

**MINUTES OF REGULAR MEETING  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191  
OCTOBER 28, 2009**

**STATE OF TEXAS           §  
  §  
COUNTY OF HARRIS       §**

The Board of Directors of Harris County Municipal Utility District No. 191 of Harris County, Texas, met in regular session, open to the public, beginning at 7:00 P.M., at the Champions MPC Clubhouse, 13719 Champions Centre Drive Houston, Texas 77069, on the 28<sup>th</sup> day of October, 2009, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Edward A. Monto	President
Robert Price	Vice President
Errol Wirasinghe	Secretary
Vaughan G. Miller	Treasurer
Ernest F. Gigliotti	Assistant Secretary

and all of said directors were present excepting Director Gigliotti, thus constituting a quorum.

Persons also present included Lynn Wooley, Juan Alamo and Richard and Marcella Meyer, residents of the District; Sergeant Theresa Harris, Deputy Aubrey Knight and Lieutenant Michael Combest of Harris County Precinct 4 Constables office; Bradley Jenkins and Ryan Wade of Jones & Carter; Gus Gustafson and J.R. Reavis of SWWC; Patty Rodriguez of Bob Leared Interests; Claudia Redden of Claudia Redden & Associates, LLC.; Cindy Nichols of Michael A. Cole, P.C.; and James L. Dougherty, Jr.

**CONSTABLE MATTERS**

Deputy Knight reported on Constable matters in the District for the prior month.

**VILLAS AT WILLOWBROOK**

Richard Meyer reported that the Villas at Willowbrook HOA is making progress and inquired as to how much is owing on the water bill. He stated that the residents wanted to get the water bill paid current. Gus Gustafson gave Mr. Meyer his contact information to get the billing amount. Ms. Wooley inquired as to how much taxes were owed on her property, to which Patty Rodriguez responded.

**AD VALOREM TAXES**

It was stated that notice of tonight's hearing had been published, including the proposed 2009 tax rate of \$0.19 per \$100 assessed valuation for debt service purposes plus \$0.11 per \$100 assessed valuation for maintenance and operations purposes for a total proposed 2009 tax rate of \$0.30 per \$100 assessed valuation. President Monto then opened the public hearing concerning the proposed

2009 tax rate. No persons were present to be heard concerning the matter and the public hearing was closed. Director Miller then moved the adoption of an Order Levying Taxes for 2009 at the rate of \$0.19 per \$100 assessed valuation for debt service purposes plus \$0.11 per \$100 assessed valuation for maintenance and operations purposes for a total 2009 tax rate of \$0.30 per \$100 assessed valuation. The motion was seconded by Director Wirasinghe and carried by unanimous vote. The order as adopted is hereto attached.

### **STRATEGIC PARTNERSHIP AGREEMENT**

Mr. Dougherty gave an explanation of the proposed amendment of the Strategic Partnership Agreement ("SPA") with the City of Houston, which authorizes annexation of additional territory for limited purposes. He stated that it would not extend the term of the current SPA. President Monto opened a public hearing to hear from persons present concerning the matter. No persons were present to be heard on the matter and the public hearing was closed.

### **NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY**

President Monto reported that he had received a letter from the Authority concerning the District's conversion to surface water and the required notice to customers and other water districts with which the District has water interconnects concerning the change in disinfection of water from chlorine to chloramines and that this can cause problems to persons dependent on dialysis machines or may be toxic to fish in fish tanks. Discussion was had concerning the matter and the manner in which such notice should be given, as well as the timing for such notice, and it was suggested to have a notice sent in the water bill, as well as a separate notice mailed out. It was also suggested that special notices be given to medical facilities and to the extended care facility. The Board also discussed when it is best to advise the Authority that the District is prepared and ready to take surface water. The Board directed the engineer and attorney to work together to contact Cy-Champ PUD and Prestonwood Park UD as to when they expect to be ready to take surface water and to try to coordinate efforts on the timing so that all 3 districts can convert at the same time, and further to prepare a letter to the Authority that ideally the District would like to begin taking surface water at the same time as Cy-Champ PUD and Prestonwood Forest UD.

In response to a letter received from the Authority requesting that the District provide its minimum and maximum surface water requirements, the Board directed Mr. Jenkins to make a recommendation at the Board's next meeting as to whether it is more economical for the District to take surface water or to run its well.

### **WATER SUPPLY**

In response to a query of President Monto, Mr. Jenkins stated that a new breaker panel is needed to complete the Water Plant project and he presented a change order in the amount of \$5,700 for same. Director Miller moved that such change order in the amount of \$5,700 for a new breaker panel be approved, which motion was seconded by Director Price and carried by unanimous vote. In response to President Monto, the utility operator stated that he will set up a date and time to give Directors and any other consultants interested a tour of the water plant to see the \$200,000 of improvements completed.

## **REGULAR SUBJECTS, MINUTES AND CONSENT AGENDA**

It was noted that the reports of the attorney, bookkeeper, tax assessor/collector, engineer and utility operator had been provided to Board members prior to the meeting and that Board members have reviewed such reports.

*Minutes.* Action was deferred on the August 26, 2009, September 17, 2009, September 23, 2009 and October 19, 2009 minutes.

