

**MINUTES OF REGULAR MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191
JANUARY 27, 2010**

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

The Board of Directors of Harris County Municipal Utility District No. 191 of Harris County, Texas, met in regular session, open to the public, beginning at 7:00 P.M., at the Champions MPC Clubhouse, 13719 Champions Centre Drive Houston, Texas 77069, on the 27th day of January, 2010, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Edward A. Monto	President
Robert Price	Vice President
Errol Wirasinghe	Secretary
Vaughan G. Miller	Treasurer
Ernest F. Gliotti	Assistant Secretary

and all of said directors were present, thus constituting a quorum.

Persons also present included Josh Burnett, a resident of the District and Board member of Champions MPC HOA; Sam Belinoski, a resident of the District; Sergeant Theresa Harris, Deputy Aubrey Knight and Lieutenant Michael Combest of Harris County Precinct 4 Constables office; Mark Eyring of Mark L. Roth; Bradley Jenkins of Jones & Carter; Patty Rodriguez of Bob Leared Interests; Gus Gustafson, Eric Martin, Scott Spiele and Todd Burrer of SWWC; Cindy Nichols of Michael A. Cole, P.C.; and James L. Dougherty, Jr. Arriving later in the meeting was Claudia Redden of Claudia Redden & Associates, LLC.

AUDIT

Mark Eyring presented the draft audit report to the Board. It was noted that there had been a correction on Item 5 in the representation letter, and the list of minutes reviewed had been updated to include the October 19, 2009 minutes. President Monto raised a question as to how best to disclose potential liability for reimbursement amounts possibly owing to various developers. Discussion was had and it was determined that the attorney, engineer and auditor will work together concerning this matter. Director Price then moved that the draft audit report be accepted with revisions noted, and that President Monto be authorized to execute and issue the representation letter after he has confirmed the bookkeeper's satisfaction, as well as the revisions to be made concerning disclosing contingent liabilities. The motion was seconded by Director Wirasinghe and carried by unanimous vote.

REGULAR SUBJECTS, MINUTES AND CONSENT AGENDA

It was noted that the reports of the attorney, bookkeeper, tax assessor/collector, engineer and utility operator had been provided to Board members prior to the meeting and that Board members

have reviewed such reports.

Minutes. The minutes of the Board's November 23, 2009 and December 28, 2009 meetings were approved on the motion of Director Miller, the second of Director Wirasinghe and the unanimous vote of the Board.

Bookkeeper Matters. Claudia Redden presented the bookkeeper's report and bills. President Monto asked that items for "Water Interconnect with the City of Houston" in the amount of \$136,500 and "Willowbrook Villas @ Schroeder Road" in the amount of \$140,789 be removed from Page 1 of the bookkeeper's report, and that a new memo item be created. In response to a query of President Monto concerning the Investment Officer Report, Ms. Redden reminded the Board that it has an escrow account with Sterling Bank (formerly Houston National Bank) at an interest rate of 5% in accordance with the escrow agreement for that account, but that most of the District's funds are invested in TexPool at a rate of about 2%. In response to a query of President Monto concerning Cy-Champ PUD's sales tax revenues for the month of October only being about \$3,000 more than MUD 191's, Patty Rodriguez said that she will look into the matter, given the fact that Cy-Champ PUD has Walmart and Target stores in its SPA. Ms. Redden next presented a request from the City of Houston to begin direct depositing the District's sales tax revenue checks. A review and discussion of the forms to be completed was had, at the conclusion of which Director Miller moved that the "Direct Deposit Vendor Information Form" - Page 1 only - be authorized to be completed and returned to the City of Houston giving it permission to direct deposit into the District's account with a note to be added by Mr. Dougherty at the bottom of Page 1 that it is the District's full agreement; and further that Page 2 not be authorized or completed (because it would give the City of Houston authorization to debit from the District's account). The motion was seconded by Director Wirasinghe and carried by unanimous vote.

In response to a question raised by President Monto, Gus Gustafson stated that if a leak is found to be on the customer's side of the meter then the customer is responsible for the repair and costs of repairs for that leak and the District's utility operator does not make the repair and does not charge for the repair.

Tax Assessor/Collector Matters. Patty Rodriguez presented the tax assessor/collector's report and noted that as of tonight's meeting the District's 2009 tax levy is 75% collected. President Monto asked Ms. Rodriguez to prepare a report relative to each of the District's subdivisions as to the percentage of values and taxes. It was noted that there are 3 Villas at Willowbrook taxpayers that remain delinquent in the payment of taxes for tax years 2008 and prior. Mr. Dougherty was directed to contact Ted Cox to follow-up on any progress being made to the creation of a viable HOA for the Villas at Willowbrook.

Utility Operator Matters. Gus Gustafson presented his report to the Board. With regard to the commercial connection count decrease that the Board inquired about in November, he explained that when his office changed systems some of the commercial accounts were reclassified as irrigation only accounts, and that the total number of commercial accounts and irrigation only accounts is only different by the count of 1 from prior months. Mr. Gustafson next reported that the Eden Care facility had used over 400,000 gallons of water for the past 2 month period and that his office had only recently been able to get correct contact and address information for billing purposes. With

regard to the water supplied through the Prestonwood interconnect, Mr. Gustafson explained that Prestonwood had opted to pay for the water rather than repaying it in-kind, in accordance with the interconnect agreement.

