

**MINUTES OF REGULAR MEETING  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191  
AUGUST 26, 2009**

**STATE OF TEXAS           §  
  §  
COUNTY OF HARRIS       §**

The Board of Directors of Harris County Municipal Utility District No. 191 of Harris County, Texas, met in regular session, open to the public, beginning at 7:00 P.M., at the Champions MPC Clubhouse, 13719 Champions Centre Drive Houston, Texas 77069, on the 26<sup>th</sup> day of August, 2009, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Edward A. Monto	President
Robert Price	Vice President
Errol Wirasinghe	Secretary
Vaughan G. Miller	Treasurer
Ernest F. Gigliotti	Assistant Secretary

and all of said directors were present, thus constituting a quorum.

Persons also present included Mary Bracken, Bowar Jackson, and Lehnda Buisson, residents of the District; Sergeant Theresa Harris, Deputy Aubrey Knight and Lieutenant Michael Combest of Harris County Precinct 4 Constables office; Bradley Jenkins and Ryan Wade of Jones & Carter; Gus Gustafson of SWW; and Claudia and Sean Redden of Claudia Redden & Associates, LLC.; Cindy Nichols of Michael A. Cole, P.C.; and James L. Dougherty, Jr.

**CONSTABLE MATTERS**

Sergeant Harris reported that there had been one home burglary on Naples Park that is still under investigation. Lehnda Buisson commented on her satisfaction and appreciation of Sergeant Harris' reports, and complimented Deputy Knight for his good visibility in the District. Others agreed with these sentiments.

**REGULAR SUBJECTS, MINUTES AND CONSENT AGENDA**

It was noted that the reports of the attorney, bookkeeper, tax assessor/collector, engineer and utility operator had been provided to Board members prior to the meeting and that Board members have reviewed such reports.

*Minutes.* Director Miller moved that the Board's July 22 and August 24<sup>th</sup> minutes be approved as presented, which motion was seconded by Director Gigliotti and carried by unanimous vote.

*Bookkeeper Matters.* Claudia Redden reported that she is working on the District's budget and requested that an item be placed on the September agenda for consideration of same.

*Tax Assessor/Collector Matters.* Patty Rodriguez reported that the District's 2008 tax levy is 98.8% collected. Ms. Rodriguez explained to the Board that she had recently discovered that Harris County Appraisal District did not reflect any of the Villas at Willowbrook properties on the District's tax roll, and that tax years 2005 and forward are owing on those properties. She stated that she has since sent a copy of the District's order adding land and redefining its boundaries to HCAD to have a correction made, and she expects to send out tax bills for each property in the next couple of weeks. Discussion ensued and Directors directed Ms. Rodriguez to send the owner shown on the tax roll the original tax statement, with a copy to the current owner. Board members expressed a willingness to work with Villas at Willowbrook taxpayers to enter into tax payment agreements, if requested.

*Utility Operator Matters.* Gus Gustafson presented his report. Discussion was had concerning the irrigation meters along Cutten Road. It was determined that the utility operator would include these amounts in the accountability reported in his monthly reports. Mr. Gustafson next presented a proposal from Seaback to cleanup the water plant fence for a cost of \$600 and to cleanup the sewage treatment plant fence for a cost of \$1,675. In response to a query of Lehnda Buisson, the operator reported that a repair had been made at 7115 El Dorado Centre Lane, but that the landscaping has not yet been restored to give time for it to settle first.

President Monto opened a public hearing for any persons present to be heard to show cause why their water service should not be terminated for non-payment of their water bill. Mr. Gustafson reported that the hearing notice was given for each account on the list of proposed terminations. It was noted that no persons were present to be heard, and the public hearing was closed. Director Wirasinghe then moved that: (i) the amount shown for each account on the list of service terminations is found to be correct, (ii) although notice of tonight's hearing was given to each person on the list, no one appeared, and (iii) water service is authorized to be terminated to the accounts listed, with the exception of Villas at Willowbrook, in accordance with the District's standard operating procedures, which motion was seconded by Director Miller and carried by unanimous vote.

*Engineer Matters.* Bradley Jenkins reported that the surface water tie-in and chloramine conversion project construction is about 25% complete; that the lift station generator quick connects have been installed and he recommended payment of Pay Estimate No. 1 and Final in the amount of \$28,757.60 to Neil Technical Services Corp. He also asked for approval of the Certificate of Acceptance. Board members approved payment of Pay Estimate No. 1 and Final in the amount of \$28,757.60 to Neil Technical Services Corp. and for President Monto to sign the Certificate of Acceptance. Mr. Jenkins next reported that he is waiting to request a second interconnect from Prestonwood Forest until after GM Services finishes testing the existing interconnect to make sure it is functioning properly. Mr. Jenkins next brought to the Board's attention that it will be required to prepare and submit an Emergency Preparedness Plan to the TCEQ by March 1, 2010. A brief discussion was had and it was determined that the utility operator may already have a plan that can be modified to satisfy the TCEQ. No action was taken on this matter. The engineer next reported that he expects to have the updated District maps available at the Board's September meeting; and

that his office is investigating the TCEQ comment from its July 22<sup>nd</sup> inspection stating that auxiliary power is need at the wastewater treatment plant.