*Bookkeeper Matters.* Claudia Redden presented the bookkeeper's report and noted that the Series 1999 Bonds Construction fund was closed prior to the closing of the District's Series 2009 Refunding Bonds. She noted that about \$2,500 in excess expenses from the Series 2009 Refunding Bonds had been paid out of the operating account per the direction of John Howell and Jim Dougherty. Ms. Redden next reported that there are \$866.59 in funds to be escheated to the State as unclaimed property. President Monto raised a question concerning the amount of pumpage fee charges from the Authority versus the amount of revenues collected by the District for these fees. Gus Gustafson stated that he will go back to current calendar year and calculate these charges to be sure the District is collecting enough to cover these fees charged by the Authority. Board members asked that an item be placed on the next agenda concerning amending the District's rate order.

*Tax Assessor/Collector Matters.* Patty Rodriguez presented the tax assessor/collector's report to the Board. She stated that tax statements for the 2009 tax levy will be going out next week.

*Utility Operator Matters.* Gus Gustafson presented his report to the Board.

President Monto opened a public hearing for any persons present to be heard to show cause why their water service should not be terminated for non-payment of their water bill. Mr. Gustafson reported that the hearing notice was given for each account on the list of proposed terminations. It was noted that no persons were present to be heard, and the public hearing was closed. Director Miller then moved that: (i) the amount shown for each account on the list of service terminations is found to be correct, (ii) although notice of tonight's hearing was given to each person on the list, no one appeared, and (iii) water service is authorized to be terminated to the accounts listed in accordance with the District's standard operating procedures, which motion was seconded by Director Wirasinghe and carried by unanimous vote.

Mr. Gustafson then recommended that the Board authorize the utility operator to add an annual infra-red survey to the District's Preventive Maintenance Program. He explained that the purpose of this infra-red survey is to check electrical equipment and panels using infra-red because sometimes a visual inspection is not enough to head off problems before they occur. The Board authorized the addition of the infra-red survey to the District's Preventive Maintenance Program on an annual basis.

*Engineer Matters.* Bradley Jenkins presented his report to the Board. He requested authorization to proceed with the design of the second emergency interconnect between the District and Prestonwood Forest UD at an estimated cost of \$85,700. Bradley Jenkins stated that the cost to install a meter for the interconnect is approximately \$45,000 and that he will ask Prestonwood Forest UD if it is okay with not installing a meter on the interconnect since it is only to be used in the case of an emergency. Director Wirasinghe moved that the engineer be authorized to proceed as requested at an estimated cost of \$85,700, subject to approval of a new or amended interconnect

agreement with PFUD, and further that the attorney be directed to prepare either a new interconnect agreement or amendment of the existing agreement with Prestonwood Forest UD without the installation of a meter, but if necessary, to prepare the agreement or amendment with a meter. The motion was seconded by Director Miller and carried by unanimous vote.

*Attorney Matters.* Mr. Dougherty noted his written report and indicated that he had no additional matters to report.

Director Miller then moved that the reports of the tax assessor/collector, utility operator, bookkeeper, engineer and attorney be accepted, which motion was seconded by Director Wirasinghe and carried by unanimous vote.

### **MEETING DATES**

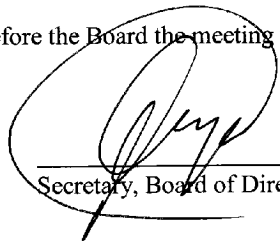
Director Wirasinghe moved that the Board's November meeting date be changed to Monday, November 23<sup>rd</sup> and that the regular meeting for December be cancelled. The motion was seconded by Director Miller and carried by unanimous vote. In response to a question raised by President Monto, Mr. Dougherty said that he will look into whether there is a legal requirement for the Board to meet every month.

### **LAW ENFORCEMENT AGREEMENT RENEWAL**

Director Price reported that the proposed law enforcement agreement renewal with the Constables provides for a 7.1% cost increase over last year. Mr. Dougherty suggested that the agreement be revised to include a paragraph that the City of Houston will patrol the SPA area, but noted that the County has to give its consent. It was noted that the agreement will need to be approved at the November meeting since the December meeting has been cancelled.

There being no other business to come before the Board the meeting was adjourned.

(SEAL)



Secretary, Board of Directors

Attachments: Order Levying Taxes for 2009  
Tax Bills  
General Fund Bills  
Investment Officer Report  
Utility Operator's Report  
Engineer's Report

**COMMITMENTS FOR ACTION**  
**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191**  
**MEETING OF OCTOBER 28, 2009**

---

1. **ATTORNEY** to work with engineer regarding conversion to chloramines and notice to NHCRWA of when the District, PFUD and CyChamp are all ready to begin taking surface water; to place items on next agenda concerning amending District's rate order and law enforcement agreement renewal; prepare either a new interconnect agreement or amend the existing agreement with Prestonwood Forest UD without the installation of a meter, but if necessary, to prepare the agreement or amendment with a meter; and look into the legal requirement for the Board to meet each month.
  
2. **UTILITY OPERATOR** to calculate to be sure that District is collecting enough revenue to offset pumpage fees charged by the Authority; and change District meeting dates on customer billings.
  