President Monto opened a public hearing for any persons present to be heard to show cause why their water service should not be terminated for non-payment of their water bill. Mr. Gustafson reported that the hearing notice was given for each account on the list of proposed terminations. It was noted that no persons were present to be heard, and the public hearing was closed. Mr. Gustafson noted that the Villas at Willowbrook account is still delinquent, but that the amount owed is less than the deposit amount on file. Mr. Gustafson noted that the last account shown on the list due in the amount of \$246.45 has paid, but recommended service terminations to the remaining accounts on the list in accordance with the District's standard operating procedures. Mr. Dougherty pointed out that the water bill to the Villas at Willowbrook development should be addressed and sent out to all of the homeowners and lot owners within that development because they are ultimately responsible for the payment of the water bill in accordance with the service agreement with the District, and recommended the Board's authorization for the utility operator to make such correction. The Board agreed with such recommendation and directed the utility operator's office to work with Mr. Dougherty to correctly identify each of the homeowners and lot owners in that development and to have the bill identify each of them as the account holder and to begin sending out the monthly bills to each homeowner and lot owner. Todd Burrer and Gus Gustafson acknowledged that the could be done and stated that they will work with Mr. Dougherty to this end. Director Wirasinghe then moved that: (i) the amount shown for each account on the list of service terminations is found to be correct, (ii) although notice of tonight's hearing was given to each person on the list, no one appeared, and (iii) water service is authorized to be terminated to the accounts listed in accordance with the District's standard operating procedures, which motion was seconded by Director Price and carried by unanimous vote.

Mr. Gustafson next presented a proposal to replace booster pump motor #2 for an estimated cost of \$5,724.30, or to repair it at a cost of \$3,882.00. Mr. Gustafson recommended that the Board replace the motor. Some discussion was had concerning the merits of replacing the motor versus making a repair. Board members requested more information and took no action on the matter. Mr. Gustafson then brought to the Board's attention that there had been an ammonia violation at the sewage treatment plant in December. Eric Martin explained that there had been problems with the onsite lift station controls, and that all repairs have been made. It was noted by Mr. Gustafson that there have been no other reportable violations at the District's sewage treatment plant for at least 3 years.

Scott Spiele of Southwest Water Company introduced himself to the Board and offered an explanation of the events surrounding the water main break in November of last year that left the entire District without water for several hours. He explained that his office did not plan and act in a way that could have prevented the event and apologized to the Board. He explained that he has had meetings to re-train personnel and to emphasize the importance of planning. Todd Burrer, Manager of Customer Relations of Southwest Water Company, stated that they are making changes as needed to have customer service personnel properly trained to answer questions or direct inquiries to the appropriate people. President Monto acknowledged Mr. Spiels's apology for how the matter was handled; however, made it clear that he is very dissatisfied with the manner in which Southwest Water Company handled the situation, and further suggested that it has organization issues that should be addressed. President Monto indicated that he would like to see one SWWC person take overall responsibility for the District's system operations, so that if another situation like this occurs that one person would be in charge and would "own" any problems that might result—but that one person should have authority to see that the repairs are made properly and that the situation is handled properly from start to finish.

Engineer Matters. Bradley Jenkins presented his report. It was noted that no response had been received from the North Harris County Regional Water Authority with regard to the tri-district letter that was sent concerning the proposed timing of chloramine conversion for Harris County MUD #191, Cy-Champ PUD and Prestonwood Forest UD. Mr. Jenkins reminded the Board that there is a requirement to give notice to District customers before the District converts to chloramines. Board members asked that a walk thru of the District's plant be scheduled for a Saturday for Board members and any other interested persons to see the improvements that have been made. Mr. Jenkins briefly reviewed the draft Emergency Preparedness Plan, particularly with regard to the Board's wishes for contact information and spokesperson information to be reflected in the Plan. Mr. Jenkins stated that the District's Emergency Preparedness Plan is not public information and the District is not required to provide it to anyone, other than those it determines should have a copy. Board members requested that the Police Department and the two Fire Departments be added to Page 18 - "Approved Plan Distribution".

Attorney Matters. Jim Dougherty presented his report to the Board and noted that most of it would be covered under other agenda items.

The Consent agenda was accepted.

GRADE SEPARATION PROJECT

Mr. Dougherty reported that he received information today from TxDOT that the number of options for the proposed overpass project has been expanded.

UTILITY OPERATOR CONTRACT

Mr. Dougherty reported that 11 utility operating firms responded to the District's Request for Qualifications. The Board determined to hold a special meeting on Wednesday, February 10th to conduct interviews. Discussion was had and it was determined that a committee of Directors Wirasinghe and Gigliotti would be formed to review and compare the proposals of each of the 11 firms and make a recommendation to the Board as to how best to conduct the interview process at the February 10th special meeting.

WATER AND SEWER ISSUES

Mr. Dougherty presented a request to the Board from Brady Wilkins of WCP Cutten for a change in the land use plan for his proposed development. He stated that Mr. Wilkins is proposing a couple of small changes to his agreement with the District, one of which is to have a fewer number of bigger buildings and the other is to change the land use from office to office warehouse. It was noted that the duration of the agreement will not change, and the utility capacity commitment will not change. The Board took no action on the matter.

