 09/15/1999)							

**Harris County Municipal Utility
District No. 191**

**OPERATIONS REPORT
FEBRUARY 2010**



**SouthWest
Water Company**

HARRIS CO. MUD #191
CONNECTIONS REPORT
FEBRUARY 2010

CONNECTIONS	<u>FEB 25</u> <u>2010</u>	<u>JAN 25</u> <u>2010</u>
Occupied Single Family	598	599
Vacant Single Family	30	29
Multi-Family	3	3
Commercial	41	41
Builder	1	1
Irrigation	44	44
Rental Meters	0	0
District Meters	5	5
TOTAL CONNECTIONS	<u><u>722</u></u>	<u><u>722</u></u>

METER INSTALLATIONS AND INSPECTIONS
JAN 26 - FEB 25

New Taps Installed	0
Sewer Inspections Completed.	0
Builder Inspections Completed.	0
Customer Service Inspections Completed.	0
Net Rental Meter Change.	0

**Harris County Municipal Utility
District No. 191
Regulatory Information
FEBRUARY 2010**

WASTEWATER TREATMENT

Permitted Average Daily Flow	600,000 GPD
Permit Number	14447-001
Permit Expires	12/01/12
Permit Capacity:	48.8%

Permit Excursions: 0

<u>Effluent Flow</u>	<u>Permitted</u>	<u>Actual</u>	<u>Units</u>
DO Minimum:	4.00	6.900	Milligrams / Liter
Minimum pH	6.00	7.800	Standard Units
Maximum pH	9.00	8.400	Standard Units
TSS Daily Avg.:	75.0	8.910	Pounds / Day
TSS Daily Avg.:	15.0	3.680	Milligrams / Liter
TSS Daily Max.:	40.0	7.000	Milligrams / Liter
NH3 Daily Avg.:	15.0	0.240	Pounds / Day
NH3 Daily Avg.:	3.0	0.100	Milligrams / Liter
NH3 Daily Max.:	10.0	0.100	Milligrams / Liter
Flow Daily Avg.:	0.600	0.293	Million Gal. / Day
Flow Daily Max.:	n/a	0.401	Million Gal. / Day
Minimum Chlorine:	1.000	1.080	Milligrams / Liter
Maximum Chlorine:	4.000	2.570	Milligrams / Liter
CBOD Daily Avg.:	50.0	6.070	Pounds / Day
CBOD Daily Avg.:	10.0	2.500	Milligrams / Liter
CBOD Daily Max.:	25.0	3.000	Milligrams / Liter

WATER SYSTEM

Bacteriological Analysis
The required 3 samples were taken during February-10

TCEQ Chemical Analysis:	
Metals	06/04/03
Radio-Chemicals	01/21/09
Volatile Organic Compounds (VOCs)	06/04/03
Minerals	09/24/08
Trihalomethane Gases (THMs)	09/20/05
Haloacetic Acids (HAAs)	09/20/05

WATER PRODUCTION

Purchased		From
Sold		To
Pumped	10,666,000	at Water Plant #1
Pumped	0	at Water Plant #2
Total Supplied	10,666,000	
Daily Average	355,533	

SUBSIDENCE INFORMATION

Permit Number	3751
Permit Renewed	09/01/09
Permit Expires	08/31/10
Gallons Authorized	250,000,000
Cumulative Gallons Produced	97,226,000
Authorized Gallons Remaining	152,774,000
Average Gallons Per Month	16,204,333
Estimated Number of Months Available	9.43
Permit Months Remaining	6
Percent of Permitted Production	38.89

HARRIS CO. MUD #191
FEBRUARY 2010

OPERATIONS CHARGES:

1. Operations Fees	2,500.00
2. Water Well	2,629.04
3. Water Distribution	4,021.09
4. Elevated Storage Tank	0.00
5. Sewer Treatment Plant	2,824.46
6. Sanitary Sewer Collection	35.00
7. Lift Station	1,539.21
8. Storm Sewer	0.00
9. Pumping Station	0.00
10. Builder Services	5,531.25
11. Administrative Services	737.74
12. Regulatory Fees	0.00
13. Miscellaneous Charges	0.00
14. Ground Storage	0.00
15. Green Belt	0.00
16. Backflow	0.00
17. Parks	0.00
18. Interconnect	0.00
19. Ditch Services	0.00
TOTAL OPERATIONS CHARGES	<u>\$19,817.79</u>

HARRIS CO. MUD #191
CUSTOMER BILLING REPORT
January 26, 2010 Through February 25, 2010

Billed Water for Billing Period = 9,584,700 Gallons

Current Billing:

Deposit	\$ 75.00	
Transfer	25.00	
Penalty	0.00	
Water	15,228.33	
Sewer	15,452.40	
Tex Comm Environ Quality	154.53	
Regional Water Authority	18,328.28	
Grease Trap Inspec.	836.00	
Ach Transmittal Fee	35.00	
Industrial Wastewater Charge	10,400.65	
Service Order	0.00	
Unmetered Fire Connection	294.55	
Total Current Billing		\$ 60,829.74

Aged Receivables:

Ninety (90) Days	\$ 851.41	
Sixty (60) Days	1,241.70	
Thirty (30) Days	15,341.42	
Billed Arrears	17,434.53	
Credit Bal Fwd	<13,065.37>	
Total Aged Receivables		\$ 4,369.16

Accounts Receivables:

Deposit	\$ 2,500.00	
Transfer	300.00	
Late Charges	1,561.76	
Water	9,905.62	
Sewer	17,342.17	
Tex Comm Environ Quality	167.49	
Regional Water Authority	21,094.63	
Grease Trap Inspec.	847.64	
Ach Transmittal Fee	33.00	
Industrial Wastewater Charge	11,152.04	
Service Order	0.00	
Unmetered Fire Connection	294.55	
Total Accounts Receivables		\$ 65,198.90

Deposit Liability:

Balance As Of	01/26/10	\$ 116,032.38
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Collections
Adjustments

0.00
<5,386.72>

Balance As Of

02/25/10

\$ 110,645.66

HARRIS CO. MUD #191
SCHEDULED MAINTENANCE AND REPAIR TIMETABLE
FEBRUARY 2010

Facility Checklist Completed:

Water Plant # 1	02/08/10
Wastewater Treatment Plant # 1	02/08/10
Lift Station # 2	02/09/10
Lift Station # 3	02/09/10

Inspections Completed:

Fire Hydrants	04/13/09
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HARRIS CO. MUD #191
CASH SUMMARY
February, 2010

*LATE CHARGES	\$1,138.53	
WATER (Includes Overpayments)	\$18,006.34	
SEWER	\$13,708.45	
TEX COMM ENVIRON QUALITY	\$140.92	
REGIONAL WATER AUTHORITY	\$13,682.87	
GREASE TRAP INSPC.	\$840.00	
ACH TRANSMITTAL FEE	\$33.00	
INDUSTRIAL WASTEWATER CHARGE	\$11,674.87	
UNMETERED FIRE CONNECTION	<u>\$353.62</u>	\$59,578.60
TOTAL DEPOSITS FOR February, 2010:		\$59,578.60

*OTHER FEES INCLUDED IN LATE CHARGES:

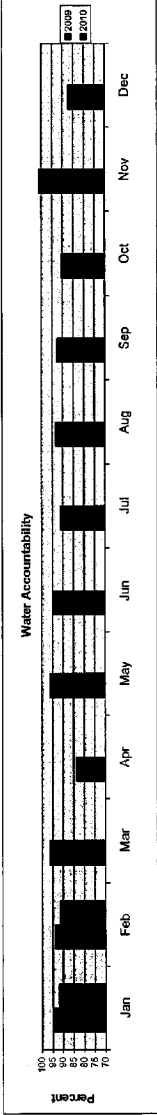
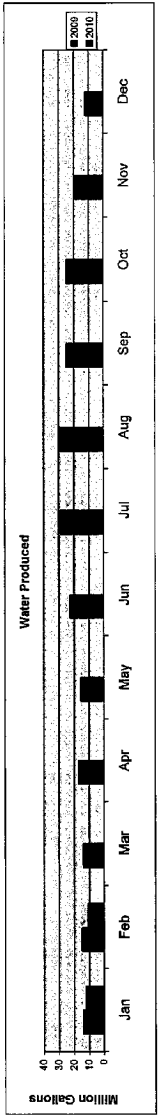
DISCONNECTS/RECONNECTS INCOME:		
Total	\$200.00	