3. **ENGINEER** to work with attorney regarding conversion to chloramines and notice to NHCRWA of when the District, PFUD and CyChamp are all ready to begin taking surface water; make a recommendation at the Board's next meeting as to whether it is more economical for the District to take surface water or to run its well; and, subject to approval of a new or amended agreement, proceed with the design of the second emergency interconnect between the District and Prestonwood Forest UD at an estimated cost of \$85,700, and contact Prestonwood Forest UD as to necessity of installing a meter on such interconnect.

# Harris County Precinct Four Constable's Office

## Contract Activity Summary Report



Sep 2009

### HARRIS CO MUNICIPAL UTILITY DIST #191

Activity Type	Details
BURGLARY / HABITATION/BUS	Arbor Bend - Unknown suspect(s) forced entry into the residence through a rear door. This occurred while the homeowner was out of town between 09-09 and 09-20. Case under investigation.
BURGLARY / HABITATION/BUS	Ivy Arbor - Unknown suspect(s) forced entry through a rear bathroom window. The complainant advised there were not items missing. Case under investigation.
BURGLARY / MOTOR VEHICLE	13800 Cutten Rd - Unknown suspect(s) forced entry into the complainant's vehicle as they were at a restaurant in the early evening hours and stole property without consent. No suspects or witnesses. Case inactive.
BURGLARY / MOTOR VEHICLE	13800 Cutten Rd. - Unknown suspect(s) gained entry into the complainant's vehicle and removed property without consent. No suspects or witnesses. Case inactive.
DISTURBANCE / FAMILY	13200 Champions Centre - Boyfriend and Girlfriend were involved in a physical altercation where there were no injuries. Harris County ADA declined charges and the case was referred to family violence.
DISTURBANCE / FAMILY	7000 Centre Grove - Girlfriend and Boyfriend were involved in a physical where there were no injuries. Harris County ADA declined charges. Case closed.
DISTURBANCE / FAMILY	7900 Tyneland Ct. - A known family member produced a weapon during the course of a family disturbance. Harris County ADA accepted charges and a to be warrant was filed. Case closed.
OTHER CALLS	13200 Champions Centre - A known juvenile female with suicidal tendencies left home and later returned without incident. Case closed.
OTHER CALLS	7800 Maple Trace - Deputies were conducting a follow up on a theft and arrested two defendants. One for the theft and the other for resisting arrest and assault on a police officer. The theft occurred outside of contract. Case closed.
OTHER CALLS	Stratford Way Lane - Deputy conducted a sex offender verification follow up. Case closed.

**ORDER LEVYING TAXES FOR 2009**

**STATE OF TEXAS**           §

**COUNTY OF HARRIS**       §

WHEREAS, Harris County Municipal Utility District No. 191, Harris County, Texas (the "District") has bonds outstanding which are payable from ad valorem taxes; and

WHEREAS, the resolutions authorizing such bonds contain a general levy of taxes for the purpose of providing interest and principal payments on such bonds, while any part of said principal or interest remains outstanding and unpaid; and

WHEREAS, it is necessary for the Board of Directors of the District to fix a specific rate of tax to be levied for the current tax year, based on the District's tax rolls for such year which have been prepared and reviewed by the Harris County Appraisal District ("HCAD") and have been submitted to the Board; and

WHEREAS, the tax assessor/collector for the District has provided tax information to the Board, has performed necessary calculations, and has published notice of a public hearing on the tax rate, as it was proposed by the Board; and

WHEREAS, the Board has held a public hearing on the proposed tax rate; and

WHEREAS, the Board adopts, ratifies and confirms all such information, calculations, notices, publication, hearing and all other procedures and officially finds and determines that the steps necessary for the levy of taxes have been taken, all in accordance with the law; Now, Therefore,

BE IT ORDERED BY THE BOARD OF DIRECTORS OF HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191 OF HARRIS COUNTY, TEXAS, THAT:

Section 1: The matters and facts set out in the preamble of this order are hereby found to be true and correct.

Section 2: There is hereby levied and adopted the tax rate on each \$100 of valuation of property subject to taxation by the District, for the current tax year, as follows:

\$0.11 for purposes of maintenance and operation  
\$0.19 for purposes of debt service  
\$0.30 total tax rate

Section 3: After paying reasonable costs of levying, assessing and collecting all taxes, the taxes attributable to debt service shall be deposited into the District's debt service fund and shall be used for the purpose of paying interest on and principal of the District's outstanding bonds.

Section 4: The taxes levied hereby shall be delinquent after January 31 of the next (upcoming) calendar year, except as otherwise prescribed by law.

Section 5: (a) The attached information form is adopted and approved, and the responsibility for issuance of this particular form is delegated to the following employee or agent:

Michael A. Cole, 5120 Bayard Lane, Houston, Texas 77006.

(b) The fee for the issuance of such notice shall be \$.00, plus the cost of postage or delivery, until such time that the Board establishes a different fee.

Section 6: This order shall be effective from and after its adoption.

PASSED, APPROVED AND ADOPTED this 28<sup>th</sup> day of October, 2009.