ELECTIONS

It was noted that there is to be a Directors Election on Saturday, May 8, 2010, and President Monto requested that the operator be asked to include a notice of same on customer bills in case

anyone is interested in running for one of the 3 director positions that are up for election.

CONSTABLE MATTERS

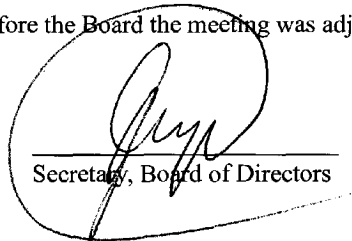
Director Price reported that Champions Arbor had requested the District's participation in its National Night Out as in year's past, to which Board members responded that they agreed to participate as had been done last year.

WEBSITE

Director Price reported that he had looked into an eBlast service through a web provider, and that this could be accomplished for \$30 per month. The Board determined to address this matter at its next meeting.

There being no other business to come before the Board the meeting was adjourned.

(SEAL)



Secretary, Board of Directors

Attachments: Tax Bills
General Fund Bills
Investment Officer Report
Utility Operator's Report
Engineer's Report

**COMMITMENTS FOR ACTION
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191
MEETING OF JANUARY 27, 2010**

1. **ATTORNEY** to contact Ted Cox to follow-up on any progress being made to the creation of a viable HOA for the Villas at Willowbrook; add note to bottom of Page 1 of City of Houston's Direct Deposit Vendor Information Form; schedule special board meeting for February 10th to interview utility operating firms; and scheduled walk thru at District's plant.
2. **UTILITY OPERATOR** to work with attorney with regard to water billing the homeowners and lot owners of the Villas at Willowbrook; and provide more information to the Board regarding repairing or replacing the booster pump motor #2.
3. **TAX ASSESSOR/COLLECTOR** to look into Cy-Champ PUD's sales tax revenues for month; and prepare a report relative to each of the District's subdivisions as to the percentage of values and taxes.
4. **BOOKKEEPER** to revise memo item on Page 1 of bookkeeper's report.
5. **DIRECTORS WIRASINGHE AND GIGLIOTTI** to act as committee to make recommendation to the Board as to how best to interview utility operator candidates.

HARRIS COUNTY M.U.D. #191

Disbursements for month of January, 2010

Check #	Payee		Description	Amount
	W/T General Fund	1/21/10	Transfer to General Fund	\$ 147,018.19
	W/T Debt Service Fund	1/21/10	Transfer to Debt Service Fund	255,000.00
1547	Michael A. Cole, PC		Atty's Fees, Delq. collection	111.53
1548	James R Boggs		Refund - due to adjustments	245.41
1549	Bob Leared		Tax Assessor/Collector Fee	<u>1,420.28</u>
TOTAL DISBURSEMENTS				\$ 403,795.41
Remaining Cash Balance				\$ <u>15,301.27</u>

BANK OF TEXAS, N.A.

HARRIS COUNTY M.U.D. NO. 191

OPERATING ACCOUNT

COMPASS BANK - 50302

BALANCE FROM LAST REPORT		\$	21,185.80
ADDED:	DEPOSITS		66,534.19
	MAINTENANCE TAXES		0.00
	OTHER		0.00
			66,534.19
ADDED:	OTHER DEPOSITS	U S TREASURY REFUND, FORM 941, 06/30/2009	1,188.87
			0.00
			1,188.87
ADDED	WIRE TRANSFER	FROM TEXPOOL	60,000.00
ADDED:	INTEREST EARNED ON ACCOUNT		21.20
ADDED:	SALES TAX REVENUES	CITY OF HOUSTON, WARRANT 20307301, DTD. 01/08/2010, OCTOBER 2009 SALES TAXES	30,285.18
			0.00
			30,285.18
LESS:	WIRE TRANSFER	TO TEXPOOL	0.00
LESS:	MONTHLY BANK SERVICE CHARGES		(10.00)
LESS:	<u>CHECKS PREVIOUSLY APPROVED</u>		
6155	CINDY NICHOLS	REFUND OF 12/28/2009 EXPENSES FOR FOOD FOR MEETING	(116.45)
		TOTAL PREVIOUSLY APPROVED	(116.45)
LESS:	<u>CHECKS FOR APPROVAL</u>		
6156	DUNNAVANT, JAMES	ACCT: 9043390, 13831 HILLINGDALE LANE	(78.18)
6157	EDENCARE SENIOR LIVING SERVICE	ACCT: 99043008, 14825 CUTTEN ROAD	(1,900.00)
6158	LEWIS, STAN	ACCT: 9043123, 7107 CENTRE GROVE CT	(75.00)
6159	WARREN, KIMBERLY	ACCT: 9043448, 14007 NAPLES PARK LANE	(27.49)
6160	HARRIS COUNTY TREASURER	MARCH 2010 LAW ENFORCEMENT SERVICES	(14,641.00)
6161	RELIANT ENERGY SOLUTIONS	VARIOUS INVOICES	(13,580.34)
6162	AT&T	713- A19-0868	(54.77)
6163	WASTE MANAGEMENT	ACCT NO. 110-0156574-0011-3; JANUARY 2010 SERVICE \$20.78	(20.78)
6184	BENCO SYSTEMS, INCORPORATED	INV. 38188, DTD. 01/01/2010, 01/01/2010-12/31/2010 AGREEMENT PER YEAR	(30.00)
6165	MICHAEL A. COLE, P. C.	LEGAL FEES THROUGH 12/31/2009	(6,415.32)
6166	THE GMS GROUP	2009 YEAR & CONTINUING DISCLOSURE FILING	(1,080.00)
6167	MARK L. ROTH, C.P.A.	INTERIM BILLING FOR AUDIT OF YEAR ENDING SEPT 30, 2009	(8,750.00)
6168	NORTH HARRIS COUNTY REGIONAL WATER AUTH:	4TH QUARTER 2009 PUMPAGE	(77,499.00)
6169	JONES & CARTER, INC.	INV. 0159752, PROJ 05340-900-00, DTD, 01/12/2010, GENERAL CONSULTATION	(6,101.96)
6170	ACCUTEST LABORATORIES GULF COAST, INC.	INV. TY-23832, DTD, 12/08/2009, LABORATORY FEES	(2,382.00)
6171	ACCUTEST LABORATORIES GULF COAST, INC.	INV. TY-23833, DTD, 12/09/2009, LABORATORY FEES	(360.00)
6172	DXI INDUSTRIES	INV. 05514269-09, DTD, 11/04/2009, 5 CHLORINE, 150# CYL	(481.93)
6173	DXI INDUSTRIES	INV. 05512786-09, DTD, 10/02/2009, 3 CHLORINE, 150# CYL	(289.16)
6174	DXI INDUSTRIES	INV. 05516596-09, DTD, 12/04/2009, 3 CHLORINE, 150# CYL	(289.16)
6175	MAGNA FLOW ENVIRONMENTAL, INC.	INV. 21996, DTD, 12/28/2009, 70,000 GALLONS HAULED	(4,073.30)