*Attorney Matters.* Mr. Dougherty reported on the proposed TxDot overpass project on FM 1960. He stated that he is working with Ryan Wade concerning possibly adding area to the District's SPA with the City of Houston. With regard to the District's 2009 Refunding Bonds, Mr. Dougherty next explained that John Howell is requesting the Board's authorization to to negotiate the sale of the District's 2009 Refunding Bonds, rather than taking bids, if in his judgment he can get a better deal for the District by that method. Considerable discussion was had. After the discussion, Director Miller moved that such authorization be given to John Howell as requested, which motion was seconded by Director Wirasinghe and carried with the vote of Directors Miller, Wirasinghe, Monto and Price voting "Aye" and Director Gigliotti voting "Nay".

Director Miller then moved that the reports of the tax assessor/collector, utility operator, bookkeeper, engineer and attorney be accepted, which motion was seconded by Director Gigliotti and carried by unanimous vote

### **DELINQUENT TAX MATTERS**

A public hearing was opened by President Monto for persons to be heard concerning delinquent taxes owing and to show cause why water service should not be terminated for non-payment of delinquent taxes owing. It was noted that no persons were present concerning this matter and the public hearing was closed. Director Miller moved that the 4 accounts shown on the delinquent tax list presented by Michael Cole and recommend for service termination be given a doorhanger notice of service termination on Monday, August 31<sup>st</sup> and if payment or a payment agreement is not made before September 2<sup>nd</sup> to have service terminated to those accounts. The motion was seconded by Director Miller and carried by unanimous vote. With regard to the delinquent tax accounts listed in the name of Gurmukh Jolly, Board members authorized that the properties in the Willow Office Condos be given a doorhanger with the "standard" notice as given in prior years of a public hearing at the Board's September 23<sup>rd</sup> meeting concerning the delinquent taxes owing and proposed service termination.

### **RESIDENT COMMENTS**

Lehnda Buisson requested that an item be placed on the Board's September 23<sup>rd</sup> agenda to consider a request of the Champions MPC HOA for \$600.00 toward its National Night Out event.

### **HARRIS COUNTY APPRAISAL DISTRICT**

Directors then reviewed a list of candidates for the Harris County Appraisal District Board of Directors. After a discussion, Director Miller moved that the Board nominate Glenn Peters, which motion was seconded by Director Wirasinghe and carried by unanimous vote.

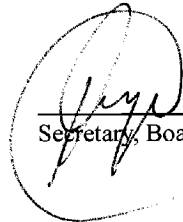
### **WATER SUPPLY**

President Monto reported that the North Harris County Regional Water Authority is expected

to increase fees in the first quarter of 2010. Discussion was had concerning how much of an increase the District may expect. Discussion continued at the conclusion of which Jim Dougherty was directed to contact Mark Brooks to see if the Directors of Cy-Champ PUD and Prestonwood Forest UD are interested in joining an effort of directors from different MUD's to study the Authority's increase fees and accountability of same. Bradley Jenkins was directed to contact Jimmie Schindewolf to inquire how much he anticipate the increase in fees to be in the first quarter of 2010.

There being no other business to come before the Board the meeting was adjourned.

(SEAL)



Secretary, Board of Directors

Attachments: Tax Bills  
General Fund Bills  
Investment Officer Report  
Utility Operator's Report  
Engineer's Report

**COMMITMENTS FOR ACTION**  
**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191**  
**MEETING OF August 26, 2009**

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1. **ATTORNEY** to contact Mark Brooks to see if the Directors of Cy-Champ PUD and Prestonwood Forest UD are interested in joining an effort of directors from different MUD's to study the Authority's increase in fees and accountability of same.
2. **ENGINEER** to contact Jimmie Schindewolf to inquire how much he anticipate the increase in pumpage fees to be in the first quarter of 2010.
3. **TAX ASSESSOR/COLLECTOR** to mail Villas at Willowbrook tax statements and send the owner shown on the tax roll the original tax statement, with a copy to the current owner.

HARRIS COUNTY M.U.D. #191

Disbursements for month of August, 2009

Check #	Payee	Description	Amount
1516	Michael A. Cole, P.C.	Atty's Fees, Delq. collection	\$ 775.58
1517	Napoleon Spencer III	Refund - due to adjustments	116.67
1518	Susan & Danny Allen	Refund - due to adjustments	259.29
1519	Daphne M Ashford Weaver	Refund - due to adjustments	108.93
1520	Samuel D & Darbi L Warren	Refund - due to adjustments	344.19
1521	Susan Kay Kelly & Lawana Kelly	Refund - due to adjustments	377.62
1522	General Fund	Transfer to General Fund	238.31
1523	Bob Leared	Tax Assessor/Collector Fee	1,049.33
TOTAL DISBURSEMENTS			\$ 3,269.92
Remaining Cash Balance			\$ <u>78,810.13</u>

BANK OF TEXAS, N.A.