HARRIS COUNTY MUNICIPAL  
UTILITY DISTRICT NO. 191

ATTEST:

\_\_\_\_\_  
President, Board of Directors

\_\_\_\_\_  
Secretary, Board of Directors  
(SEAL)

HARRIS COUNTY M.U.D. #191

Disbursements for month of October, 2009

Check #	Payee	Description	Amount
1530	Michael A. Cole, P.C.	Atty's Fees, Delq. collection	\$ 1,047.17
1531	Debt Service Fund	Transfer to Debt Service Fund	20,000.00
1532	General Fund	Transfer to General Fund	2,392.61
1533	Bob Leared	Tax Assessor/Collector Fee	1,154.06
TOTAL DISBURSEMENTS			\$ 24,593.84
Remaining Cash Balance			\$ <u>66,744.66</u>

BANK OF TEXAS, N.A.

## HARRIS COUNTY M.U.D. NO. 191

**OPERATING ACCOUNT**

## COMPASS BANK - 50302

BALANCE FROM LAST REPORT		\$	2,092.23
ADDED: DEPOSITS			119,586.21
MAINTENANCE TAXES		TAX CHECK #1528	1,246.21
COMPTROLLER OF PUBLIC ACCOUNTS		ESCHEATED FUNDS (07/01/2005-08/30/2008), CHECK #8095	866.59
			<u>121,699.01</u>
ADDED: OTHER DEPOSITS	CK #1413, DTD. 10/19/2009, ENGINEERING & REPAIRS TO CENTRAL PLANT FACILITIES		124,541.14
			<u>0.00</u>
			124,541.14
ADDED: WIRE TRANSFER		FROM TEXPOOL	80,000.00
ADDED: INTEREST EARNED ON ACCOUNT			0.00
ADDED: SALES TAX REVENUES		WARRANT 20298730, JULY 2009	41,157.50
			<u>0.00</u>
			41,157.50
LESS: WIRE TRANSFER		TO TEXPOOL	0.00
LESS: MONTHLY BANK SERVICE CHARGES			12.17
LESS: CHECKS PREVIOUSLY APPROVED			
6045 CINDY NICHOLS		MEETING EXPENSES, CHICK FIL A & PIZZA HUT	(121.86)
6046 ROBERT PRICE		09/17/2009 FEES OF OFFICE	(138.52)
6046 ROBERT J. PRICE		09/17/2009 FEES OF OFFICE	(138.52)
6047 CHAMPIONS MPC HOA		NATIONAL NIGHT OUT - SECURITY INFORMATION	(600.00)
6048 CINDY NICHOLS		MEETING EXPENSES FOR 10/19/2009	(36.05)
6048 CINDY NICHOLS		REIMBURSEMENT OF MEETING EXPENSES FOR 10/19/2009	<u>(36.05)</u>
		TOTAL PREVIOUSLY APPROVED	(1,070.80)
LESS: CHECKS FOR APPROVAL			
6049 MARK L. ROTH, C.P.A.		INTERIM BILL FOR AUDIT SEPTEMBER 30, 2008	(500.00)
6050 BENCO SYSTEMS, INCORPORATED	INV. 0031850-120018MON, DTD. 10/01/2009, 10/01/2009-11/01/2009 MONITORING SERVICE		(30.00)
6051 WASTE MANAGEMENT	ACCT NO.110-0156574-0011-3; OCTOBER 2009 SERVICE \$20.78		(20.78)
6052 NORTH HARRIS COUNTY REGIONAL WATER AUTH		3RD QUARTER 2009 PUMPAGE	(123,327.00)
6053 IPREO	INV. 10016786, DTD. 09/30/2009, PRINTING OF SER 2009 REFUNDING BONDS		(2,310.34)
6054 HARRIS COUNTY TREASURER		DECEMBER 2009 LAW ENFORCEMENT SERVICES	(13,674.00)
6055 CLAUDIA REDDEN & ASSOCIATES, L.L.C.	INV. 1605, DTD. 10/01/2009, BOOKKEEPING & EXPENSES		(2,098.47)
6056 AT&T		TELEPHONE SERVICE \$165.56 CURRENT MONTH	(165.56)
6057 RELIANT ENERGY SOLUTIONS		VARIOUS INVOICES	(10,118.24)
6058 GRANT THORTON LLP	BILL 052040386, CLIENT-ASSIGNMENT CODE:0152890-00034, CASH FLOW & YIELD VERIFICATION ON SER 2006...		(2,500.00)
6059 FULBRIGHT & JAWORSKI	MATTER NUMBER: 10916727, DTD. 10/20/2009, UNDERWRITER'S COUNSEL FEE ON SER 09 REFUNDING BONDS		(8,175.00)
6060 MICHAEL A. COLE, P. C.		LEGAL SERVICES THROUGH 10/24/2009	(9,601.76)