HARRIS COUNTY M.U.D. NO. 191

6176	AT&T	713- A19-0688	(244.37)
6177	MICHAEL A. COLE, P. C.	LEGAL FEES THROUGH 01/22/2010	(5,347.01)
6178	TEXAS COMMISSION ON ENVIRONMENTAL QUALIT	2009 REGULATORY ASSESSMENT REPORT	(2,351.45)
6179	SOUTHWEST WATER COMPANY	INV. 887 31246, DECEMBER 2009, OPERATOR FEES & EXPENSES	(27,611.67)
6180	CINDY NICHOLS	REIMURSEMENT OF MEETING EXPENSES FOR 01/28/2010	0.00
6181	BOB LEARED INTERESTS	SPA WORK DONE FROM 04/09-12/09 3800.00 PLUS MILEAGE OF \$19.25	(819.25)
6182	CLAUDIA REDDEN & ASSOCIATES, L.L.C.	INV. 1668, DTD. 01/01/2010, BOOKKEEPING & EXPENSES	(1,832.62)
6183	EDWARD A. MONTO	01/27/2010 FEES OF OFFICE LESS WITHHOLDINGS	(1.52)
6184	ERNEST F GIGLIOTTI	01/27/2010 FEES OF OFFICE LESS WITHHOLDINGS	(138.52)
6185	ERROL WIRASINGHE.	01/27/2010 FEES OF OFFICE LESS WITHHOLDINGS	(138.52)
6186	ROBERT J. PRICE	01/27/2010 FEES OF OFFICE LESS WITHHOLDINGS	(138.52)
6187	VAUGHAN G MILLER	01/27/2010 FEES OF OFFICE LESS WITHHOLDINGS	(138.52)
			<u>(176,891.36)</u>
ENDING BALANCE IN DEMAND ACCOUNT			<u>\$ 2,197.23</u>
<u>TEXPOOL - 25628-1111-000</u>		78509:256280011	
ENDING BALANCE FROM LAST CHECK LIST			\$ 1,448,488.69
ADDED:	WIRE TRANSFER	FROM DEMAND ACCOUNT	0.00
ADDED:	INTEREST EARNINGS ON ACCOUNT		247.29
ADDED:	WIRE TRANSFER	FROM TAX ACCOUNT	147,018.19
LESS:	WIRE TRANSFERS	TO DEMAND	(60,000.00)
ENDING BALANCE IN TEXPOOL			<u>\$ 1,533,754.17</u>
TOTAL OPERATING FUNDS			<u>\$ 1,535,951.40</u>

HARRIS COUNTY M.U.D. NO. 191

DEBT SERVICE FUND

COMPASS BANK: 002514456065

BALANCE FROM LAST REPORT		\$	62,820.39
ADDED: DEPOSITS			0.00
ADDED: DEPOSITS			0.00
ADDED: INTEREST EARNED ON ACCOUNT			0.00
LESS: WIRE TRANSFERS	TO TEXPOOL		(45,000.00)
LESS: BANK FEES			0.00
LESS: CHECKS FOR APPROVAL			
1034			<u>0.00</u>
ENDING BALANCE IN DEMAND ACCOUNT		\$	<u>17,820.39</u>