## HARRIS COUNTY M.U.D. NO. 191

**OPERATING ACCOUNT****COMPASS BANK - 50302**

<b>BALANCE FROM LAST REPORT</b>		\$	38,758.66
<b>ADDED: DEPOSITS</b>			105,689.53
	TAX CHECK #1814		995.06
			0.00
			<u>106,684.59</u>
<b>ADDED: OTHER DEPOSITS</b>	THE SHERWIN-WILLIAMS CO., PERMIT FEES		294.00
			0.00
			<u>294.00</u>
<b>ADDED: WIRE TRANSFER</b>	FROM TEXPOOL		30,000.00
<b>ADDED: INTEREST EARNED ON ACCOUNT</b>			0.00
<b>ADDED: SALES TAX REVENUES</b>	WARRANT 20273238, MAY 2009 SALES TAXES, CITY OF HOUSTON		37,362.31
			0.00
			<u>37,362.31</u>
<b>LESS: WIRE TRANSFER</b>	TO TEXPOOL		0.00
<b>LESS: MONTHLY BANK SERVICE CHARGES</b>			0.00
<b>LESS: CHECKS PREVIOUSLY APPROVED</b>			
5965	CINDY NICHOLS	REIMBURSEMENT OF EXPENSES FOR BOARD MEETING	(107.97)
5966	NORTH HARRIS COUNTY REG WATER AUTH	2ND QUARTER 2009 PUMPAGE	(96,196.50)
5967	ROBERT PRICE	GREENS MEDIANS PROJECT, FEES OF OFFICE	(138.52)
		<b>TOTAL PREVIOUSLY APPROVED</b>	<u>(96,442.99)</u>
<b>LESS: CHECKS FOR APPROVAL</b>			
5968	MICHAEL A. COLE, P. C.	LEGAL SERVICES THROUGH 08/23/2009	(6,255.21)
5969	AT&T	TELEPHONE SERVICE	(169.02)
5970	WASTE MANAGEMENT	ACCT NO.110-0156574-0011-3, AUGUST 2009 SERVICE	(20.78)
5971	AQUASURANCE	VARIOUS INSURANCE POLICIES INCLUDING WORKERS COMP	(16,078.00)
5972	HARRIS COUNTY TREASURER	OCTOBER 2009 LAW ENFORCEMENT SERVICES	(13,670.00)
5973	BENCO SYSTEMS, INCORPORATED	INV. 0030876-120018MON, DTD. 08/01/2009, 08/01/2009-09/01/2009 MONITORING SERVICE	(30.00)
5974	CLAUDIA REDDEN & ASSOCIATES, L.L.C.	INV. 1565, DTD. 08/01/2009, BOOKKEEPING & EXPENSES	(1,953.16)
5975	ACCUTEST LABORATORIES GULF COAST, INC.	INV. T6-20186, DTD. 07/08/2009, LAB FEES	(2,376.00)
5976	DXI INDUSTRIES	INV. 05508118-09, DTD. 07/07/2009, 3 CHLORINE, 150# CYL	(248.01)
5977	DXI INDUSTRIES	INV. 05508105-09, DTD. 07/07/2009, 5 CHLORINE, 150# CYL	(413.35)
5978	MAGNA FLOW ENVIRONMENTAL, INC.	INV. 20952, DTD. 08/30/2009, 84,000 GALLONS LIQUID HAULED	(4,857.01)
5979	SEABACK MAINTENANCE INC.	INV. 20907061, DTD. 07/31/2009, MOWING	(403.44)
5980	SEABACK MAINTENANCE INC.	INV. 20906061, DTD. 06/30/2009, MOWED	(400.95)
5981	JONES & CARTER, INC.	INV. 0158028, PROJ 05340-003-00, DTD.08/17/2009, WATER PLANT CONSULTATION	(217.00)
5982	JONES & CARTER, INC.	INV. 0156027, PROJ 05340-004-00, DTD. 08/17/2009, WASTEWATER TREATMENT PLANT CONSULTATION	(130.00)
5983	JONES & CARTER, INC.	INV. 0156028 & INV. 0150235, PROJ 05340-016-00, DTD. 08/17/2009, WATER PLANT CHLORAMINE CONVERSION	(4,620.60)
5984	JONES & CARTER, INC.	INV. 0156030, PROJ 05340-900-00, GENERAL CONSULTATION	(10,104.33)

8/25/2009

76-0041754

HARRIS COUNTY M.U.D. NO. 191

5985	JONES & CARTER, INC.	INV. 0156029, DTD. 08/17/2009, LIFT STATION MANUAL TRANSFER SWITCHES	(702.91)
5986	SOUTHWEST WATER COMPANY	INV. 867-29783, JULY 2009 OPERATOR FEES & EXPENSES	(30,316.78)
5987	EDWARD A. MONTO	08/24/2009 & 08/28/2009 FEES OF OFFICE LESS WITHHOLDINGS	(3.05)
5988	ERNEST F GIGLIOTTI	08/24/2009 & 08/28/2009 FEES OF OFFICE LESS WITHHOLDINGS	(277.05)
5989	ERROL WIRASINGHE	08/24/2009 & 08/28/2009 FEES OF OFFICE LESS WITHHOLDINGS	(277.05)
5990	ROBERT J. PRICE	08/24/2009 & 08/28/2009 FEES OF OFFICE LESS WITHHOLDINGS	(277.05)
5991	VAUGHAN G MILLER	08/24/2009 & 08/28/2009 FEES OF OFFICE LESS WITHHOLDINGS	(277.05)
5992	RELIANT ENERGY SOLUTIONS	VARIOUS INVOICES	(12,003.40)
			<u>(106,081.20)</u>
<b>ENDING BALANCE IN DEMAND ACCOUNT</b>			<b>\$ 8,575.37</b>
<b>TEXPOOL - 25628-1111-000</b>			
	ENDING BALANCE FROM LAST CHECK LIST	76509:2562800011	\$ 1,594,725.98
ADDED:	WIRE TRANSFER	FROM TAX ACCOUNT	0.00
ADDED:	WIRE TRANSFER	FROM DEMAND ACCOUNT	0.00
ADDED:	INTEREST EARNINGS ON ACCOUNT		448.09
ADDED:	WIRE TRANSFER	TO DEMAND ACCOUNT	0.00
LESS:	WIRE TRANSFERS		(30,000.00)
	ENDING BALANCE IN TEXPOOL		<u>\$ 1,565,174.07</u>
<b>TOTAL OPERATING FUNDS</b>			<b>\$ 1,573,749.44</b>