	\$200.00	

Harris County Municipal Utility District No. 191

Water Production and Accountability Report

Period Ending	Produced (MG)	Purchased (MG)	Total Produced	Billed (MG)	Sold (MG)	Accounted For	Total Consumption	Accountability (%)	Four Month Average	Daily Avg Flow STP	Four Mo. STP Average
12/16/08 - 01/14/09	13,877	0.000	13,877	11,533	0.000	1,569	13,102	94.4	96.21	0.279	0.276
01/15/09 - 02/16/09	14,844	0.000	14,844	13,665	0.000	0.247	13,912	93.7	94.96	0.259	0.274
02/17/09 - 03/13/09	13,946	0.000	13,946	13,132	0.000	0.299	13,431	96.3	94.42	0.268	0.273
03/14/09 - 04/14/09	16,938	0.000	16,938	12,200	0.000	1,968	14,168	83.8	92.01	0.289	0.274
04/15/09 - 05/15/09	15,566	0.000	15,566	14,814	0.000	0.189	15,003	96.2	92.45	0.287	0.276
05/16/09 - 06/16/09	22,881	0.000	22,881	21,026	0.000	0.374	21,400	94.4	92.61	0.291	0.284
06/17/09 - 07/16/09	28,874	0.000	28,874	25,946	0.000	0.331	26,277	91.0	91.29	0.285	0.288
07/17/09 - 08/17/09	29,750	0.000	29,750	26,185	0.000	1.589	27,774	93.7	93.89	0.273	0.284
08/18/09 - 09/17/09	24,678	0.000	24,678	22,278	0.000	0.399	22,677	92.7	92.77	0.276	0.281
09/18/09 - 10/18/09	13,529	0.000	13,529	17,736	4,000	0.310	18,046	75.0	84.55	0.295	0.275
10/19/09 - 11/18/09	10,184	0.000	10,184	10,191	0.000	0.006	10,336	102.6	94.55	0.278	0.275
11/19/09 - 12/18/09	12,122	0.000	12,122	10,487	0.000	0.745	11,232	87.3	93.06	0.264	0.264
12/19/09 - 01/18/10	10,882	0.000	10,882	9,803	0.000	0.745	11,152	98.0	92.88	0.261	0.268
01/19/10 - 02/17/10	10,882	0.000	10,882	9,803	0.000	0.349	9,952	91.4	93.13	0.263	0.287



H.G.C.S.D. PERMIT: 090709-682110
Well No. 3751

Current Period: 02/18/10 - 02/28/10

Gallons Authorized: 250,000
 Current Month Production: 17,626
 Cumulative Production: 67,528
 Average Gallon Per Month: 162,774
 Average Gallon Per Month: 16,204
 Permit Months Remaining: 6

Customer Cnt... 10 For Bill Due.. 02/25/10

Sched Meeting... 4TH WEDNESDAY @7:00PM 13850 CUTTEN ROAD HOU T

Next Meeting... 03/24/10 07:00PM

Line	Account	Dir	Excl	Status	Customer Name	Service Address	Original Delinquent	Current Total Arrears	Current Period Balance	Current Total Balance
19	9043435				ALDANA JUAN	7906 HADDONFIELD LN	31.77	38.95	34.52	73.47
27	9043544				BARRAGAN ALEJANDR	7819 PARKCHASE TIMBER CT	33.06	39.59	25.82	65.41
36	0477073				BERNARD HILL	13518 VILLAS PALMAS DR	111.14	116.25	17.59	133.84
5	9043277				HOLLIS FLOYD	42 ARBOR BEND	30.80	37.49	27.19	64.68
28	9043556				LAMB ROBERT	13426 PARKCHASE TIMBER DR	31.77	38.95	32.59	71.54
14	9043367				MOZDBAR MARIA	14103 LINDENKROFT CT	27.70	34.47	28.57	63.04
24	0457376				NALL MARSELA	13726 HILLINGDALE LN	53.92	62.86	31.31	94.17
16	9043405				PERKINS MARY & WI	13811 HILLINGDALE LN	36.21	43.59	43.85	87.44
11	9043353				RASMUSSEN TAMMY	30 ARBOR BEND	33.58	40.70	32.59	73.29
3	9043229				THOMAS JAMES E	7127 MOHAVE HILLS	40.56	48.62	29.35	77.97
							430.51	501.47	303.38	804.85

€100(s10H)

UPDATED

Donald L Gustafson

From: Donald L Gustafson
Sent: Thursday, March 18, 2010 2:36 PM
To: edmonto@sbcglobal.net; Vaughan Miller; errolwira@sbcglobal.net; Ernest F. Gigliotti; Robert Price
Cc: 'jim@JLDJR.com'; Eric Martin
Subject: Passwords for MUD #191 Water Plant Security System

Gentlemen,

I have a list of contractors that I believe should have their own pass code to enter your water plant. With multiple pass codes, BENCO can track who entered your facilities and when. In other Districts this have proven valuable since we can find out who may not have reset the system upon leaving as well as to have a record of who has been there. Should the police need to be called for a false alarm and if there is a charge, we would know who to back charge for any such charges.

We only need a single code for SWWC. We also recommend the following companies to have their own code:

1. Severn Trent. They are the Operator for the NHCRWA.
2. DXI for chlorine.
3. NAPCO Chemical.
4. GM Services who tests the well meter semi-annually.
5. Jones & Carter
6. The mowing company.
7. BENCO.
8. Board of Directors.

Any other companies that need access for contract work can be assigned a temporary code for a specific time period.

We can decide on Wednesday.

Gus Gustafson

Senior Client Relations Manager
Office (832) 209-5073
Cell (281) 830-3239
Fax (832) 209-5014