TEXPOOL - 25628-1023-000

78509:2562900001

ENDING BALANCE FROM LAST CHECK LIST		\$	679,306.21
ADDED: WIRE TRANSFER	FROM TAX ACCOUNT		255,000.00
ADDED: WIRE TRANSFER	FROM DEMAND ACCOUNT		45,000.00
ADDED: INTEREST EARNINGS ON ACCOUNT			103.80
LESS: WIRE TRANSFER			0.00
LESS: WIRE TRANSFER			0.00
LESS: WIRE TRANSFER			0.00
ENDING BALANCE IN TEXPOOL		\$	<u>979,410.01</u>
TOTAL DEBT SERVICE FUNDS		\$	<u>997,230.40</u>

HARRIS COUNTY M.U.D. NO. 191

CAPITAL PROJECTS FUND

SERIES 1996

COMPASS BANK - 50849

BALANCE FROM LAST REPORT		\$	9,805.46
ADDED: INTEREST EARNED ON ACCOUNT			0.00
LESS: DEPOSITS			30,000.00
LESS: BANK FEES			0.00
LESS: PREVIOUSLY APPROVED			
LESS: CHECK FOR APPROVAL			
1183		VOIDED CHECK	0.00
1184 JONES & CARTER, INC	INV. 0159751, PROJ 05340-003-00, DTD. 01/12/2010, WATER PLANT CONSULTATION		(90.00)
1185 HARRIS CO MUD 191-OPERATING	ENGINEERING FEES PAID OUT OF OA FORM WP CHLORAMINE PROJECT PER 2009		(31,374.53)
	AUDIT		
1186 JONES & CARTER, INC	INV. 0159753, PROJ 05340-016-00, DTD. 01/12/2010, WP CHLORAMINE CONVERSION		(2,486.50)
			(33,951.03)
ENDING BALANCE IN DEMAND ACCOUNT		\$	<u>5,854.43</u>

TEXPOOL - 25628-1030-000

ENDING BALANCE FROM LAST CHECK LIST		78569-2562800003	
ADDED: WIRE TRANSFERS		\$	544,123.87
ADDED: INTEREST EARNINGS ON ACCOUNT		FROM TSB DEMAND 50849	0.00
LESS: WIRE TRANSFERS			96.61
ENDING BALANCE IN TEXPOOL		TO OPERATING TEXPOOL.	(30,000.00)
			\$ <u>514,220.48</u>

STERLING BANK (FORMERLY HOUSTON NATIONAL BANK) ESCROW 26891

ENDING BALANCE FROM LAST CHECK LIST		\$	108,855.98
ADDED: INTEREST EARNINGS ON ACCOUNT			462.27
ADDED: WIRE TRANSFER			0.00
ENDING BALANCE IN TEXPOOL		\$	<u>109,318.25</u>
TOTAL CAPITAL PROJECTS FUNDS		\$	<u>629,393.16</u>

INVESTMENT REPORT

12/29/2009-01/28/2010

CURRENT INVESTMENTS

TYPE OF INVESTMENT	MATURITY DATE	RATE	BOOK VALUE	VALUE LAST REPORT	ADDED VALUE	MARKET VALUE
OPERATING ACCOUNT		DECEMBER				
TEXPOOL 78609.2562800011	OPEN	0.2090%	\$ 1,533,754.17	\$ 1,446,488.69	\$ 247.29	\$ 1,533,754.17
TOTAL INVESTMENTS			\$ 1,533,754.17	\$ 1,446,488.69	\$ 247.29	\$ 1,533,754.17

DEBT SERVICE FUND

TEXPOOL: 78509.2562800001	OPEN	0.2090%	\$ 979,410.01	\$ 679,306.21	\$ 103.80	\$ 979,410.01
TOTAL INVESTMENTS			\$ 979,410.01	\$ 679,306.21	\$ 103.80	\$ 979,410.01

CAPITAL PROJECTS FUND

SERIES 1996: 78609.2562800003	OPEN	0.2090%	\$ 514,220.48	\$ 544,123.87	\$ 96.61	\$ 514,220.48
SERIES 1996 ESCROW: STERLING BANK	OPEN	6.00000%	\$ 109,318.25	\$ 108,856.98	\$ 462.27	\$ 109,318.25
TOTAL INVESTMENTS			\$ 623,538.73	\$ 652,979.85	\$ 558.88	\$ 623,538.73

COLLATERAL PLEDGED

STERLING BANK	SEE ATTACHED SCHEDULE	12/31/2009	MARKET VALUE	\$ 26,187.00
BRYA COMPASS BK (FORMERLY TEXAS STATE BK)	SEE ATTACHED SCHEDULE	12/31/2009	MARKET VALUE	\$ 451,711.15

INVESTMENT TRAINING
 CLAUDIA REDDEN - 4 HRS 08/20/06, UNIVERSITY OF NORTH TEXAS & AMWD, GALVESTON, TX, PFIA TRAINING
 6 HRS 07/10/2007, TX RURAL WATERS ASSOC., GALVESTON, TX, PFIA TRAINING, 11/07/2009 MCCALL GIBSON 4 HRS
 28-Jan-10 AUTHORIZATION STATEMENT