HARRIS COUNTY MUD NO. 191

07/23/2009-08/26/2009

**INVESTMENT REPORT**

**CURRENT INVESTMENTS**

TYPE OF INVESTMENT	MATURITY DATE	RATE	BOOK VALUE	VALUE LAST REPORT	ADDED VALUE	MARKET VALUE
JULY						
OPERATING ACCOUNT TEXPOOL 78609:2662800011	OPEN	0.3384%	\$ 1,565,174.07 \$	1,594,725.98 \$	448.09 \$	1,565,174.07
TOTAL INVESTMENTS			\$ 1,565,174.07 \$	1,594,725.98 \$	448.09 \$	1,565,174.07
DEBT SERVICE FUND TEXPOOL: 78609:2662800001	OPEN	0.3384%	\$ 327,414.35 \$	515,516.51 \$	142.84 \$	327,414.35
TOTAL INVESTMENTS			\$ 327,414.35 \$	515,516.51 \$	142.84 \$	327,414.35
CAPITAL PROJECTS FUND SERIES 1996: 78509:2662800003	OPEN	0.3384%	\$ 543,650.40 \$	543,494.20 \$	156.20 \$	543,650.40
SERIES 1996 ESCROW: STERLING BANK	OPEN	5.0000%	\$ 107,055.59 \$	106,602.89 \$	452.70 \$	107,055.59
SERIES 1999: 78609:2662800010	OPEN	0.3384%	\$ 309,953.63 \$	309,864.56 \$	89.07 \$	309,953.63
TOTAL INVESTMENTS			\$ 960,659.62 \$	959,961.65 \$	687.87 \$	960,659.62

**COLLATERAL PLEDGED**

STERLING BANK	SEE ATTACHED SCHEDULE	7/31/2009	MARKET VALUE	\$ 25,116.00
COMPASS BANK (FORMERLY TEXAS STATE	SEE ATTACHED SCHEDULE	7/31/2009	MARKET VALUE	\$ 108,270.00

**INVESTMENT TRAINING**

CLAUDIA REDDEN - 4 HRS 08/2008. UNIVERSITY OF NORTH TEXAS & AWBID. GALVESTON, TX. PFIA TRAINING	6 HRS 07/10/2007. TX RURAL WATERS ASSOC. GALVESTON, TX. PFIA TRAINING
AUTHORIZATION STATEMENT	
OPERATING ACCOUNT	INVEST ANY EXCESS FUNDS IN DEMAND ACCOUNT INTO TEXPOOL
CONSTRUCTION FUND	INVEST ANY EXCESS FUNDS IN DEMAND ACCOUNT INTO TEXPOOL
DEBT SERVICE FUND	INVEST ANY EXCESS FUNDS OR TAX TRANSFERS INTO TEXPOOL

THIS REPORT AND THE DISTRICTS INVESTMENT POLICY ARE SUBMITTED TO THE BOARD FOR ITS REVIEW AND TO MAKE ANY CHANGES THERETO AS DETERMINED BY THE BOARD TO BE NECESSARY AND PRUDENT FOR THE MANAGEMENT OF DISTRICTS FUNDS. THE INVESTMENTS ARE IN COMPLIANCE WITH THE INVESTMENT POLICY.  
 INVESTMENT OFFICER'S SIGNATURE \_\_\_\_\_  
 (Claudia Redden was appointed investment officer on 09/15/1999)

**Harris County Municipal Utility  
District No. 191**

**OPERATIONS REPORT**  
July 2009



**SouthWest  
Water Company**

**HARRIS CO. MUD #191**  
**CONNECTIONS REPORT**  
**JULY 2009**

CONNECTIONS	JUL 25 2009	JUN 25 2009	JAN 25 2009
Occupied Single Family	595	594	595
Vacant Single Family	32	33	14
Multi-Family	3	3	2
Commercial	40	40	52
Builder	2	2	5
Irrigation	43	43	31
Rental Meters	0	1	2
District Meters	6	6	0
<b>TOTAL CONNECTIONS</b>	<b>721</b>	<b>722</b>	<b>701</b>