## HARRIS COUNTY M.U.D. NO. 191

6061	ANDERSON, CHRISTINA	ACCT: 9043594, 7914 TIMBER PARK TR	(15.96)
6062	BAMMEL, BRIAN/JULIA	ACCT: 9043536, 13408 HIGHLAND PARK	(75.00)
6063	BELL, CAROLINA	ACCT: 9043528, 9026 HIGH HOLLOW LANE	(75.00)
6064	BONILLA, LUIS	ACCT: 9043458, 13827 NAPLES PARK LANE	(60.81)
6065	CLARK, CYNTHIA	ACCT: 0459712, 7815 PARKCHASE TIMBER CT.	(75.00)
6066	DIAZ, MICHAEL	ACCT: 0457527, 13823 NAPLES PARK LN	(77.00)
6067	VOIDED CHECK	VOID:	0.00
6068	SOXOL, ROBIN	ACCT: 9043492, 13802 HILLINGDALE LN	(75.00)
6069	LANGUAGE USA	INV. 444209, DTD. 10/22/2009, TRANSLATION SERVICES FOR SPA AMENDMENT	(800.00)
6070	BENCO SYSTEMS, INCORPORATED	INV. 0032391-120018/MON, DTD. 11/01/2009, 12/01/2009-11/01/2009 MONITORING SERVICE	(30.00)
6071	ACCUTEST LABORATORIES GULF COAST, INC.	INV. T8-20187, DTD. 07/08/2009, LAB FEES	(120.00)
6072	ACCUTEST LABORATORIES GULF COAST, INC.	INV. T9-21570, DTD. 08/09/2009, LAB FEES	(2,448.00)
6073	ACCUTEST LABORATORIES GULF COAST, INC.	INV. T8-21572, DTD. 08/09/2009, LAB FEES	(120.00)
6074	ACCUTEST LABORATORIES GULF COAST, INC.	INV. T9-22352, DTD. 10/07/2009, LAB FEES	(120.00)
6075	ACCUTEST LABORATORIES GULF COAST, INC.	INV. T9-22351, DTD. 10/07/2009, LABORATORY FEES	(2,188.00)
6076	DXI INDUSTRIES	INV. 05511314-09, DTD. 09/03/2009, 2 CHLORINE, 150# CYL	(192.77)
6077	DXI INDUSTRIES	INV. 05511300-09, DTD. 09/03/2009, 5 CHLORINE, 150# CYL	(481.93)
6078	DSHS CENTRAL LAB MC2004	ACCT: CEN.CD1722_092008, DTD. 07/08/2009	(261.00)
6079	MAGNA FLOW ENVIRONMENTAL, INC.	INV. 21448, DTD. 09/22/2009, 42,000 GALLONS HAULED	(2,420.65)
6080	SEABACK MAINTENANCE INC.	INV. 20908081, DTD. 09/30/2009, MOWING	(403.44)
6081	SEABACK MAINTENANCE INC.	INV. 20908400, DTD. 09/30/2009, MOWING	(2,275.00)
6082	SEABACK MAINTENANCE INC.	INV. 20908081, DTD. 09/31/2009, MOWING	(403.44)
6083	SOUTHWEST WATER COMPANY	INV. 887 30393, SEPTEMBER 2009, OPERATOR FEES & EXPENSES	(44,466.45)
6084	MICHAEL A. COLE, P. C.	BOND COUNSEL FEE FOR SER 2009 REFUNDING BONDS \$58,900 + \$1,882.78 EXPENSES	(60,782.78)
6085	THE GMS GROUP	SERIES 2009 REFUNDING FINANCIAL ADVISORY FEES	(85,275.00)
6086	LOUIS MALONE REALTY	ACCT: 0480985, 14110 NORGRIVE CT.	(104.69)
6087	MARK MILLER	ACCT: 6043737, BUILDER DEPOSIT	(1,000.00)
6088	MORRISON, RYAN	ACCT: 9043253, 13807 VINTAGE CENTRE	(19.76)
6089	EDWARD A. MONTO	10/28/2009 REGULAR MEETING & 10/13/2009 MEETINGS WITH CRAIG DAY & BRENDA CRAWFORD	(2.70)
6090	ERNEST F GIGLIOTTI	10/29/2009 REGULAR MEETING	(138.52)
6091	ERROL WIRASINGHE	10/19/2009 SPECIAL MEETING & 10/28/2009 REGULAR MEETING	(277.05)
6092	ROBERT J. PRICE	10/19/2009 SPECIAL MEETING & 10/29/2009 REGULAR MEETING	(277.06)
6093	VAUGHAN G MILLER	10/19/2009 SPECIAL MEETING & 10/29/2009 REGULAR MEETING	(277.05)
6094	COMPASS BANK (FORMERLY TSB)	76-0041754, 3RD QUARTER 2009, FEDERAL TAX DEPOSIT	(1,441.85)

HARRIS COUNTY M.U.D. NO. 191

8095 COMPTROLLER OF PUBLIC ACCOUNTS ESCHEATED FUNDS (07/01/2005-09/30/2009) (866.59)

8096 JONES & CARTER, INC. INV. 057395, PROJ 053040-000-00, DTD. 10/09/2009, SEPT 09 GENERAL CONSULTATION (6,669.20)  
(366,837.65)