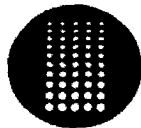
OPERATING ACCOUNT	INVEST ANY EXCESS FUNDS IN DEMAND ACCOUNT INTO TEXPOOL
CONSTRUCTION FUND	INVEST ANY EXCESS FUNDS IN DEMAND ACCOUNT INTO TEXPOOL
DEBT SERVICE FUND	INVEST ANY EXCESS FUNDS OR TAX TRANSFERS INTO TEXPOOL

THIS REPORT AND THE DISTRICT'S INVESTMENT POLICY ARE SUBMITTED TO THE BOARD FOR ITS REVIEW AND TO MAKE ANY CHANGES THERETO AS DETERMINED BY THE BOARD TO BE NECESSARY AND PRUDENT FOR THE MANAGEMENT OF DISTRICT'S FUNDS. THE INVESTMENTS ARE IN COMPLIANCE WITH THE INVESTMENT POLICY INVESTMENT OFFICER'S SIGNATURE

(Claudia Redden was appointed investment officer on 09/15/1999)

Harris County Municipal Utility District No. 191

OPERATIONS REPORT DECEMBER 2009



**SouthWest
Water Company**

HARRIS CO. MUD #191
CONNECTIONS REPORT
DECEMBER 2009

CONNECTIONS	DEC 25 2009	NOV 25 2009	JAN 25 2009
Occupied Single Family	600	602	595
Vacant Single Family	28	26	14
Multi-Family	3	3	2
Commercial	41	41	52
Builder	1	1	5
Irrigation	43	43	31
Rental Meters	0	0	2
District Meters	5	5	0
TOTAL CONNECTIONS	721	721	701

METER INSTALLATIONS AND INSPECTIONS
NOV 26 - DEC 25

New Taps Installed	0
Sewer Inspections Completed.	0
Builder Inspections Completed.	0
Customer Service Inspections Completed.	0
Net Rental Meter Change.	0

Harris County Municipal Utility
District No. 191
Regulatory Information
DECEMBER 2009

WASTEWATER TREATMENT

Permitted Average Daily Flow	600,000 GPD
Permit Number	14447-001
Permit Expires	12/01/12
Permit Capacity:	49.0%

Permit Excursions: 2

<u>Effluent Flow</u>	<u>Permitted</u>	<u>Actual</u>	<u>Units</u>
DO Minimum:	4.00	6.900	Milligrams / Liter
Minimum pH	6.00	7.600	Standard Units
Maximum pH	9.00	8.200	Standard Units
TSS Daily Avg.:	75.0	6.700	Pounds / Day
TSS Daily Avg.:	15.0	2.800	Milligrams / Liter
TSS Daily Max.:	40.0	4.000	Milligrams / Liter
NH3 Daily Avg.:	15.0	19.300	Pounds / Day
NH3 Daily Avg.:	3.0	7.940	Milligrams / Liter
NH3 Daily Max.:	10.0	12.400	Milligrams / Liter
Flow Daily Avg.:	0.600	0.294	Million Gal. / Day
Flow Daily Max.:	n/a	0.425	Million Gal. / Day
Minimum Chlorine:	1.000	1.190	Milligrams / Liter
Maximum Chlorine:	4.000	3.870	Milligrams / Liter
CBOD Daily Avg.:	50.0	10.470	Pounds / Day
CBOD Daily Avg.:	10.0	4.560	Milligrams / Liter
CBOD Daily Max.:	25.0	9.000	Milligrams / Liter

WATER SYSTEM

Bacteriological Analysis
The required 3 samples were taken during December-09

TCEQ Chemical Analysis:	
Metals	06/04/03
Radio-Chemicals	01/21/09
Volatile Organic Compounds (VOCs)	06/04/03
Minerals	09/24/08
Trihalomethane Gases (THMs)	09/20/05
Haloacetic Acids (HAAs)	09/20/05

WATER PRODUCTION

Purchased		From
Sold		To
Pumped	11,905,000	at Water Plant #1
Pumped	0	at Water Plant #2
Total Supplied	11,905,000	
Daily Average	396,833	

SUBSIDENCE INFORMATION

Permit Number	3751
Permit Renewed	09/01/09
Permit Expires	08/31/10
Gallons Authorized	250,000,000
Cumulative Gallons Produced	74,726,000
Authorized Gallons Remaining	175,274,000
Average Gallons Per Month	18,681,500
Estimated Number of Months Available	9.38
Permit Months Remaining	8
Percent of Permitted Production	29.89

HARRIS CO. MUD #191
DECEMBER 2009

OPERATIONS CHARGES:

1. Operations Fees	2,500.00
2. Water Well	3,047.89
3. Water Distribution	13,569.92
4. Elevated Storage Tank	0.00
5. Sewer Treatment Plant	5,235.87
6. Sanitary Sewer Collection	387.96
7. Lift Station	2,078.96
8. Storm Sewer	0.00
9. Pumping Station	0.00
10. Builder Services	0.00
11. Administrative Services	791.07
12. Regulatory Fees	0.00
13. Miscellaneous Charges	0.00
14. Ground Storage	0.00
15. Green Belt	0.00
16. Backflow	0.00
17. Parks	0.00
18. Interconnect	0.00
19. Ditch Services	0.00
TOTAL OPERATIONS CHARGES	<u>\$27,611.67</u>