**METER INSTALLATIONS AND INSPECTIONS**  
**JUN 26 - JUL 25**

New Taps Installed . . . . .	0
Sewer Inspections Completed. . . . .	0
Builder Inspections Completed. . . . .	0
Customer Service Inspections Completed. . . . .	0
Net Rental Meter Change. . . . .	-1

**Harris County Municipal Utility  
District No. 191  
Regulatory Information  
JULY 2009**

**WASTEWATER TREATMENT**

Permitted Average Daily Flow	600,000 GPD
Permit Number	14447-001
Permit Expires	12/01/12
Permit Capacity:	47.5%

Permit Excursions: None

<u>Effluent Flow</u>	<u>Permitted</u>	<u>Actual</u>	<u>Units</u>
DO Minimum:	4.00	6.400	Milligrams / Liter
Minimum pH	6.00	7.600	Standard Units
Maximum pH	9.00	8.200	Standard Units
TSS Daily Avg.:	75.0	5.780	Pounds / Day
TSS Daily Avg.:	15.0	2.500	Milligrams / Liter
TSS Daily Max.:	40.0	4.000	Milligrams / Liter
NH3 Daily Avg.:	15.0	0.250	Pounds / Day
NH3 Daily Avg.:	3.0	0.110	Milligrams / Liter
NH3 Daily Max.:	10.0	0.130	Milligrams / Liter
Flow Daily Avg.:	0.600	0.285	Million Gal. / Day
Flow Daily Max.:	n/a	0.389	Million Gal. / Day
Minimum Chlorine:	1.000	1.130	Milligrams / Liter
Maximum Chlorine:	4.000	3.910	Milligrams / Liter
CBOD Daily Avg.:	50.0	2.870	Pounds / Day
CBOD Daily Avg.:	10.0	1.280	Milligrams / Liter
CBOD Daily Max.:	25.0	1.500	Milligrams / Liter

**WATER SYSTEM**

Bacteriological Analysis  
The required   3   samples were taken during July-09

TCEQ Chemical Analysis:	
Metals	06/04/03
Radio-Chemicals	01/21/09
Volatile Organic Compounds (VOCs)	06/04/03
Minerals	09/24/08
Trihalomethane Gases (THMs)	09/20/05
Haloacetic Acids (HAAs)	09/20/05

**WATER PRODUCTION**

Purchased		From
Sold		To
Pumped	31,556,000	at Water Plant #1
Pumped		0 at Water Plant #2
Total Supplied	31,556,000	
Daily Average	1,051,867	

**SUBSIDENCE INFORMATION**

Permit Number	3751
Permit Renewed	09/01/08
Permit Expires	08/31/09
Gallons Authorized	250,000,000
Cumulative Gallons Produced	213,729,000
Authorized Gallons Remaining	36,271,000
Average Gallons Per Month	19,429,909
Estimated Number of Months Available	1.87
Permit Months Remaining	1
Percent of Permitted Production	85.49

**HARRIS CO. MUD #191**  
**JULY 2009**

**OPERATIONS CHARGES:**

1. Operations Fees	2,500.00
2. Water Well	5,168.69
3. Water Distribution	6,749.65
4. Elevated Storage Tank	0.00
5. Sewer Treatment Plant	12,104.31
6. Sanitary Sewer Collection	850.00
7. Lift Station	2,102.64
8. Storm Sewer	0.00
9. Pumping Station	0.00
10. Builder Services	375.00
11. Administrative Services	466.49
12. Regulatory Fees	0.00
13. Miscellaneous Charges	0.00
14. Ground Storage	0.00
15. Green Belt	0.00
16. Backflow	0.00
17. Parks	0.00
18. Interconnect	0.00
19. Ditch Services	0.00
TOTAL OPERATIONS CHARGES	<u>\$30,316.78</u>

**HARRIS CO. MUD #191**  
**CUSTOMER BILLING REPORT**  
 June 26, 2009 Through July 25, 2009

Billed Water for Billing Period = 25,794,000 Gallons

**Current Billing:**

Deposit	\$	675.00	
Transfer		225.00	
Penalty		0.00	
Water		35,503.80	
Sewer		18,008.68	
Tex Comm Environ Quality		267.86	
Region Water Authority		40,413.24	
Grease Trap Inspc.		840.00	
Ach Transmittal Fee		31.00	
Industrial Wastewater Charge		6,553.80	
Miscellaneous		0.00	
Service Order		245.00	
Fire Protection Services		300.21	
Total Current Billing			\$ 103,063.59

**Aged Receivables:**

Ninety (90) Days	\$	6,297.12	
Sixty (60) Days		1,906.18	
Thirty (30) Days		14,284.65	
Billed Arrears		22,487.95	
Credit Bal Fwd		<9,221.44>	
Total Aged Receivables			\$ 13,266.51

**Accounts Receivables:**

Deposit	\$	1,275.00	
Transfer		425.00	
Late Charges		1,747.38	
Water		38,404.67	
Sewer		21,835.02	
Tex Comm Environ Quality		309.02	
Region Water Authority		44,125.12	
Grease Trap Inspc.		900.00	
Ach Transmittal Fee		31.00	
Industrial Wastewater Charge		6,732.68	
Miscellaneous		0.00	
Service Order		245.00	
Fire Protection Services		300.21	
Total Accounts Receivables			\$ 116,330.10