ENDING BALANCE IN DEMAND ACCOUNT \$ 1,593.60

TEXPOOL - 25629-1111-000

76509:256280011

ENDING BALANCE FROM LAST CHECK LIST		\$	1,565,632.05
ADDED: WIRE TRANSFER	SERIES 2009 BOND REFUNDING COSTS OF ISSUANCE, NET TO BE REF TO DSF		150,879.64
ADDED: WIRE TRANSFER	FROM DEMAND ACCOUNT		0.00
ADDED: INTEREST EARNINGS ON ACCOUNT			370.09
ADDED: WIRE TRANSFER	TO DEMAND ACCOUNT		(80,000.00)
LESS: WIRE TRANSFERS			0.00
ENDING BALANCE IN TEXPOOL		\$	<u>1,636,881.78</u>

TOTAL OPERATING FUNDS \$ 1,638,475.38

HARRIS COUNTY M.U.D. NO. 191

**CAPITAL PROJECTS FUND**

**SERIES 1996  
COMPASS BANK - 50849**

BALANCE FROM LAST REPORT		\$	6,189.07
ADDED: INTEREST EARNED ON ACCOUNT			0.00
LESS: DEPOSITS	CA1999, CHECK #1416, 1/2 OF TAB 2 EXPENSES, REIMBURSEMENT		130,850.44
LESS: BANK FEES			0.00
LESS: PREVIOUSLY APPROVED			
1177 W.W. PAYTON CORPORATION	ESTIMATE #2 - WATER PLANT CHLORAMINE CONVERSION		(81,990.00)
1178 JONES & CARTER, INC	INV. 0157393, PROJ 05340-0003-00, DTD. 10/09/2009, WATER PLANT CONSULTATION, 06/30/09-09/26/09		(185.50)
1179 JONES & CARTER, INC	INV. 0157394, PROJ 05340-004-00, WWTP CONSULTATION RE: AUX GENERATOR, 09/30/2009-09/26/2009		(821.50)
1180 JONES & CARTER, INC	INV. 0157989, PROJ 05340-018-00, DTD. 10/12/2009, WP CHLORAMINE CONVERSION, 06/30/09-09/26/09		(1,446.80)
ENDING BALANCE IN DEMAND ACCOUNT		\$	<u>52,595.71</u>

**TEXPOOL - 25628-1030-000**

78609:2562800003

ENDING BALANCE FROM LAST CHECK LIST		\$	543,806.48
ADDED: WIRE TRANSFERS	FROM TSB DEMAND 50849		0.00
ADDED: INTEREST EARNINGS ON ACCOUNT			126.12
LESS: WIRE TRANSFERS	TO OPERATING TEXPOOL,		0.00
ENDING BALANCE IN TEXPOOL		\$	<u>543,932.60</u>

**STERLING BANK (FORMERLY HOUSTON NATIONAL BANK) ESCROW 26891**

ENDING BALANCE FROM LAST CHECK LIST		\$	107,510.21
ADDED: INTEREST EARNINGS ON ACCOUNT			441.82
ADDED: WIRE TRANSFER			0.00
ENDING BALANCE IN TEXPOOL		\$	<u>107,952.03</u>

**TOTAL CAPITAL PROJECTS FUNDS**

\$ 704,480.34

HARRIS COUNTY M.U.D. NO. 191

**SERIES 1999 - CAPITAL PROJECTS FUND**

COMPASS BANK - 57448		\$	5,802.03
ADDED: TRANSFERS FROM TEXPOOL	(675,000.00 PLUS \$235,114.55)		310,114.55
ADDED: INTEREST ON ACCOUNT	NET OF \$10.00 SERVICE CHARGE		0.00
LESS: TRANSFERRED TO TEXPOOL			0.00
LESS: CHECKS PREVIOUSLY APPROVED			
1413 HARRIS CO MUD 191-OPERATING	CONSTRUCTION ITEMS PAID BY OPERATING BETWEEN 2004-2009		(124,541.14)
1414 W.W. PAYTON CORPORATION	ESTIMATE #1 - WATER PLANT CHLORAMINE CONVERSION		(60,525.00)
1416 HARRIS CO MUD 191-CONSTRUCTION	REMBURSE SERIES 1998 CAPITAL PROJECTS FUND FOR 1/2 TAB 2 ITEMS		(130,850.44)
			<u>(315,916.58)</u>
LESS: CHECKS FOR APPROVAL			
1409			
			<u>0.00</u>
ENDING BALANCE IN DEMAND ACCOUNT		\$	-
<b>TEXPOOL - 25628-1030-007</b>	<b>78609-2582800010</b>		
ENDING BALANCE FROM LAST CHECK LIST		\$	310,042.64
ADDED: WIRE TRANSFER	TO OPERATING TEXPOOL,		0.00
LESS: WIRE TRANSFER			(235,114.55)
ADDED: INTEREST EARNINGS			71.91
LESS: WIRE TRANSFER			(75,000.00)
ENDING BALANCE IN TEXPOOL		\$	-
TOTAL SERIES 1999 - CAPITAL PROJECTS FUNDS	Grand Total	\$	-