HARRIS CO. MUD #191
CUSTOMER BILLING REPORT

November 26, 2009 Through December 25, 2009

Billed Water for Billing Period = 9,952,700 Gallons

Current Billing:

Deposit	\$	150.00	
Transfer		50.00	
Penalty		0.00	
Water		16,116.71	
Sewer		14,827.17	
Tex Comm Environ Quality		155.65	
Regional Water Authority		15,490.61	
Grease Trap Inspc.		780.00	
Ach Transmittal Fee		35.00	
Industrial Wastewater Charge		0.00	
Service Order		0.00	
Unmetered Fire Connection		215.32	
<hr/>			
Total Current Billing			\$ 47,820.46

Aged Receivables:

Ninety (90) Days	\$	8,442.99	
Sixty (60) Days		1,567.18	
Thirty (30) Days		4,598.41	
<hr/>			
Billed Arrears		14,608.58	
Credit Bal Fwd		<8,571.56>	
<hr/>			
Total Aged Receivables			\$ 6,037.02

Accounts Receivables:

Deposit	\$	600.00	
Transfer		225.00	
Late Charges		1,233.07	
Water		15,692.02	
Sewer		16,436.84	
Tex Comm Environ Quality		174.82	
Regional Water Authority		18,466.41	
Grease Trap Inspc.		780.00	
Ach Transmittal Fee		34.00	
Industrial Wastewater Charge		0.00	
Service Order		0.00	
Unmetered Fire Connection		215.32	
<hr/>			
Total Accounts Receivables			\$ 53,857.48

Deposit Liability:

Balance As Of	11/26/09	\$ 117,932.38
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Collections
Adjustments

300.00
<2,200.00>

Balance As Of

12/25/09

\$ 116,032.38

HARRIS CO. MUD #191
SCHEDULED MAINTENANCE AND REPAIR TIMETABLE
DECEMBER 2009

Inspections Completed:

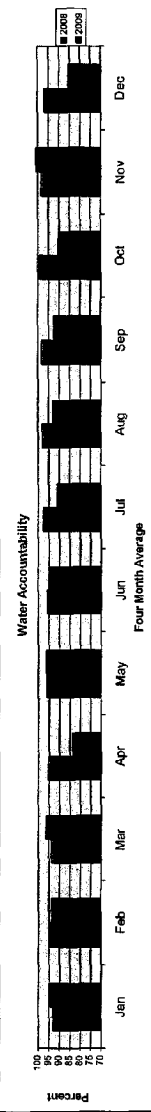
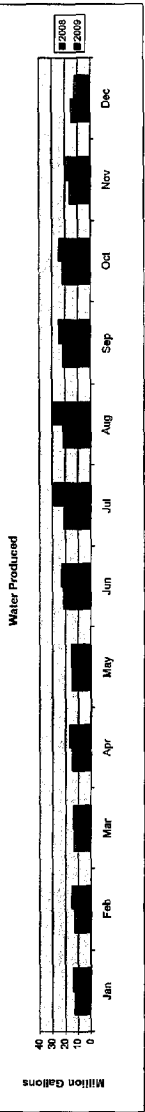
Fire Hydrants

04/13/09

Harris County Municipal Utility District No. 191

Water Production and Accountability Report

Period Ending	Produced (MG)	Purchased (MG)	Total Produced	Billed (MG)	Sold (MG)	Accumulated For:	Total Consumption	Accountability (%)	Four Month Average	Daily Avg Flow STP	Four Mo STP Average
12/24/07 - 01/21/08	12,154	0.000	12,154	10,932	0.000	0.488	11,390	93.7	93.07	0.259	0.252
01/22/08 - 02/19/08	12,652	0.000	12,652	9,364	0.000	2.833	12,207	96.5	94.59	0.258	0.253
02/20/08 - 03/19/08	12,795	0.000	12,795	10,738	0.062	1.143	11,943	93.3	93.84	0.263	0.256
03/20/08 - 04/18/08	14,795	0.000	14,795	13,539	0.040	0.819	14,398	97.3	95.21	0.257	0.259
04/19/08 - 05/18/08	14,685	0.000	14,685	13,349	0.000	0.814	14,163	98.4	95.90	0.266	0.261
05/17/08 - 06/15/08	21,476	0.000	21,476	18,377	0.000	1.068	20,665	95.3	95.60	0.271	0.264
06/16/08 - 07/14/08	20,715	0.000	20,715	20,232	0.000	0.859	21,088	101.8	97.71	0.271	0.266
07/15/08 - 08/13/08	21,223	0.000	21,223	19,522	0.000	1.518	21,040	99.1	98.17	0.268	0.267
08/14/08 - 09/12/08	21,663	0.000	21,663	18,689	0.000	1.351	21,011	97.4	98.42	0.274	0.269
09/13/08 - 10/11/08	16,159	0.000	16,159	14,881	0.000	2.076	21,577	98.7	98.28	0.267	0.268
10/12/08 - 11/10/08	15,199	0.000	15,199	13,772	0.000	1.029	15,910	98.5	96.45	0.271	0.265
11/11/08 - 12/10/08	13,877	0.000	13,877	11,533	0.000	0.382	14,134	93.2	96.97	0.255	0.274
12/11/08 - 01/10/09	14,844	0.000	14,844	13,965	0.000	1.399	13,102	93.4	97.89	0.259	0.274
01/11/09 - 02/09/09	15,828	0.000	15,828	14,646	0.000	0.747	13,422	93.4	94.92	0.268	0.274
02/10/09 - 03/10/09	15,898	0.000	15,898	13,200	0.000	0.959	13,131	96.3	94.56	0.269	0.273
03/11/09 - 04/10/09	15,598	0.000	15,598	14,814	0.000	1.168	14,158	93.6	92.01	0.268	0.273
04/11/09 - 05/10/09	22,661	0.000	22,661	18,814	0.000	1.698	15,003	98.2	92.45	0.267	0.276
05/11/09 - 06/10/09	28,974	0.000	28,974	25,946	0.000	0.374	21,400	94.4	92.61	0.291	0.284
06/11/09 - 07/10/09	29,750	0.000	29,750	26,165	0.000	0.331	26,277	91.0	91.29	0.285	0.288
07/11/09 - 08/10/09	24,673	0.000	24,673	22,278	0.000	1.539	27,724	93.2	93.69	0.273	0.284
08/11/09 - 09/10/09	24,673	0.000	24,673	22,278	0.000	0.969	22,977	92.7	92.82	0.276	0.281
09/11/09 - 10/10/09	18,979	0.000	18,979	17,756	0.000	0.510	22,308	90.4	91.83	0.269	0.263
10/11/09 - 11/10/09	12,194	0.000	12,194	12,841	0.000	0.260	19,113	100.7	94.25	0.271	0.279
11/11/09 - 12/10/09	12,194	0.000	12,194	10,181	0.000	0.224	10,415	85.5	92.32	0.284	0.284