**Deposit Liability:**

Balance As Of	06/26/09	\$ 107,927.38
Collections		750.00
Adjustments		<1,150.00>
		<hr/>
Balance As Of	07/25/09	\$ 107,527.38

**HARRIS CO. MUD #191**  
**SCHEDULED MAINTENANCE AND REPAIR TIMETABLE**  
**JULY 2009**

**Inspections Completed:**

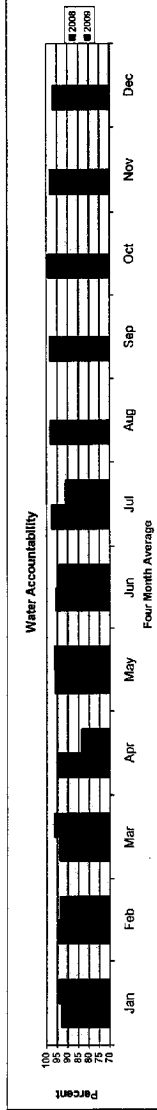
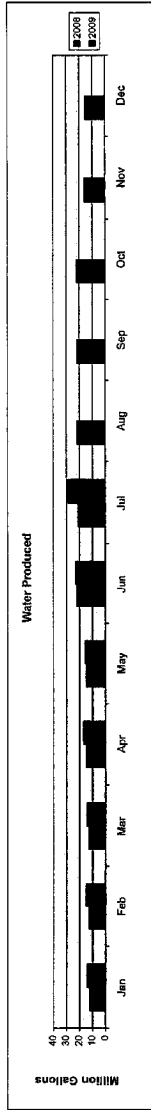
Fire Hydrants

04/13/09

# Harris County Municipal Utility District No. 191

## Water Production and Accountability Report

Period Ending	Produced (MG)	Purchased (MG)	Total Produced	Billed (MG)	Sold (MG)	Accounted For:	Total Consumption	Accountability (%)	Four Month Average	Daily Avg Flow STP	Four Mo STP Average
1/22/107 - 01/21/108	12,154	0.000	12,154	10,902	0.000	0.488	11,390	93.7	93.07	0.259	0.252
01/22/108 - 02/19/109	12,652	0.000	12,652	9,394	0.000	2,823	12,207	96.5	94.59	0.289	0.253
02/19/108 - 03/19/108	12,795	0.000	12,795	10,738	0.000	1,143	11,943	93.3	93.84	0.283	0.256
03/20/108 - 04/18/108	14,795	0.000	14,795	13,539	0.000	0,819	14,398	97.3	95.21	0.257	0.259
04/19/108 - 05/16/108	14,685	0.000	14,685	13,349	0.000	0,814	14,163	96.4	95.90	0.295	0.261
05/17/108 - 06/14/108	21,476	0.000	21,476	20,277	0.000	0,662	21,098	93.6	93.71	0.271	0.264
06/15/108 - 07/13/108	21,225	0.000	21,225	20,522	0.000	1,918	21,040	99.1	98.17	0.258	0.267
07/14/108 - 08/13/108	21,225	0.000	21,225	19,522	0.000	1,918	21,040	97.4	98.42	0.267	0.269
08/14/108 - 09/13/108	21,653	0.000	21,653	19,660	0.000	1,351	21,011	97.4	98.28	0.267	0.268
09/14/108 - 10/13/108	21,851	0.000	21,851	16,501	3,000	2,076	21,577	98.7	98.28	0.267	0.268
10/14/108 - 11/11/108	16,159	0.000	16,159	14,861	0.000	1,029	15,910	98.5	98.45	0.271	0.269
11/12/108 - 12/15/108	15,159	0.000	15,159	13,772	0.000	0,362	14,134	93.2	95.97	0.295	0.274
12/16/108 - 01/14/109	13,877	0.000	13,877	11,533	0.000	1,569	13,102	94.4	96.21	0.279	0.276
01/15/109 - 02/18/109	14,844	0.000	14,844	13,695	0.000	0,247	13,912	93.7	94.66	0.259	0.274
02/19/109 - 03/13/109	13,946	0.000	13,946	13,132	0.000	0,289	13,431	96.3	94.42	0.269	0.273
03/14/109 - 04/11/109	16,898	0.000	16,898	12,200	0.000	1,968	14,168	83.6	92.01	0.289	0.274
04/12/109 - 05/15/109	15,586	0.000	15,586	14,814	0.000	0,189	15,003	96.2	92.45	0.287	0.276
05/16/109 - 06/16/109	22,691	0.000	22,691	21,026	0.000	0,374	21,400	94.4	92.61	0.291	0.264
06/17/109 - 07/16/109	23,974	0.000	23,974	25,946	0.000	0,331	26,277	91.0	91.29	0.295	0.268



H.G.S.D.P. PERMIT: 0807108 - 0823109

Well No. 3751

Current Period: 06/1/09 - 06/30/09

Gallons Authorized: 230,000  
 Current Month Period: 21,556  
 Cumulative Production: 215,279  
 Average Gallons Per Month: 18,437  
 Average Gallons Per Month: 18,430  
 Permit Months Remaining: 1