**(ACCOUNT CLOSED PRIOR TO SERIES 1999 BOND REFUNDING)**

**INVESTMENT REPORT**

09/24/2009-10/28/2009

CURRENT INVESTMENTS		VALUE LAST REPORT		ADDED VALUE		MARKET VALUE	
TYPE OF INVESTMENT	MATURITY DATE	RATE SEPTEMBER	BOOK VALUE	VALUE LAST REPORT	ADDED VALUE	MARKET VALUE	MARKET VALUE
<b>OPERATING ACCOUNT</b>							
TEXPOOL 78509:2562800011	OPEN	0.2822%	\$ 1,636,881.78	\$ 1,565,632.05	\$ 370.09	\$ 1,636,881.78	\$ 1,636,881.78
TOTAL INVESTMENTS			\$ 1,636,881.78	\$ 1,565,632.05	\$ 370.09	\$ 1,636,881.78	\$ 1,636,881.78
<b>DEBT SERVICE FUND</b>							
TEXPOOL: 78509:2562800001	OPEN	0.2822%	\$ 329,190.70	\$ 327,508.34	\$ 75.97	\$ 329,190.70	\$ 329,190.70
TOTAL INVESTMENTS			\$ 329,190.70	\$ 327,508.34	\$ 75.97	\$ 329,190.70	\$ 329,190.70
<b>CAPITAL PROJECTS FUND</b>							
SERIES 1996: 78509:2562800003	OPEN	0.2822%	\$ 543,932.60	\$ 543,806.48	\$ 126.12	\$ 543,932.60	\$ 543,932.60
SERIES 1996 ESCROW: STERLING BANK	OPEN	5.0000%	\$ 107,952.03	\$ 107,510.21	\$ 441.82	\$ 107,952.03	\$ 107,952.03
SERIES 1998: 78509:2562800010	OPEN	0.2822%	\$ -	\$ 310,042.64	\$ 71.91	\$ -	\$ -
TOTAL INVESTMENTS			\$ 651,884.63	\$ 961,359.33	\$ 639.85	\$ 651,884.63	\$ 651,884.63

COLLATERAL PLEDGED	SEE ATTACHED SCHEDULE	8/31/2009 MARKET VALUE	\$ 25,128.00
STERLING BANK	SEE ATTACHED SCHEDULE	9/30/2009 MARKET VALUE	\$ 106,435.00
<b>INVESTMENT TRAINING</b>			
CLAUDIA REDDEN - 4 HRS 06/2006; UNIVERSITY OF NORTH TEXAS & AWBD, GALVESTON, TX, PFA TRAINING			
6 HRS 07/10/2007, TX RURAL WATERS ASSOC., GALVESTON, TX, PFA TRAINING			

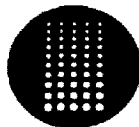
28-Oct-09 AUTHORIZATION STATEMENT	
OPERATING ACCOUNT	INVEST ANY EXCESS FUNDS IN DEMAND ACCOUNT INTO TEXPOOL
CONSTRUCTION FUND	INVEST ANY EXCESS FUNDS IN DEMAND ACCOUNT INTO TEXPOOL
DEBT SERVICE FUND	INVEST ANY EXCESS FUNDS OR TAX TRANSFERS INTO TEXPOOL

THIS REPORT AND THE DISTRICT'S INVESTMENT POLICY ARE SUBMITTED TO THE BOARD FOR ITS REVIEW AND TO MAKE ANY CHANGES THERETO AS DETERMINED BY THE BOARD TO BE NECESSARY AND PRUDENT FOR THE MANAGEMENT OF DISTRICTS FUNDS. THE INVESTMENTS ARE IN COMPLIANCE WITH THE INVESTMENT POLICY.  
INVESTMENT OFFICER'S SIGNATURE

(Claudia Redden was appointed investment officer on 09/15/1998)

**Harris County Municipal Utility  
District No. 191**

**OPERATIONS REPORT  
SEPTEMBER 2009**



**SouthWest  
Water Company**

**HARRIS CO. MUD #191**  
**CONNECTIONS REPORT**  
**SEPTEMBER 2009**

CONNECTIONS	SEP 25 2009	AUG 25 2009	JAN 25 2009
Occupied Single Family	597	594	595
Vacant Single Family	30	33	14
Multi-Family	3	3	2
Commercial	41	40	52
Builder	2	2	5
Irrigation	43	43	31
Rental Meters	0	0	2
District Meters	5	5	0
<b>TOTAL CONNECTIONS</b>	<u>721</u>	<u>720</u>	<u>701</u>

**METER INSTALLATIONS AND INSPECTIONS**  
**AUG 26 - SEP 25**

New Taps Installed . . . . .	1
Sewer Inspections Completed. . . . .	1
Builder Inspections Completed. . . . .	0
Customer Service Inspections Completed. . . . .	0
Net Rental Meter Change. . . . .	0

**Harris County Municipal Utility  
District No. 191  
Regulatory Information  
SEPTEMBER 2009**

**WASTEWATER TREATMENT**

Permitted Average Daily Flow	600,000 GPD
Permit Number	14447-001
Permit Expires	12/01/12
Permit Capacity:	46.0%