H.G.C.S.D.P.E.R.M.I.T. - 08/07/09 - 08/31/10
Well No. 3751

Current Period: 12/01/09 - 12/31/09
Gallons Authorized: 250,000
Current Month Periods: 11,905
Cumulative Production: 74,725
Authorized Gallons Rem: 175,274
Average Gallon Per Month: 18,662
Permit Months Remaining: 8

Southwest Water Company

Harris County Municipal Utility District No. 191

Tap Activity Report

MONTH	2002	2003	2004	2005	2006	2007	2008	2009
January	12	19	8	0	0	0	0	0
February	17	9	3	0	2	1	2	0
March	16	0	3	0	1	1	1	0
April	24	2	5	6	0	0	0	0
May	10	32	3	1	0	0	1	0
June	11	3	1	0	0	2	0	0
July	13	12	1	0	0	0	1	0
August	6	11	1	0	0	1	0	0
September	15	11	0	0	0	0	0	0
October	8	4	3	0	0	0	0	0
November	10	2	1	0	0	0	0	0
December	17	5	0	7	0	1	0	2

TOTAL YEAR TO DATE	159	110	29	14	3	6	5	2
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AVERAGE PER MONTH	13	9	2	1	0	1	0	0
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User: rbtowlesk@swec.com, Data Provider



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

View Certification | Download COR | View COR Signature | Download COR Sig. Public Key

DMR Copy of Record

Permit: TX00090476

Permit #: 001
Major: External Outfall

Permitted Feature: 001-4
DOMESTIC FACILITY - 001

Report Dates & Status: From 12/01/09 to 12/31/09

Monitoring Period: Considerations for Form Completion

INTERIM PHASE EFFECTIVE UPON ISSUANCE AND LASTING UNTIL THE COMPLETION OF THE 0.71 MGD FACILITIES. FORTOTAL KIELDAHL NITROGEN - SEE OTHER REQUIREMENT NC. 4 ON PAGE 23 OF THE PERMIT.

Principal Executive Officer

First Name:

Last Name:

No Data Indicator (NODI)

Form NODI:

Permittee: HARRIS COUNTY MUD NO. 191
2000 S OF FM 1960 & 2000 W
HOUSTON, TX 77061

Facility: HARRIS COUNTY MUD 191 WWTP
2000 S OF FM 1960 & 2000 W
OF CUTLER RD, HARRIS COUNTY
HOUSTON, TX 77061

Discharge: 001-4
DOMESTIC FACILITY - 001

DMR Due Date: 01/30/10

Status: NETDMR Validated

Title:

Telephone:

Code	Parameter Name	Monitoring Location	Season #	Param. NODI	Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analyz	Sample Type
00300	Oxygen, dissolved (DO)	1 - Effluent Gross	0	--	=	6.9	>=	4 MO MIN			19 - mg/L		0	01/07 - Weekly	GR - GRAB
00400	pH	1 - Effluent Gross	0	--	=	7.6	>=	6 MINIMUM			12 - SU		0	05/20 - 5 Times Every Month 01/20 - Twice Per Month	GR - GRAB
00530	Solids, total suspended	1 - Effluent Gross	0	--	=	5.7	<=	26 - lb/d			19 - mg/L		0	01/07 - Weekly	CP - COMPOS
					<=	75 DAILY AV		15 DAILY AV			40 DAILY MIX		0	01/07 - Weekly	CP - COMPOS
					=	19.3		7.94			12.4		0	01/07 - Weekly	CP - COMPOS