Southwest Water Company

## Harris County Municipal Utility District No. 191

### Tap Activity Report

MONTH	2002	2003	2004	2005	2006	2007	2008	2009
January	12	19	8	0	0	0	0	0
February	17	9	3	0	2	1	2	0
March	16	0	3	0	1	1	1	0
April	24	2	5	6	0	0	0	0
May	10	32	3	1	0	0	1	0
June	11	3	1	0	0	2	0	0
July	13	12	1	0	0	0	1	0
August	6	11	1	0	0	1	0	
September	15	11	0	0	0	0	0	
October	8	4	3	0	0	0	0	
November	10	2	1	0	0	0	0	
December	17	5	0	7	0	1	0	

TOTAL YEAR TO DATE	159	110	29	14	3	6	5	0
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AVERAGE PER MONTH	13	9	2	1	0	1	0	0
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Customer Cnt... 28 For Bill Due.. 07/25/09  
Sched Meeting.. 4TH WEDNESDAY @7:00PM 13850 CUTTEN ROAD HOU T  
Next Meeting... 08/26/09 07:00PM

Line	Account	Dir	Excl	Status	Customer Name	Service Address	Original Delinquent	Current Total	Current Period	Current Total
							..Arrears	..Arrears	..Balance	..Balance
47	9043544				BARRAGAN JANVRO	7819 PARKCHASE TIMBER CT	68.56	73.69	62.68	136.37
50	9043650				BOADO JOSE	7906 HIGHLAND ARBOR DR	44.84	47.39	62.68	110.07
16	9043194				BYARS RICK	7102 CONCHO MOUNTAIN	179.06	196.73	229.16	425.89
44	0456771				CARTER ROSALIE	14050 HILLINGDALE LN	46.98	51.83	57.01	108.84
29	9043394				CHAVARRIA MONICA	13919 HILLINGDALE LN	57.01	62.71	54.17	116.88
23	0459697				CLAY GWENDA	8046 HIGH HOLLOW LN	175.21	175.21	49.58	224.79
18	9043257				EGBUNIVE OBI	13818 VINTAGE CENTRE DR	101.33	111.28	189.02	300.30
37	9043449				GAMBRELL CLYDE SR	14003 MAPLES PARK LN	25.49	28.04	28.65	56.69
9	9043083				GOOCH RUTH	7010 CENTRE OAKS DR	97.18	106.51	114.92	221.43
14	9043180				HUDSON CALVIN/GIS	14102 MESA MOUNTAIN	45.67	50.24	90.22	140.46
48	9043617				JOY JEREMIAH	13519 HIGHLAND PARK DR	118.82	130.62	114.92	245.54
19	9043283				KELLEY TRACY	66 ARBOR BEND	50.22	55.07	51.34	106.41
2	9042973				LOME STAR MARI	7016 FM 1960 W	68.32	74.65	58.94	133.59
26	9043367				MOZDDBAR MARIA	14103 LINDENCROFT CT	167.45	173.44	90.22	263.66
40	0457376				NALL MARSELA	13726 HILLINGDALE LN	113.94	115.33	51.34	166.67
51	9043656				O'HARA JOHN	13715 BERRY SPRINGS DR	34.32	37.75	39.99	77.74
39	9043473				OROZCO EDDIE	13703 MAPLES PARK LN	20.75	22.83	27.07	49.90
33	0457134				PAOOH MASSOOD	7910 TYNELAND CT	109.97	110.97	20.75	131.72
49	9043632				PERKINS DELAINE	7818 HIGHLAND GREEN CT	91.60	95.56	39.99	135.55
30	9043405				PERKINS MARY & WI	13811 HILLINGDALE LN	31.06	33.93	34.32	68.25
21	9043353				RASMUSSEN TAMMY	30 ARBOR BEND	39.91	43.90	74.78	118.68
46	9043524				SHABAAN IBRAHIM	8022 HIGH HOLLOW LN	37.19	40.62	59.85	100.47
32	9043416				STUBBLEFIELD MONI	7907 TYNELAND CT	23.91	26.30	25.49	51.79
28	9043380				TEAL MARTHA	14103 NORNGROVE CT	56.28	61.91	102.57	164.48
8	9043038				THE VILLAS AT WIL	20 STRATFORD WAY-IRR	107.48	108.23	7.54	115.77
7	9043037				THE VILLAS AT WIL	20 STRATFORD WAY-IRR	103.48	104.23	7.54	111.77
45	9043519				TORRES-STAMPS ROS	8002 HIGH HOLLOW LN	53.95	58.52	59.85	118.37
31	9043414				WALKER RHONDA	7911 TYNELAND CT	24.80	27.19	25.49	52.68

2,094.78 2,224.68 1,830.08 4,054.76

6100(s)10H

UPDATED



**SEABACK MAINTENANCE INC.**  
**P.O. BOX 40395 HOUSTON, TX. 77240-0395**  
**CELL 713-398-6356**

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SWWC  
DONALD GUSTAFSON  
11302 TANNER ROAD  
HOUSTON, TX 77041

AUGUST 23, 2009

**Ref: HARRIS COUNTY M.U.D. # 191 WATER PLANT FENCE CLEAN UP BID**

PLEASE ACCEPT MY BID FOR THE FOLLOWING WORK IN HC MUD 191 AS FOLLOWS:

CUT DOWN TREE AND TRIM BACK FOLIAGE FROM THE FENCES AT WATER PLANT

**TOTAL PRICE \$ 600.00**

All our employees are American citizens. We are fully insured and carry one million dollars, General Liability Insurance. A copy of our **Certificate of Insurance and Workman's Compensation** is currently on file with your company.