Permit Excursions: None

<u>Effluent Flow</u>	<u>Permitted</u>	<u>Actual</u>	<u>Units</u>
DO Minimum:	4.00	6.600	Milligrams / Liter
Minimum pH	6.00	7.400	Standard Units
Maximum pH	9.00	7.900	Standard Units
TSS Daily Avg.:	75.0	6.130	Pounds / Day
TSS Daily Avg.:	15.0	2.500	Milligrams / Liter
TSS Daily Max.:	40.0	4.000	Milligrams / Liter
NH3 Daily Avg.:	15.0	2.060	Pounds / Day
NH3 Daily Avg.:	3.0	0.790	Milligrams / Liter
NH3 Daily Max.:	10.0	2.830	Milligrams / Liter
Flow Daily Avg.:	0.600	0.276	Million Gal. / Day
Flow Daily Max.:	n/a	0.403	Million Gal. / Day
Minimum Chlorine:	1.000	1.010	Milligrams / Liter
Maximum Chlorine:	4.000	3.680	Milligrams / Liter
CBOD Daily Avg.:	50.0	6.020	Pounds / Day
CBOD Daily Avg.:	10.0	2.480	Milligrams / Liter
CBOD Daily Max.:	25.0	3.300	Milligrams / Liter

**WATER SYSTEM**

Bacteriological Analysis  
The required 3 samples were taken during September-09

TCEQ Chemical Analysis:	
Metals	06/04/03
Radio-Chemicals	01/21/09
Volatile Organic Compounds (VOCs)	06/04/03
Minerals	09/24/08
Trihalomethane Gases (THMs)	09/20/05
Haloacetic Acids (HAAs)	09/20/05

**WATER PRODUCTION**

Purchased	From
Sold	To
Pumped	21,620,000 at Water Plant #1
Pumped	0 at Water Plant #2
Total Supplied	21,620,000
Daily Average	720,667

**SUBSIDENCE INFORMATION**

Permit Number	3751
Permit Renewed	09/01/09
Permit Expires	08/31/10
Gallons Authorized	250,000,000
Cumulative Gallons Produced	21,620,000
Authorized Gallons Remaining	228,380,000
Average Gallons Per Month	21,620,000
Estimated Number of Months Available	10.56
Permit Months Remaining	11
Percent of Permitted Production	8.65

**HARRIS CO. MUD #191**  
**SEPTEMBER 2009**

**OPERATIONS CHARGES:**

---

1. Operations Fees	2,500.00
2. Water Well	277.44
3. Water Distribution	6,750.57
4. Elevated Storage Tank	0.00
5. Sewer Treatment Plant	17,346.78
6. Sanitary Sewer Collection	1,544.25
7. Lift Station	11,291.91
8. Storm Sewer	1,997.08
9. Pumping Station	0.00
10. Builder Services	1,925.00
11. Administrative Services	833.42
12. Regulatory Fees	0.00
13. Miscellaneous Charges	0.00
14. Ground Storage	0.00
15. Green Belt	0.00
16. Backflow	0.00
17. Parks	0.00
18. Interconnect	0.00
19. Ditch Services	0.00
TOTAL OPERATIONS CHARGES	<u>\$44,466.45</u>

**HARRIS CO. MUD #191**  
**CUSTOMER BILLING REPORT**  
**August 26, 2009 Through September 25, 2009**

Billed Water for Billing Period = 22,224,600 Gallons

**Current Billing:**

Deposit	\$ 600.00	
Transfer	200.00	
Penalty	0.00	
Water	29,353.98	
Sewer	16,209.37	
Tex Comm Environ Quality	228.13	
Regional Water Authority	34,267.99	
Grease Trap Inspc.	840.00	
Ach Transmittal Fee	33.00	
Industrial Wastewater Charge	0.00	
Service Order	100.00	
Unmetered Fire Connection	300.21	
Total Current Billing		\$ 82,132.68

**Aged Receivables:**

Ninety (90) Days	\$ 5,625.12	
Sixty (60) Days	2,296.97	
Thirty (30) Days	28,861.36	
Billed Arrears	36,783.45	
Credit Bal Fwd	<7,468.34>	
Total Aged Receivables		\$ 29,315.11

**Accounts Receivables:**

Deposit	\$ 13,630.00	
Transfer	400.00	
Late Charges	1,887.13	
Water	32,676.29	
Sewer	18,835.84	
Tex Comm Environ Quality	267.62	
Regional Water Authority	41,538.64	
Grease Trap Inspc.	1,020.00	
Ach Transmittal Fee	32.00	
Industrial Wastewater Charge	690.91	
Service Order	100.00	
Unmetered Fire Connection	369.36	
Total Accounts Receivables		\$ 111,447.79

**Deposit Liability:**

Balance As Of	08/26/09	\$ 109,484.61
---------------	----------	---------------

Collections  
Adjustments

492.77  
75.00

Balance As Of

09/25/09

                      
\$ 110,052.38

**HARRIS CO. MUD #191**  
**SCHEDULED MAINTENANCE AND REPAIR TIMETABLE**  
**SEPTEMBER 2009**

**Facility Checklist Completed:**

Water Plant # 1	09/18/09
Wastewater Treatment Plant # 1	09/18/09
Lift Station # 2	09/18/09
Lift Station # 3	09/18/09
Lift Station # 4	09/18/09

**Inspections Completed:**

Fire Hydrants	04/13/09
---------------	----------