**SEABACK MAINTENANCE INC.**, its agents, employees and/or subcontractors agree to **INDEMNIFY** and save harmless to **HARRIS COUNTY M.U.D. # 191 and SWWC**, it Officers, Agents and Director, from any loss, damage, injury, liability and claims resulting from the performance of this agreement when such loss, damage, injury, liability or causes of action are found to be caused by negligence of the contractor, his agents, employees and/or subcontractors.

Should you have any questions or require additional information please do not hesitate to call anytime.

Thank you for the opportunity to bid this project.

Sincerely,

*Gregory M. Seaback*

President



**SEABACK MAINTENANCE INC.**  
**P.O. BOX 40395 HOUSTON, TX. 77240-0395**  
**CELL 713-398-6356**

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SWWC  
DONALD GUSTAFSON  
11302 TANNER ROAD  
HOUSTON, TX 77041

AUGUST 23, 2009

**Ref: HARRIS COUNTY M.U.D. # 191 SEWER PLANT FENCE CLEAN UP BID**

PLEASE ACCEPT MY BID FOR THE FOLLOWING WORK IN HC MUD 191 AS FOLLOWS:

CUT DOWN TREE AND TRIM BACK FOLIAGE FROM THE FENCES AT SEWER PLANT

**TOTAL PRICE \$ 1675.00**

All our employees are American citizens. We are fully insured and carry one million dollars, General Liability Insurance. A copy of our **Certificate of Insurance and Workman's Compensation** is currently on file with your company.

**SEABACK MAINTENANCE INC.**, its agents, employees and/or subcontractors agree to INDEMNIFY and save harmless to **HARRIS COUNTY M.U.D. # 191 and SWWC**, its Officers, Agents and Director, from any loss, damage, injury, liability and claims resulting from the performance of this agreement when such loss, damage, injury, liability or causes of action are found to be caused by negligence of the contractor, his agents, employees and/or subcontractors.

Should you have any questions or require additional information please do not hesitate to call anytime.

Thank you for the opportunity to bid this project.

Sincerely,

*Gregory M. Seaback*  
President

# ***SLS...* Site Landscaping Service**

6910 Romona Blvd.

Houston, Texas 77086

Phone: 281-820-1199 Fax: 281-820-1113

<b>Proposal:</b>
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**TO: HC MUD 191**  
**Attn: Eric Martin**  
**Email: emartin@swwc.com**  
**RE: WWTP**  
**DATE: August 20, 2009**

  1   #sheets including this cover

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Eric Martin;

Clean-up and dispose of vegetation around the perimeter of the Waste Water Treatment Plant, as per our discussion. Vegetation will be removed via dozer and hand work, in order to clear major root systems, to prevent immediate revegetation.

Also including: selective pruning of large trees, which are encroaching over fence line.

Total Cost of Operations.....\$6,000.00  
(inclusive of all materials and labor...non taxable)

Thanks

j. ned henry ---cell #713-702-1839



**TEXAS SERVICES, LTD dba  
TEXAS TREE COMPANY  
CONTRACT/ESTIMATE**

P.O. Box 710012 Houston, TX 77271-0012  
Phone: (713) 774-6621 Fax: (713) 774-3360

CLIENT #:		DATE:	2-6-2009
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PHONE NUMBERS:

BILLED TO:	Southwest Water Company	HOME:		WORK:	
	Attn: Eric Martin	FAX:		MOBILE:	281-253-8273
		EMAIL:	emartin@swwc.com		

SERVICE ADDRESS:	Harris County 191 Wastewater Plant Cockrum Blvd.	Key Map: 370F
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WORK TO BE PERFORMED:	COST
Clear all understory brush along inside of perimeter fence line and all brush 2 feet back outside of fence line. Also remove any limbs overhanging fence and any vines growing in fence.	\$2,820.00
Upon completion of fence cleanup, spray a 1 foot path under fence to control vegetation.	\$210.00
If acceptable please sign and fax back to our office. Thank you, Brad Koehl Certified Arborist TX-3326A	

TEXAS SERVICES LTD. dba TEXAS TREE COMPANY will not be held liable for damage to existing structure, utilities, cables, pipes, and all other improvements located under the surface of the property, or unmarked easements - unless owner or owner's agent identifies and locates, with sufficient markers, all possible hazards prior to commencement of the work being performed. TEXAS SERVICES LTD. dba TEXAS TREE CO. will not be responsible for confirming ownership of property or trees located on property where requested work is to be completed. **Work may be performed at different intervals No therefore explaining several invoices from one contract. Payment is due upon receipt of invoice.** A service charge of 1.5% per month or 18% APR will be added to all overdue accounts. You will also be liable for all legal and collection fees.

Subtotal	\$3,030.00
Sales Tax	EXEMPT
<b>Total</b>	<b>\$3,030.00</b>

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_